

Fairmont State University Board of Governors – Academic Affairs Committee
Wednesday, August 13, 2025 at 9:00am
Hardway 219 and Teams
Meeting Minutes

Attendees: President Davis, Dr. Bedford, Jason McCoy, Alicia Kalka, Dr. Selmeski, Dr. Noland, Dr. Ross, Jennifer Kinty, Dr. Schwer, Dr. Bredeson, Trish DeNoon, Cheryl Lewis

Teams: Greg Bamberger, Wendy Adkins, Jason Pizatella, Drew Paton, George Wolf, Dr. Sortino, Paul Steinhaus

Absent: Harrison Linkous

A. Call To Order

- The meeting was called to order at approximately 9:01 a.m. by Wendy Adkins
- Adkins mentioned that she, Dr. Bedford, and Dr. Ross met a week ago to discuss potential agenda items and that the items are for informational purposes
- Adkins turned the meeting over to Dr. Bedford
 - Bedford stated that he has been getting to know the institution and that it has been fun so far and that it is important that he does so
 - Bedford stated that he shares the Presidents vision of service to the community and the state
 - Bedford then turned the meeting over to Dr. Ross to discuss the Program Review Process since this is part of her role as the Associate Provost of Academic Affairs

B. Program Review (2025-26 programs, review process, timeline)

- Ross stated that with this being the beginning of the new academic year, Academic Affairs wants to inform the Board of the programs up for review and the process that will take place
 - Evaluations are based on requirements of WV HEPC Series 10
 - The programs are on a 5-year review cycle, Data informed, Inclusive & transparent, and faculty driven program assessment and evaluation process
 - They get to a chance to tell the story of their program
 - Minors do not go through the same process. They are evaluated through an internal process
 - Components of the Self Study
 - Mission
 - External Demand
 - Internal Demand
 - Quality of Outcomes
 - Financial Health

- The programs need to also show how they are advancing university priorities and providing students with a viable degree which will help with career attainment
- The committee looks for quality of outcomes – are students learning and what are they learning
- Curriculum analytics are completed
- Review degree completion rates, degree enrollment, and if there are areas of concern that need to be addressed to help students complete degrees
- Paton asked at what point does the board get involved in the review process and what data do they need to review
 - Adkins stated that the role of the Program Review Committee is to provide the Academic Affairs BOG Committee with a comprehensive overview of the program, and the Academic Affairs Committee members need to review it. If anyone has questions or needs additional information, then the Committee members ask or request. Once the Academic Affairs Committee feels that all the necessary information has been provided concerning the program reviews, then the program reviews are presented to the full Board of Governors for a vote.
 - The Provost Office will make a recommendation regarding the status of each program under review and the full Board of Governors will consider the information provided for each program view and then vote on the status of the program.
- Ross stated that there are members from each of the colleges, Faculty Senate, and the Graduate Council on the Program Review council. None of the members of the Council will review programs from within their own colleges
- Ross handed out the timeline for the Program Review and stated if there was anything else that the attendees wanted to see, to let her know
- Bedford stated that the final Program Reviews would be submitted to the full Board of Governors in June 2026
- The Programs up for Review the 2025-2026 Academic Year are:
- **Non-Specialized Accredited Programs**
 - Communication Arts, B.A.
 - Psychology, B.S.
 - Spanish, B.A.
 - National Security & Intelligence, M.A.
 - Engineering Management, M.S.
- **Specialized Accredited Programs**
 - Exercise Science, B.S.
 - Education, B.A.

- Jennifer asked to see how many students are enrolled in each of the programs because if there is a problem, then we may want to move up the review timeline for those programs
- President Davis stated that they are on a 5-year cycle and would remain that way unless something extraordinary came up
- Bedford stated that there would need to be more than enrollment data provided to see if there were problems with the program

C. Academic Affairs and Provost Office Priorities

- We are planning to meet to define what the priorities for this Academic year will be
- Other divisions will be included in those discussions so that we can work collaboratively on the various priorities across campus
- Academic Program Portfolio and Regional Service
 - Need to complete a revenue versus expense analysis
 - Need to look at what the faculty, staff, and students are doing that can meet the needs of the community and help
 - One of the goals for Bedford is that students stay in the state of West Virginia after they graduate

D. Adjournment

- Adkins stated that these meetings will be bi-monthly
- The meeting was adjourned at 9:49 a.m. by Adkins



8/14/2025

Wendy Adkins, Committee Chair

Date