



FAIRMONT STATE UNIVERSITY
BOARD OF GOVERNORS
MEETING MINUTES
DECEMBER 8, 2022
BOARD ROOM, 3RD FLOOR FALCON CENTER
1201 LOCUST AVENUE, FAIRMONT, WV
WEBEX MEETING

I. CALL TO ORDER

A. Roll Call

Chair Rusty Hutson convened the Fairmont State University Board of Governors meeting on December 8, 2022, beginning at approximately 9:00 a.m. in the Board Room, 3rd Floor Falcon Center, at 1201 Locust Avenue, Fairmont, West Virginia, and via WebEx.

Note: With this meeting being conducted in person and via WebEx, there was no way to ascertain all other participants but the following Fairmont State Board of Governors members and Fairmont State University administrators, staff, and faculty participating via WebEx or present included:

At the request of Chair Hutson, Emily Swain, Executive Assistant to the Interim President and Board of Governors, conducted a roll call of the Board of Governors. Present for the meeting were board members Jon Dodds, Jay Puccio, Jennifer Kinty, Jason Pizatella, Dr. Gina Fantasia and Deborah Prezioso. Wendy Adkins, David Goldberg, Jason Henderson, and Rusty Hutson, via WebEx. Kevin Rogers was absent. The student representative seat is currently vacant.

Others present were Interim President Dr. Dianna Phillips and Interim President's Executive Leadership Team members Greg Bamberger, Ken Fettig, Dr. Joseph Han, Christa Kwiatkowski, and Dr. Tim Oxley, Interim Provost. Others present included Rae Dyer, President of the Fairmont State Foundation; Alicia Kalka, AVP of Enrollment and Housing; Dr. Susan Ross, Associate Provost of Academic Affairs, Jessica Sharps, Senior Director of University Relations, Dr. Rick Harvey Associate Provost of Academic Operations, Dr. Raymond Alvarez, Professor Healthcare Management Program, Heath Howard, Director of Institutional Research, and Rhonda Kuhn, Controller

B. Approval of Agenda

Dr. Gina Fantasia made a motion to approve the agenda. Mr. Jay Puccio seconded. The motion passed.

Chairman Hutson noted the board had received one public comment pertaining to the 2023-2024 academic calendar.

II. APPROVAL OF MINUTES OF OCTOBER 20, 2022

Mr. Jason Pizatella made a motion to approve the October 20, 2022, minutes. Mr. Jon Dodds seconded. The motion passed.

III. REPORTS AND PRESENTATIONS

A. Interim President's Report

Dr. Dianna Phillips reported campus was closed on Tuesday due to a water leak. Bottled water is being provided for employees during the repair process. There have been infrastructure issues with the water lines, which are all being addressed during this time.

Dr. Phillips advised that university leadership is developing a marketing plan as related to recruitment and retention.

Dr. Phillips advised that university leadership is hosting a meeting to address student resiliency considering the difficult semester related to increased mental health crisis at the institution.

Dr. Phillips advised an Employee Open house will be hosted on December 15th at the Shaw House from 1pm-6pm and the All Board Social on December 16th from 5pm-8pm.

B. Foundation Update – Rae Dyer

Ms. Rae Dyer, Fairmont State Foundation President, reported Day of Giving raised \$375,634 and engaged 894 donors,

Ms. Dyer advised that this fiscal year, the Foundation has raised \$1.55 million dollars. This does not include several expected planned gifts.

Ms. Dyer advised the Foundation is developing and reviewing the strategic plan.

Ms. Jennifer Kinty requested an update on the market performance of the Foundation's portfolio. Specific details will be reported out at the January Board of Governors meeting.

C. Presentation of FY2022 Financial Statements – Suttle and Stalnaker

Ms. Christa Kwiatkowski introduced representatives from Suttle and Stalnaker who provided a presentation on the FY2022 audited financial statements.

Kelly Shafer, Partner with Suttle and Stalnaker, provided a brief report of the results of the audit and required communications. Fairmont State University received an unmodified opinion on the financial statements.

IV. ACADEMIC AFFAIRS COMMITTEE (Wendy Adkins, Chair)

Ms. Wendy Adkins, Chair of the Academic Affairs Committee, advised that the Academic Affairs Committee met November 21, 2022. She asked Dr. Tim Oxley, Interim Provost, to provide a report.

A. Approval of Intent to Plan for the Master of Science in Cybersecurity and Risk Management

Dr. Tim Oxley presented the request for a 30 hour, fully online graduate Cybersecurity and Risk Management program in the College of Business and Aviation. This program will utilize current courses, with only two new courses to be developed and no new faculty required for the first two years.

This approval will allow faculty to move forward with planning the curriculum. Upon completion, the proposal will be submitted back to the Board of Governors for approval before submitting to HLC. Potentially, the program could accept students in Fall 2023.

Jason Pizatella moved the board approve the intent to plan. Jon Dodds seconded. Motion passed.

B. Academic Affairs Update

Dr. Tim Oxley advised that roughly 300 students graduated in the fall semester, with approximately 230 students participating commencement ceremonies.

Dr. Tim Oxley advised Program Review Council will begin work on the Program Review process after the new year.

Dr. Tim Oxley advised December 16th is the internal lock down date for assurance arguments for HLC accreditation. By mid-January, information will be shared across campus to allow time for feedback from all constituents. The institution's external lock down date is March 6. On April 3 and 4, HLC reviewers will be on campus for the review. Dr. Oxley further advised. Charles Pointe and Caperton Center are no longer part of the HLC accreditation process.

Dr. Oxley advised that term faculty wishing to convert to a tenure track position have been provided the opportunity to do so.

Dr. Oxley advised the Promotion and Tenure process is underway and applications will be released to the committee soon. Five faculty are up for promotion and tenure.

Dr. Phillips advised she received notification from Pierpont that they would like to occupy the NCAC for another year. Dr. Phillips and Dr. Oxley noted the programs are working well together.

V. ATHLETIC AFFAIRS COMMITTEE (Jason Henderson, Chair)

Mr. Jason Henderson, Chair of the Athletic Affairs Committee, advised that the Athletic Affairs Committee met on November 17, 2022, and asked that Mr. Greg Bamberger provide an update and approval on the facilities master plan revision.

Mr. Bamberger provided an update on the Fairmont State Falcon App.

Mr. Bamberger introduced Martin Radosevic, new Assistant Athletic Director of Athletic Communication.

Mr. Bamberger provided an update on win/loss records of all fall teams.

Mr. Bamberger provided the academic success rate report, a measure provided by NCAA Division II, for Fairmont State student athletes. Fairmont State had highest rate in football in the Mountain East Conference.

Mr. Bamberger provided an update on facility master plan revision. The priority for the revision will allow for the lower field to be turfed and utilized by more teams, groups, intramurals, etc.

The field will cost roughly \$3 million to turf. Dr. Gina Fantasia clarified this is not a request for project funding, rather this request will allow this field to become a priority over the indoor facility in the athletic facilities master plan and provide direction to the Foundation to begin fundraising for the priority.

Jennifer Kinty made motion to modify the athletic facilities master plan to move the turfing of the practice field to first position in the plan. Dr. Gina Fantasia seconded. Motion passed.

Dr. Janet Floyd provided an update on Fall 2022 senior student-athletes exit surveys. The results indicated an overall positive relationship between faculty and student-athletes and coaches and student-athletes. The results further indicated that student-athletes are aware of support services on campus. Overall, student-athletes' average GPA was 3.075 for the semester. Dr. Floyd noted the swim team has done an outstanding job with community outreach.

VI. BYLAWS COMMITTEE (Deborah Prezioso, Chair)

Ms. Deborah Prezioso, Chair of the Bylaws Committee, advised the committee has not met and will meet in January. No report.

VII. ENROLLMENT, HOUSING & STUDENT LIFE COMMITTEE (Jay Puccio, Chair)

Jay Puccio, Chair of the Enrollment, Housing & Student Life Committee, advised that the Enrollment Committee met on November 16, 2022. He asked Mr. Ken Fettig, Vice President for Student Success, to provide an update.

Mr. Fettig advised that Enrollment Management consists of four factors: new student enrollment, readmitted students, retention rates, and graduation rates. Mr. Fettig introduced Mr. Heath Howard, the new Director of Institutional Research. Mr. Howard is working to update institutional total enrollment data, which can then be shared with the campus community.

Mr. Fettig advised an offer has been extended to the Associate Director of Retention Initiatives. Mr. Fettig provided additional information on the responsibilities of that position.

Mr. Fettig provided an update on Enrollment.

VIII. FINANCE COMMITTEE (Jennifer Kinty, Chair)

Jennifer Kinty, Chair of the Finance Committee, advised that the Finance Committee met on November 29, 2022. Ms. Kinty asked Ms. Christa Kwiatkowski, CFO, to provide an update.

Ms. Kwiatkowski provided a summary of the September and October financials, which were provided in the board packet.

Ms. Kinty made a motion to accept the following:

A. Financial Reports for the periods ending September 30, 2022, and October 31, 2022
Dr. Gina Fantasia seconded. The motion passed.

Ms. Kinty made a motion to accept the following:

A. FY 2022 audited financial statements as presented by Suttle and Stalnaker.
Jay Puccio seconded. The motion passed.

Ms. Kwiatkowski provided an update on the budget stabilization plan, which includes the payoff of Series 2006 bonds.

Mr. Pizatella inquired about the projected vs. actual budget deficit amount. Ms. Kwiatkowski advised projected vs. actual are in line with one another.

Dr. Phillips advised a secondary goal of the budget stabilization plan is to create a strategic process for budget planning and allocation. Ms. Kwiatkowski further noted this method of planning will provide an opportunity to provide agency to budget managers. Ms. Kinty noted that it is imperative the university invest in programs that will increase enrollment and assist with retention.

Mr. David Goldberg made a motion to accept the following:

A. Early payoff of Series 2006 bonds

Ms. Debbie Prezioso seconded. Motion passed.

Ms. Kwiatkowski requested approval of additional capital projects, including the resurfacing of tennis courts and Bryant Place elevator full upgrade.

Ms. Jennifer Kinty made a motion to accept the following:

A. Approve funding allocation for additional capital projects, including the resurfacing of tennis courts and Bryant Place elevator upgrade.

Ms. Debbie Prezioso seconded. Motion passed.

X. EXECUTIVE COMMITTEE

Chairman Hutson advised that the Executive Committee met November 30, 2022. He requested Ms. Jennifer Kinty provide a status update on the presidential search.

Ms. Kinty advised that the Search Committee chairs met with the search firm on December 1st to review the presidential profile. The profile is being finalized and will be submitted to the Search Committee for review and final approval. The profile will likely go live before the first of the year, with applicants sourced by the end of January. Ms. Kinty further advised that the chairs would like to keep requirements flexible to ensure a broad base of applicants, therefore a terminal degree is preferred but not required. The search firm will be reach out to those who have been nominated Ms. Kinty advised board members to please contact her with any questions.

X. NEW BUSINESS

No New Business.

XI. POSSIBLE EXECUTIVE SESSION

No Executive Session.

XII. ADJOURNMENT

Dr. Gina Fantasia made a motion to adjourn the meeting. Ms. Jennifer Kinty seconded. The motion passed.

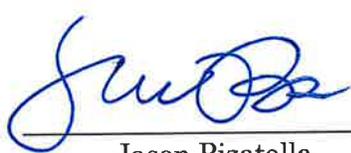


12-15-2022

FSU Board of Governors' Chair

Rusty Hutson

Date



12/10/22

FSU Board of Governors' Secretary

Jason Pizatella

Date