

Schedule
Fairmont State Board of Governors
June 19, 2008

219 Hardway Building
Fairmont State University

NOON	Luncheon	<i>219 Hardway Building</i>
1:00 P.M.	Finance Committee Meeting	<i>219 Hardway Building</i>
	FSU Academic Affairs & FS Student Life Committee	<i>Dan's Office</i>
	Pierpont Community & Technical College Program & Off-Campus Service Committee	<i>Blair's Office</i>
*2:00 P.M.	Full Board Meeting	<i>219 Hardway Building</i>

* Time approximate, depending on length of committee meetings

Committee:	FSU ACADEMIC AFFAIRS AND FS STUDENT LIFE	
Members:	Jim Griffin, <i>Facilitator</i>	Staff Resources:
	Janet Crescenzi	Michael Belmear
	Shane Livingston	Maria Rose
	Shirley Stanton	

Committee:	FINANCE, PERSONNEL, FACILITIES, EXTERNAL RELATIONS	
Members:	Bob Kittle, <i>Facilitator</i>	Staff Resources:
	Andy Kniceley	Jean Ahwesh
	Larry Mazza	Mike Bestul
	Donna Trickett	Dan Bradley
		Sarah Hensley
		Larry Lawrence
		Rick Porto

Committee:	PIERPONT COMMUNITY AND TECHNICAL COLLEGE PROGRAMS & OFF-CAMPUS SERVICES	
Members:	Michele Casteel, <i>Facilitator</i>	Staff Resources:
	Carl Friebe	Blair Montgomery
	Leslie Lovett	
	Rocco Muriale	

Committee:	AUDIT	
	Bob Kittle, Chair	Dan Bradley
	Larry Mazza	Rick Porto
	Andy Kniceley	

PLEASE NOTICE CHANGE IN LOCATION OF MEETING

**Fairmont State
Board of Governor
Meeting of June 19, 2008
AGENDA**

Call to Order

1. Approval of Minutes (April 10, 2008)

Tab 1 Action Item

Faculty Senate Report *(Chuck Shields)*

Faculty Assembly Report *(Tom Stose)*

Classified Staff Report *(Harriet Bower)*

Student Government Report *(Kelley Bronson)*

Foundation Report *(Jean Ahwesh)*

FSU Academic Affairs & FS Student Life Committee Items *(Jim Griffin)*

1. Annual Graduate Degree Report
2. Approval of Dual Credit
3. Approval of the Program Review for the Bachelor of Science degree in Computer Science.

Tab 2 Action Item

Tab 3 Action Item

Tab 4 Action Item

Finance, Personnel, Facilities, External Relations Committee Items *(Bob Kittle)*

1. Finance Report
2. Approval of Revisions to Policy 11
3. Approval of Revisions to Policy 24
4. Approval of FY 09 Budget
5. Approval of Capital Project Plan for FY 09
6. Approval to Grant a Right-of-Way to the city of Clarksburg, WV
7. Approval of Chargeback Agreement Changes for FY09
8. Institutional Chargeback Agreement Audit

Tab 5

Tab 6 Action Item

Tab 7 Action Item

Tab 8 Action Item

Tab 9 Action Item

Tab 10 Action Item

Tab 11 Action Item

Tab 12 FYI

**Pierpont Community & Technical College Program & Off-Campus Service
Committee Items** *(Michele Casteel)*

Nothing at present

Committee of the Whole

1. Approval of Presidential Salary Increases
2. Election of Officers for 2008-09

Tab 13 Action Item

Old Business

New Business

President's Report *(Dan Bradley)*

President's Report *(Blair Montgomery)*

Public Comment

Possible Executive Session

Fairmont State University
BOARD OF GOVERNORS
MINUTES
April 10, 2008

1. Call to Order

A meeting of the Fairmont State Board of Governors was held on April 10, 2008 beginning at 1:00 p.m. in the Board Room at the Falcon Center. Present at the meeting were Board Members: Michele Casteel, Robert Kittle, Andy Kniceley, Shane Livingston, Leslie Lovett, Larry Mazza, Rocco Muriale, Shirley Stanton, and Donna Trickett. Absent were. Janet Crescenzi, Carl Friebel, & Jim Griffin. Also in attendance were: President Dan Bradley, Blair Montgomery, Jean Ahwesh, Michael Belmear, Sarah Hensley, Larry Lawrence, Phil Mason, Rick Porto, and Maria Rose. Robert Kittle called the meeting to order.

2. Approval of Minutes

Larry Mazza moved the minutes of February 20, 2008 meeting be approved. Rocco Muriale seconded. Motion carried.

3. Presentation

President Bradley presented former member Skip Tarasuk, Jr. a plaque in recognition of his service to the Board of Governors.

4. Chancellor Jim Skidmore, WV Community & Technical College System and Dennis Taylor, Vice Chancellor for Administration gave presentations to the Board regarding House Bill 3215.

5. Constituent Reports

- 1) Chuck Shields reported for Faculty Senate
- 2) Thomas Stose reported for Faculty Assembly
- 3) Mary Jo Rutherford reported for Classified Staff Councils
- 4) Kasha Brown reported for Student Government and introduced the new President Kelly Bronson.
- 5) Jean Ahwesh reported for Foundation

6. FSU Academic Affairs & FS Student Life Committee Items

1. Shirley Stanton made a motion to approve the Degree Definition Policy for the Fairmont State Accounting Program. Andy Kniceley seconded. Motion carried.

7. Finance, Personnel, Facilities, External Relations Committee Items

1. Andy Kniceley made a motion to approve the Tuition and Fee Schedule. Rocco Muriale seconded. Motion carried.
2. Andy Kniceley made a motion to approve the Conveyance of seven rights of way to the Division of Highways for public road purposes facilitating the widening of Locust Avenue. Larry Mazza seconded. Motion carried.
3. Andy Kniceley made a motion to table the approval of a pay raise until enrollment figures have been established in the fall. Rocco Muriale seconded. Motion carried.

The Board broke at 3:03 for a brief recess and reconvened at 3:15 p.m.

8. Pierpont Community & Technical College Program & Off-Campus Service Committee Items

President Montgomery gave an update on the RCB NAEC.

9. Executive Session

Leslie Lovett moved pursuant to §6-9A-4-2b of the WV Code that the Board go into Executive Session to discuss personnel and personal matters, which if discussed in public might adversely affect the reputation of any person. Andy Kniceley seconded. Motion carried.

At the end of executive session Larry Mazza moved that this Board adjourn executive session and reconvene in open session. Rocco Muriale seconded. Motion carried.

No action was taken by the Board.

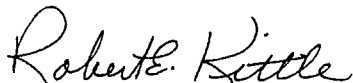
10. Committee of the Whole

Andy Kniceley moved approval of awarding an Honorary Doctorate to Ms. Datha Smith. Rocco Muriale seconded. Motion carried.

11. President Report

President Bradley gave his report.

There being no further business, the meeting was adjourned.



Robert E. Kittle, Chair

**Fairmont State Board of Governors
Meeting of June 19, 2008**

ITEM: Annual Report on Graduate Studies

COMMITTEE: Academic Affairs

RECOMMENDED POLICY: Approval of the Annual Report

STAFF MEMBER: Phillip Mason, VP for Research and Graduate Studies

BACKGROUND: Under the provisions of West Virginia Code §18B-1A6, each baccalaureate institution that recently added master's degree programs is required to submit an annual report through its governing board to the West Virginia Higher Education Policy Commission (WV HEPC).

ANNUAL REPORT ON GRADUATE PROGRAMS AT FAIRMONT STATE UNIVERSITY 2008

Fairmont State University currently has five (5) independent graduate programs of study:

- **Master of Education** with various specializations including Special Education, Leadership Studies, Professional Studies, Online Learning, and Reading
- **Master of Arts in Teaching**
- **Master of Science in Criminal Justice**
- **Master of Business Administration**
- **Master of Science in Human Services**

A sixth graduate program, the **Master of Science in Nursing**, is offered collaboratively with Marshall University.

In, May 2008, Fairmont State University received accreditation from the Higher Learning Commission (HLC) of the North Central Association of Colleges and Schools for the Master of Science in Human Services Program.

The School of Business added two Post-Baccalaureate Certificate Programs in Human Resources and Project Management as part of its MBA Program, and the School of Education established a version of its Master of Education Program that enables its Education majors to begin their graduate studies in their senior year at FSU.

Fairmont State University is pleased with the progress it has made in graduate student enrollment and degree completion during the 2007-2008 academic year. We will continue to focus our efforts on the development of appropriate graduate programs that will serve the post baccalaureate needs of our regional community while sustaining the quality of all our graduate programs.

The following table contains the number of students admitted to each graduate program:

	<u>2007-08</u>	<u>To Date</u>
Master of Education	140	607 students admitted
Master of Arts in Teaching	24	116 students admitted
Master of Science in Criminal Justice	22	58 students admitted
Master of Science in Human Service	17	17 students admitted
Master of Business Administration	47	120 students admitted
Non-degree seeking graduate students	<u>70</u>	<u>285 students admitted</u>
TOTAL	320	1,203 students admitted

The following table contains the number of students enrolled to each graduate program:

	<u>2007-08</u>	<u>To Date</u>
Master of Education	113	436 students enrolled
Master of Arts in Teaching	16	84 students enrolled
Master of Science in Criminal Justice	15	46 students enrolled
Master of Science in Human Service	9	9 students enrolled
Master of Business Administration	36	70 students enrolled
Non-degree seeking graduate students	<u>70</u>	<u>250 students enrolled</u>
TOTAL	276	895 students enrolled

We have conferred the following graduate degrees:

	<u>2007-08</u>	<u>To Date</u>
Master of Education	39 graduates	96 graduates
Master of Arts in Teaching	10 graduates	25 graduates
Master of Science in Criminal Justice	5 graduates	12 graduates
Master of Business Administration	<u>16 graduates</u>	<u>16 graduates</u>
TOTAL	70 students	149 students

Fairmont State University offered the following graduate courses in 2007-08:

Master of Education (Leadership Studies, Online Learning, Professional Studies, Special Education and Reading):

Course Number	Course Title	Location/Time
EDUC 6300	<i>Foundations of American Education</i>	Online
EDUC 6301	<i>Research in Education</i>	Online
EDUC 6303	<i>Advanced Studies in Educational Psychology</i>	Online
EDUC 6305	<i>Advanced Educational Technology and Media</i>	Online
EDUC 6395	<i>Demonstration Project in Education</i>	Online
ONLR 6800	<i>Introduction to Online Learning</i>	Online
ONLR 6801	<i>Online Course Management Strategies</i>	Online
ONLR 6802	<i>Instruct Design Online Crse Dev</i>	Online
ONLR 6803	<i>Online Assessment Techniques</i>	Online
ONLR 6804	<i>Online Copyright Issues</i>	Online
ONLR 6806	<i>Online Course Development Practicum</i>	Online
ONLR 6808	<i>Tech Tools for Online Learning</i>	Online

READ 6300	<i>Foundations in Read & Writing</i>	Online
READ 6310	<i>Teaching Reading to Special Learners</i>	Online
READ 6315	<i>Teach Con Area Literacy</i>	Online
READ 6320	<i>Psyc, Socy & Ling Factors</i>	Online
SPED 5323	<i>Math Strat for Except Learners</i>	Online
SPED5324	<i>Teaching Basic Skills to Learners at Risk</i>	Online
SPED 6320	<i>Student with Sp Learning Prob</i>	Online
SPED 6321	<i>Students Sp Behr Prob</i>	Online
SPED6322	<i>Evaluation in Special Education</i>	Online
SPED 6323	<i>Behavioral Support for Special Students</i>	Online
SPED 6324	<i>Instructional Techniques in Special Education</i>	Online
SPED 6330	<i>Introduction to Autism</i>	Online
SPED 6331	<i>Strategies for Autism</i>	Online
SPED 6390	<i>Special Education Practicum</i>	Online

Master of Arts in Teaching:

Course Number	Course Title	Location/Time
EDUC 6195	<i>Clinical Experience I</i>	Online
EDUC 6295	<i>Clinical Experience II</i>	Online
EDUC 6300	<i>Foundations of American Education</i>	Online
EDUC 6301	<i>Research in Education</i>	Online
EDUC 6302	<i>Advanced Studies in Human Growth & Dev.</i>	Online
EDUC 6303	<i>Advanced Studies in Educational Psychology</i>	Online
EDUC 6304	<i>Diversity and Disabilities</i>	Online
EDUC 6305	<i>Advanced Educational Technology</i>	Online
EDUC 6306	<i>Education Evaluation</i>	Online
EDUC 6490	<i>Advanced Classroom Org & Practice</i>	Online
EDUC 6495	<i>Clinical Experience III</i>	Fairmont/Arranged
READ 6315	<i>Teaching Content in Reading Literacy</i>	Online
SPED 6320	<i>Students with Special Learning Problems</i>	Online
SPED 6321	<i>Students with Special Behavior Problems</i>	Online

Criminal Justice:

Course Number	Course Title	Location/Time
CRJU 5504	<i>Constitutional Law</i>	Online
CRJU 5525	<i>White Collar Crime</i>	Online
CRJU 6601	<i>Advanced Criminal Justice Study</i>	Online
CRJU 6602	<i>Advanced Criminal Law</i>	Online
CRJU 6610	<i>Advanced Penology</i>	Online
CRJU 6611	<i>Internship</i>	Fairmont/ Arranged
CRJU 6650	<i>Seminar CJ Planning & Eval</i>	Online
CRJU 6696	<i>Thesis I</i>	Fairmont/ Arranged

Master of Business Administration:

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Course Number	Course Title	Location/Time
MBA 5000	<i>MBA Essentials</i>	Fairmont/MW 6-9
MBA 5110	<i>Leadership Workshop</i>	Fairmont/R 6-10
MBA 5120	<i>Tactical HR Practices-Online</i>	Online
MBA 5130	<i>Labor Relations & Dispute Res</i>	Fairmont/T 6-10
MBA 5200	<i>Management Information</i>	Fairmont/W 6-9
MBA 5300	<i>Managerial Economics</i>	Fairmont/W 6-10
MBA 5400	<i>Business Environments</i>	Fairmont/R 6-10
MBA 5500	<i>Accounting for Managers</i>	Online
MBA 5510	<i>Finance for Managers</i>	Online
MBA 5599	<i>ST: Int'l & Comparative Business</i>	Fairmont/ Arranged
MBA 5600	<i>Marketing for Managers</i>	Fairmont/M 6-9
MBA 5700	<i>Quantitative Analysis</i>	Fairmont/R 6-9
MBA 5800	<i>Knowledge Management</i>	Online
MBA 5810	<i>Project Management</i>	Fairmont/M 6-10
MBA 5820	<i>Advanced Project Management</i>	Fairmont/t 6-9
MBA 6000	<i>Strategic Management</i>	Fairmont/M 6-10
MBA 6010	<i>Managerial Practicum</i>	Fairmont/ Arranged

Human Service:

Course Number	Course Title	Location/Time
HSMS 6610	<i>Prof Ethics & Leadership</i>	Online
HSMS 6615	<i>Urban & Community Resources</i>	Online
HSMS 6640	<i>Data Analysis & Comprehension</i>	Online
HSMS 6671	<i>Advanced Human Service Theory</i>	Online
HSMS 6685	<i>Tests and Measurement</i>	Fairmont/T 4-7

David R. Tyson
Chair



Brian Noland
Chancellor

West Virginia Higher Education Policy Commission
1018 Kanawha Boulevard East, Suite 700
Charleston, WV 25301
(304) 558-0261
www.hepc.wvnet.edu

MEMORANDUM

TO: President Jerry Beasley, Concord University
President Daniel Bradley, Fairmont State University
President Suzanne Shipley, Shepherd University
President Hazo Carter, West Virginia State University

FROM: Dr. Bruce C. Flack
Director of Academic Affairs

DATE: May 21, 2008

RE: **Annual Graduate Degree Reports**

Under provisions of West Virginia Code §18B-1A-6, each baccalaureate institution that has recently added master's degree programs is required to submit a report through its governing board that evaluates the graduate programs currently offered. The report is to indicate the following elements:

1. The number of programs being offered and the courses offered within each program;
2. The disciplines in which programs are being offered;
3. The locations and times at which courses are offered;
4. The number of students enrolled in the program; and
5. The number of students who have obtained master's degrees through each program.

The report should also address any other issues that relate to the viability and effectiveness of each of the programs.

The report for your institution is due to the Academic Affairs Office by June 30, 2008. Please let me know if you have questions on preparation of the report.

c: Brian Noland
Chief Academic Officer

Fairmont State Board of Governors
June 19, 2008

ITEM: Dual Enrollment

COMMITTEE: Academic Affairs and Student Life

RECOMMENDED RESOLUTION: *Resolved, That the Fairmont State Board of Governors approves the University offering Dual Enrollment courses in high schools beginning in the Fall of 2009.*

STAFF MEMBER: Dan Bradley

BACKGROUND:

This action would alter the Board of Governors Policy #49, Joint Operating Agreement for Academic Programs, beginning in the 2009-2010 fiscal year.

University administration feels this is a necessary step in light of state-level discussion of moving towards an FTE funding model for all institutions.

Fairmont State University is currently the only public four-year institution in the state that does not offer Dual Enrollment courses in high schools. The 2008-09 academic year would be used for planning, working with the high schools and coordinating with Pierpont C&TC.

**Fairmont State Board of Governors
Meeting of June 19, 2008**

ITEM: Approval of Program Review Recommendation

COMMITTEE: Academic Affairs and Student Life

RECOMMENDED RESOLUTION: *Resolved*, that the Fairmont State Board of Governors approve the program review for the Bachelor of Science degree in Computer Science.

STAFF MEMBER: Maria C. Rose, Ed.D., Provost and Vice President for Academic Affairs

BACKGROUND: Series 10 of the HEPC “Policy Regarding Program Review” requires each Governing Board to review at least every five years all programs offered at the institution(s) of higher education under its jurisdiction and in the review to address the viability, adequacy, necessity, and consistency with mission of the programs at the institution.

Computer Science, B.S.

Recommendation: *Continuation of the program at the current level of activity.*

The Bachelor of Science in Computer Science requires 128 hours for completion. The program provides students with an understanding of the field that is broad enough to find employment in a wide spectrum of commercial companies or government agencies and make them competitive for graduate school and advanced study. The program offers two majors: one in Computer Science and one in Computer Security.

The faculty members involved with the teaching of computer science and computer security are in the process of significant curriculum revisions. These revisions will allow for an Accreditation Board for Engineering and Technology (ABET) accreditation visit. The faculty members have identified several current deficiencies in the existing curriculum; these deficiencies will be addressed with the curricular changes and implementation of a continuous improvement plan next year.

The programs of study have maintained a fairly steady enrollment over the past five years and graduates are able to obtain positions within business and industry or continue their education in West Virginia.

As recommended by the previous program review (2003), an advisory committee has been formed; the committee has met and studied this program review and has made recommendations regarding curriculum and program assessment. Also as a result of the previous review, an employer follow-up survey has been implemented and these surveys are being used to make program changes.

The full text of the review, along with pertinent appendices, is available for review.

Fairmont State
Board of Governors
Financial Report
for the Periods Ending May 31, 2008 and
Projection for June 30, 2008

Unrestricted Fund:

Fairmont State University:

Thru the end of May 2008 the balance is a positive \$2,205,065. Using last June's activity as a basis for projection we feel that the University will have a surplus condition of \$197,562.

Pierpont Community and Technical College:

Thru the end of May 2008 the balance is a positive \$1,911,516. Using last June's activity as a basis for projection we feel that the Community and Technical College will have a surplus condition of \$208,303.

Auxiliary Fund:

Fairmont State Board of Governor's Support:

Thru the end of May 2008 the balance is a positive \$1,192,488. Using last June's activity as a basis for projection we feel that the Auxiliary Fund will have a surplus condition of \$995,525. Auxiliary reserves will grow in the following areas:

Housing Fund	\$600,000
Falcon Center Fund	235,525
Athletics Fund	130,000
Facilities Fund	<u>30,000</u>
Total Transfer to Reserve	<u>\$995,525</u>

All of the above projections are conservative in that we began closing out spending at the end of May. We have encouraged all departments to be very conservative in spending during the month of June.

Please find attached Unrestricted and Auxiliary Fund reports for May 30 and projection for June 2008.

Please also find attached after these reports the May 30, 2008 Restricted Fund Reports and the narrative of the budget change for these reports.

Fairmont State University
Actual vs Budget Statement of Revenues and Expenses
 Current Year 2008 Prior Year 2007 May Current Unrestricted
 LEVEL 2

		Budgeted Current Year	Actual Current Year	June 2007 actual	Est June 30 2008	Actual to Budgeted Current Year
OPERATING REVENUES	Tuition & Fees	19,099,786.81	19,097,833.34	46,978.68	19,144,812.02	100.24%
	Faculty Services Revenue	1,256,808.00	1,214,016.00	45,096.00	1,259,112.00	100.18%
	Federal Grants and Contracts	0.00	1.55	0.00	1.55	
	Auxiliary enterprises revenue	0.00	-35,000.00	35,000.00	0.00	
	Operating Costs Revenue	2,461,957.89	1,940,391.09	387,278.41	2,327,669.50	94.55%
	Support Services Revenue	3,481,930.74	2,812,585.14	774,541.14	3,587,126.28	103.02%
	Other Operating Revenue	613,452.68	491,650.93	72,036.13	563,687.06	91.89%
Sub Total		26,913,936.12	25,521,478.05	1,360,930.36	26,882,408.41	99.88%
OPERATING EXPENSES	Salaries	20,365,353.48	18,729,746.38	1,815,195.69	20,544,942.07	100.88%
	Benefits	5,268,868.78	4,698,822.59	223,266.95	4,922,089.54	93.42%
	Student Financial Aid-Scholarships	972,008.50	1,011,185.71	-4,122.00	1,007,063.71	103.61%
	Utilities	1,384,525.00	1,185,701.10	157,796.90	1,343,498.00	97.04%
	Supplies and Other Services	6,555,092.85	4,941,215.85	836,131.05	5,777,346.90	88.14%
	Equipment Expense	815,787.78	830,720.58	71,100.83	901,821.41	110.55%
	Loan Cancellations and write-off	0.00	0.00	100,841.05	100,841.05	
	Fees retained by the Commission	173,249.00	173,249.00	0.00	173,249.00	100.00%
	Assessment for Faculty Services	1,568,485.00	1,550,539.00	17,939.00	1,568,478.00	100.00%
	Assessment for Support Services	202,272.62	157,343.90	32,275.33	189,619.23	93.74%
	Assessment for Tuition, Aux, & Capital Costs	2,759,224.10	2,696,715.00	36,276.00	2,732,991.00	99.05%
	Assessment for Operating Costs	156,299.52	193,872.57	27,227.87	221,100.44	141.46%
Sub Total		40,221,166.63	36,169,111.68	3,313,928.67	39,483,040.35	98.16%
NONOPERATING REVENUES (EXPENSES)	State Appropriations	12,166,895.00	12,166,895.00	0.00	12,166,895.00	100.00%
	Gifts	25,000.00	23,500.00	0.00	23,500.00	94.00%
	Investment Income	506,856.00	386,123.29	78,448.27	464,571.56	91.66%
	Interest on capital asset related debt	0.00	0.00	55,788.23	55,788.23	
Sub Total:		12,698,751.00	12,576,518.29	134,236.50	12,710,754.79	100.09%
EXCLUDE OPERATING	Exclude - Assets	-408,547.46	-173,209.04	-13,938.66	-187,147.70	45.81%
	Exclude - Construction	0.00	0.00	0.00	0.00	
	Exclude - Transfers for Debt Service	0.00	0.00	-55,788.23	-55,788.23	
	Exclude - Transfers for Fin Aid Match	-150,320.00	-150,320.00	-97,762.00	-248,082.00	165.04%
	Exclude - Transfers for Capital Projects	81,445.00	79,515.00	0.00	79,515.00	97.63%
	Exclude - Indirect Cost Recoveries	835,544.11	474,218.11	116,854.78	591,072.89	70.74%
	Exclude - Transfers - Other	-54,023.43	45,976.57	-138,107.44	-92,130.87	170.54%
				0.00		
Sub Total:		304,098.22	276,180.64	-188,741.55	87,439.09	28.75%
OPERATING INCOME/LOSS		-13,307,230.51	-10,647,633.63	-1,952,998.31	-12,600,631.94	94.69%
BALANCE		-304,381.29	2,205,065.30	-2,007,503.36	197,561.94	

Pierpont Community & Technical College
Actual vs Budget Statement of Revenues and Expenses

Current Year 2008 Prior Year 2007 Current Unrestricted

	Budgeted Current Year May fy08	Estimated June fy08 Actual	Budgeted Current Year July fy09	DIFFERENCE	
OPERATING REVENUES					
Tuition & Fees	6,667,690.11	6,587,652.53	6,785,242.00	117,551.89	1.8%
Faculty Services Revenue	1,568,485.00	1,568,478.00	1,568,485.00	0.00	
State/Local Grants and Contracts	0.00	0.00	0.00	0.00	
Auxiliary Enterprise Revenue	0.00	-44.00	0.00	0.00	
Operating Costs Revenue	156,299.52	221,100.44	195,748.66	39,449.14	25.2%
Support Services Revenue	202,272.62	189,619.23	196,017.23	-6,255.39	-3.1%
Other Operating Revenue	158,981.00	128,994.28	151,102.80	-7,878.20	-5.0%
Sub Total	8,753,728.25	8,695,800.48	8,896,595.69	142,867.44	
OPERATING EXPENSES					
Salaries	5,407,862.00	5,222,320.47	5,317,319.00	-90,543.00	-1.7%
Benefits	1,116,350.00	1,113,561.66	1,149,081.00	32,731.00	2.9%
Student Financial Aid-Scholarships	410,000.00	501,884.46	241,265.00	-168,735.00	-41.2%
Utilities	0.00	2,699.15	0.00	0.00	
Supplies and Other Services	1,374,448.44	1,269,151.18	1,368,435.10	-6,013.34	-0.4%
Equipment Expense	79,037.73	76,995.88	81,265.63	2,227.90	2.8%
Loan Cancellations and write-off	0.00	60,485.08	0.00	0.00	
Fees retained by the Commission	95,395.00	95,395.00	96,143.00	748.00	0.8%
Assessment for Faculty Services	1,256,808.00	1,259,112.00	1,359,124.00	102,316.00	8.1%
Assessment for Support Services	3,481,930.74	3,587,126.28	3,675,117.38	193,186.64	5.5%
Assessment for Tuition, Aux, & Capital Costs	1,382,608.88	1,343,231.00	1,349,592.00	-33,016.88	-2.4%
Assessment for Operating Costs	2,461,957.89	2,327,669.50	2,577,913.32	115,955.43	4.7%
Sub Total	17,066,398.68	16,859,631.66	17,215,255.43	148,856.75	
NONOPERATING REVENUES (EXPENSES)					
State Appropriations	8,230,927.00	8,230,927.00	8,328,395.00	97,468.00	1.2%
Gifts	1,000.00	1,140.00	1,000.00	0.00	0.0%
Investment Income	214,602.00	126,764.96	131,914.00	-82,688.00	-38.5%
Interest on capital asset related debt	0.00	0.00	0.00	0.00	
Loss/Gain on Disposal of Fixed Assets	0.00	0.00	0.00	0.00	
Sub Total:	8,446,529.00	8,358,831.96	8,461,309.00	14,780.00	
EXCLUDE OPERATING					
Exclude - Assets	0.00	-83,453.10	0.00	0.00	
Exclude - Construction	0.00	0.00	0.00	0.00	
Exclude - Indirect Cost Recoveries	23,642.74	22,431.63	14,081.00	-9,561.74	-40.4%
Exclude - Transfers - Other	32,533.76	74,324.14	0.00	-32,533.76	-100.0%
Sub Total:	56,176.50	13,302.67	14,081.00	-42,095.50	
OPERATING INCOME/LOSS	-8,312,670.43	-8,163,831.18	-8,318,659.74	-5,989.31	
BALANCE	190,035.07	208,303.45	156,730.26	-33,304.81	
CURRENT NET LABOR SAVINGS					
Planned Expenditures from Reserves					
Anticipated Labor Savings					
Anticipated Year End Balance					

Fairmont State BOG Support
Actual vs Budget Statement of Revenues and Expenses

Current Year 2008 Prior Year 2007 Current Unrestricted
AUXILIARY

		Budgeted Current Year May fy08	Estimated June fy08 Actual	Budgeted Current Year July fy09	Difference	
OPERATING REVENUES	Tuition and Fees	0.00	-771.08	0.00	0.00	
	Auxiliary enterprises revenue	7,279,418.94	7,479,934.08	7,542,205.94	262,787.00	3.6%
	Auxiliary Support Services Revenue	4,554,341.00	4,544,932.00	4,729,255.00	174,914.00	3.8%
	Other Operating Revenue	102,955.60	69,241.74	294,340.60	191,385.00	185.9%
Sub Total		11,936,715.54	12,093,336.74	12,565,801.54	629,086.00	
OPERATING EXPENSES	Salaries	1,800,907.00	1,759,790.97	1,990,760.00	189,853.00	10.5%
	Benefits	539,889.72	391,906.28	566,732.72	26,843.00	5.0%
	Student Financial Aid-Scholarships	317,143.52	296,788.00	425,400.00	108,256.48	34.1%
	Utilities	689,627.00	683,617.73	699,720.00	10,093.00	1.5%
	Supplies and Other Services	4,284,710.68	4,223,239.27	4,411,222.20	126,511.52	3.0%
	Equipment Expense	73,632.00	111,695.24	92,232.00	18,600.00	25.3%
	Loan Cancellations and write-off	1,131.00	8,843.58	1,131.00	0.00	
	Assessment for Support Services	0.00	0.00	0.00	0.00	
Sub Total		7,707,040.92	7,475,881.07	8,187,197.92	480,157.00	
NONOPERATING REVENUES (EXPENSES)	Investment Income	0.00	0.00	0.00	0.00	
	Interest on capital asset related debt	-100,472.60	-100,472.60	-100,472.60	0.00	0.0%
Sub Total:		-100,472.60	-100,472.60	-100,472.60	0.00	
EXCLUDE OPERATING	Exclude - Assets	-47,000.00	555.00	-40,000.00	7,000.00	-14.9%
	Exclude - Construction	0.00	7,029.80	0.00	0.00	
	Exclude - Transfers for Debt Service	-3,547,920.08	-3,504,910.55	-3,550,202.00	(2,281.92)	0.1%
	Exclude - Transfers for Fin Aid Match	-3,425.00	-3,425.00	-3,425.00	0.00	
	Exclude - Transfers to Plant Reserves	-579,294.89	-75,336.92	-675,691.02	(96,396.13)	16.6%
	Exclude - Transfer for Scholarships	0.00	0.00	5,400.00	5,400.00	
	Exclude - Transfers - Other	53,789.32	54,629.89	0.00	(53,789.32)	-100.0%
Sub Total:		-4,123,850.65	-3,521,457.78	-4,263,918.02	(140,067.37)	
OPERATING INCOME/LOSS		4,229,674.62	4,617,455.67	4,378,603.62	148,929.00	
BALANCE		5,351.37	995,525.29	14,213.00	8,861.63	
CURRENT NET LABOR SAVINGS						
	Planned Expenditures from Reserves					
	Anticipated Labor Savings					
	Anticipated Year End Balance					

RESTRICTED FUNDS
Budget Change Analysis for May 2008

University:

Revenues:

Expenditures:

- Supplies and Other increased **\$1,679.90**

Total budget change \$1,679.00 all to close out grant budgets

Pierpont Community & Technical College:

Revenues:

Expenditures:

- Supplies and Other decreased **\$52.67**

Total budget change \$52.67 all to close out grant budgets

Fairmont State University
 Actual vs Budget Statement of Revenues and Expenses
 Current Year 2008 Prior Year 2007 May Current Restricted
 LEVEL 2

		Budgeted Current Year	Actual Current Year	Actual to Budgeted Current Year	Prior Actual to Prior Year End
OPERATING REVENUES	Federal Grants and Contracts	33,572,316.04	26,788,927.14	79.79%	89.56
	State/Local Grants and Contracts	6,713,487.14	5,817,141.24	86.65%	97.39
	Private Grants and Contracts	3,383,175.00	2,470,921.65	73.04%	98.74
	Other Operating Revenue	2,000.00	1,165.00	58.25%	0.00
Sub Total		43,670,978.18	35,078,155.03	80.32%	91.59
OPERATING EXPENSES	Salaries	2,248,087.99	1,541,533.25	68.57%	85.07
	Benefits	428,240.03	292,670.95	68.34%	86.27
	Student Financial Aid-Scholarships	33,386,760.00	29,139,850.39	87.28%	98.61
	Utilities	15,862.00	14,607.00	92.09%	100.00
	Supplies and Other Services	5,315,998.60	2,798,807.60	52.65%	77.37
	Equipment Expense	1,745,315.37	886,346.01	50.78%	83.08
	Assessment for Support Services	0.00	0.00	0.00%	0.00
Sub Total		43,140,263.99	34,673,815.20	80.37%	94.96
NONOPERATING REVENUES (EXPENSES)	Investment Income	0.00	0.00		0.00
Sub Total:		0.00	0.00	0.00%	0.00
EXCLUDE OPERATING	Exclude - Assets	-99,279.46	-36,673.57	36.94%	76.53
	Exclude - Transfers for Fin Aid Match	107,204.00	107,204.00	100.00%	102.24
	Exclude - Indirect Cost Recoveries	-835,544.11	-474,218.14	56.76%	82.68
	Exclude - Transfers - Other	-4,273.50	-4,273.50	100.00%	177.73
Sub Total:		-831,893.07	-407,961.21	49.04%	77.58
OPERATING INCOME/LOSS		530,714.19	404,339.83	76.19%	5.64
BALANCE		-301,178.88	-3,621.38	1.20%	
GRANT INCOME RECEIVED IN PRIOR FISCAL YEAR		319,904.74			
Adjusted Year End Balance		18,725.86			

Pierpont Community and Technical College
 Actual vs Budget Statement of Revenues and Expenses
 Current Year 2008 Prior Year 2007 May Current Restricted
 LEVEL 2

		Budgeted Current Year	Actual Current Year	Actual to Budgeted Current Year	Prior Actual to Prior Year End
OPEATING REVENUES					
	Tuition and Fees	63,029.00	47,661.72	75.62%	80.64
	Federal Grants and Contracts	13,618,701.04	10,456,207.98	76.78%	97.06
	State/Local Grants and Contracts	2,108,782.32	1,627,045.91	77.16%	94.66
	Private Grants and Contracts	1,173,325.00	719,024.12	61.28%	98.44
	Other Operating Revenues	162,281.78	56,763.47	34.98%	78.88
Sub Total		17,126,119.14	12,906,703.20	75.36%	96.34
OPERATING EXPENSES					
	Salaries	644,314.78	304,839.78	47.31%	82.06
	Benefits	102,171.73	69,679.51	68.20%	78.28
	Student Financial Aid-Scholarships	15,997,762.00	12,054,287.88	75.35%	97.90
	Supplies and Other Services	600,002.83	263,077.05	43.85%	84.98
	Equipment Expense	114,410.65	42,693.98	37.32%	90.88
	Assessment for Support Services	-3.91	0.00		0.00
Sub Total		17,458,658.08	12,734,578.20	72.94%	96.80
NONOPERATING REVENUES (EXPENSES)	Investment Income	0.00	0.00		0.00
Sub Total:		0.00	0.00	0.00%	0.00
EXCLUDE OPERATING					
	Exclude - Assets	-25,735.00	-24,735.00	96.11%	100.00
	Exclude-Construction	0.00	0.00		0.00
	Exclude - Transfers for Fin Aid Match	46,541.00	46,740.40	100.43%	149.66
	Exclude - Indirect Cost Recoveries	-23,642.75	-20,831.78	88.11%	64.59
	Exclude - Transfers - Other	0.01	0.01	100.00%	100.00
Sub Total:		-2,836.74	1,173.63	-41.37%	-118.08
OPERATING INCOME/LOSS		-332,538.94	172,125.00	-51.76%	15.25
BALANCE		-335,375.68	173,298.63	-51.67%	29.77
WORKFORCE DEVELOPMENT REVENUES RECEIVED IN PRIOR FISCAL YEAR		212,674.19			
GRANT INCOME RECEIVED IN PRIOR FISCAL YEAR		253,123.74			
Adjusted Year End Balance		130,422.25			

Fairmont State Board of Governors
June 19, 2008

ITEM: Revision of BOG Policy #11: Awarding of Undergraduate and Graduate Fee Waivers

COMMITTEE: Finance, Personnel, Facilities, External Relations

RECOMMENDED RESOLUTION: *Resolved*, That the Fairmont State Board of Governors approves the attached revisions to BOG Policy #11: Awarding of Undergraduate and Graduate Fee Waivers

STAFF MEMBER: Dan Bradley

EXECUTIVE SUMMARY:

The proposed revisions are to bring BOG Policy #11 into line with legislation passed during the 2008 Regular Session of the legislature. The legislation changed the formula for discerning the amount of money available for waivers. It is now based on overall dollars awarded, rather than number of waivers.

The administration is currently studying the issue of employee dependent waivers and anticipates bringing additional suggested changes forward at the October meeting of the BOG.

Draft revision 6-5-08
Fairmont State Board of Governors
Policy #11

TITLE: AWARDING OF UNDERGRADUATE AND GRADUATE FEE WAIVERS

SECTION 1. GENERAL

- 1.1 Scope: This rule regards the awarding of undergraduate and graduate fee waivers.
- 1.2 Authority: West Virginia Code §18B-10-5, §18B-10-6, §18B-10-7, §18B-1-6
- 1.3 Effective Date: July 1, 2002

SECTION 2. UNDERGRADUATE FEE WAIVERS

- 2.1 The term “Fairmont State ~~College~~ University Fee Waiver” refers to all tuition and fee waivers authorized by Chapter 18B, Article 10, Section 5 of the West Virginia Code.
- 2.2 The maximum ~~number~~ total dollar value of authorized undergraduate fee waivers at Fairmont State ~~College~~ University shall be equal to ten percent (10%) ~~five percent (5%)~~ of the ~~full-time equivalent undergraduate enrollment of the College~~ annualized full-time equivalent tuition and fees assessed from undergraduate students registered during the immediately preceding fiscal year. ~~for the fall term of the immediately preceding academic year.~~
- 2.3 Pursuant to the statute, no student may hold an full-time undergraduate fee waiver for more than eight (8) semesters. Twelve (12) or more semester hours of waiver assistance received attempted during a regular semester or a summer term shall be considered as one (1) semester for scholarship purposes.
- 2.4 ~~Awards made under this program shall provide for the waiver of tuition, registration fee, higher education resource fee, and the faculty improvement fee. In addition, the College shall have discretionary authority to waive one or more of the component parts of the College fees (includes such fees as the activity, athletic, and student union, and operations fees) and/or special fees assessed to students in designated academic fields (e.g.: engineering fee, health profession fee.)~~
- 2.5.1 Waiver reports shall be submitted ~~by the College~~ in accordance with the following general provisions:
The ~~College will submit~~ A summary report will be submitted to the Board of Governors on ~~June~~ August 15 of each year. This report will list all waiver awards for the entire preceding academic year and will be presented to the board as a matter of information.

- ~~2.5.2~~ Each award recipient should be listed and a permanent hometown address provided. Both new and renewal recipients must be included.
- 2.5.32 Each waiver recipient should be listed within the single category which reflects the primary reason a fee waiver was awarded.
- ~~2.6~~ Each institution shall give priority consideration in the awarding of undergraduate fee waivers to students who are West Virginia residents. See attached.
- 2.76 In view of the substantial alternative student aid resources available for students with demonstrated financial need and the shortage of merit scholarships available at the public institutions, it is recognized that Fairmont State ~~College~~ University may choose to award a substantial portion of its tuition and fee waivers to students who possess various kinds of special abilities and aptitudes. However, in instances where there are more financially needy applicants than can be assisted through the available need-based student aid programs, ~~the College shall give strong consideration in the awarding of scholarships~~ The University shall endeavor to award fifty (50%) of the fee waiver dollars to students with demonstrated financial need.
- 2.8 In accordance with Chapter 18B, Article 10, Section 7 of the West Virginia Code, the ~~College~~ University shall make provisions to waiver tuition and any fees statutorily mandated, ~~charged to children and spouses, on a classroom space available basis, of certain law enforcement officers and fire fighters (as defined in Chapter 30, Article 29, Section 1 of the West Virginia Code) killed in the line of duty.~~ The institutions may require such persons to pay special fees, including any laboratory fees, if such fees are required of all other students taking a single or the particular course and may also require such persons to pay for parking. ~~A fee waiver shall also be made available to each year's statewide winner of the Veterans of Foreign Wars Voice of Democracy competition and the American Legion High School Oratorical competition.~~ The value of these waivers is not counted as part of the limit in Section 2.2.

SECTION 3. GRADUATE AND PROFESSIONAL FEE WAIVERS

- 3.1 The term "Graduate and Professional Fee Waiver" refers to all tuition and fee waivers authorized by Chapter 18B, Article 10, Section 6 of the West Virginia Code.
- 3.2 The maximum ~~number~~ dollar value of fee waivers shall be determined in the following manner:
- 3.2.1 The maximum ~~number of authorized~~ dollar value of graduate and professional fee waivers at institutions Fairmont State University shall be equal to five percent (5%) of the ~~number of~~ annualized full-time equivalent tuition and fees assessed from full-time equivalent graduate and professional students registered during the

- corresponding fall semester, spring semester, and summer term of the immediately preceding academic fiscal year.
- 3.2.2 All graduate assistants employed by the College University shall be granted fee waivers. This is in addition to the above-referenced five percent (see subsection 3.2.1)
- 3.3 Pursuant to the statute, no student may hold a graduate or professional fee waiver for a period of time that exceeds the number of semesters normally required in the recipient's academic discipline.
- ~~3.4 Awards made under the graduate and professional fee waiver program shall provide for the waiver of tuition, registration fee, higher education resource fee, and faculty improvement fee. In addition, the College shall have discretionary authority to waive one or more of the component parts of the college fees (including such fees as the activity, athletic, student union, and operations fee) and/or special fees assessed to students in designated academic fields.~~
- 3.54 Waiver reports shall be submitted by the College University in accordance with the following general provisions.
- 3.5.1 4.1 ~~The College will submit~~ A summary report will be submitted to the Board of Governors on ~~June~~ August 15 of each year. This report will list all waiver awards for the entire academic year and will be presented to the board as a matter of information.
- ~~3.5.2 Each award recipient should be listed and a permanent hometown address provided.~~
- 3.65 The College University shall give priority consideration in the awarding of graduate and professional fee waivers to students who are West Virginia residents. The College University shall also give priority consideration in the awarding of graduate fee waivers to faculty and staff members of West Virginia public and private colleges who make application in accordance with the College's University's announced application procedures and deadlines.

SECTION 4. USE OF THE FAIRMONT UNDERGRADUATE SCHOLARSHIP (FUS) FOR OTHER HIGHER EDUCATION EMPLOYEES

- 4.1 Currently, one Fairmont Undergraduate Scholarship (FUS) is available to Fairmont State College University employees.
- 4.2 Fairmont State College University will have the equivalent of one Fairmont Undergraduate Scholarship for use by employees of other state colleges in West Virginia.

Maximum hours available 15 hours per semester

Maximum hours per waiver 3 hours per person

Maximum hours per institution No more than one 3-hour waiver per college.

Exception: if hours are available they will given on a first-come, first-serve basis

4.3 Request for fee waiver must be sent to the Fairmont State University Director of Financial Aid at ~~FSC~~ prior to the semester in which the waiver is to be used.

Waivers will be granted on a first-come basis.

There is no g.p.a. requirement, although applicant may not be on academic probation.

If there is not a sufficient number of ~~FSC~~ students registered for any class, it will be canceled.

Fairmont State Board of Governors
June 19, 2008

ITEM: Revision of BOG Policy #24: Funding of Intercollegiate Athletics

COMMITTEE: Finance, Personnel, Facilities, External Relations

RECOMMENDED RESOLUTION: *Resolved*, That the Fairmont State Board of Governors approves the attached revisions to BOG Policy #24: Funding of Intercollegiate Athletics

STAFF MEMBER: Dan Bradley

EXECUTIVE SUMMARY:

The proposed revisions are to bring BOG Policy #24 into line with legislation passed during the 2008 Regular Session of the legislature. The legislation changed the formula for discerning the amount of money available for waivers. It is now based on overall dollars awarded, rather than number of waivers.

Draft revision 6-5-08
FAIRMONT STATE
BOARD OF GOVERNORS

POLICY NO. 24

Effective April 8, 2004, revised June 14, 2007

TITLE: FUNDING OF INTERCOLLEGIATE ATHLETICS

Fairmont State University is committed to maintaining intercollegiate athletics at an amateur level for the benefit of its students. The following policies established by the Board are designed to limit funding of intercollegiate athletics used in the accomplishment of this goal.

The limits which are specified are maximum limits, and Fairmont State University may operate its intercollegiate athletic program at levels below the maximum limit allowed.

1. Revenues

Funding for intercollegiate athletics shall be limited to the following four revenue sources:

a. Student Athletic Fees

Fairmont State University may impose a Student Athletic Fee. It is the responsibility of the presidents to recommend the amount of this fee each year for approval by the Board of Governors.

The presidents' recommendation shall be developed after consulting with Student Government.

The Student Athletic Fee shall be limited to 10% of the total undergraduate tuition and fees charged to resident (in-state) students for that year.

b. Education and General Revenue Unrestricted Funds

No more than 3% of Education and General Unrestricted Funds will be expended for intercollegiate athletics.

c. Revenues Generated By Intercollegiate Athletics

Funds may be used to support intercollegiate athletics that are generated by gate receipts, concessions, program sales, sponsorships, advertising, game day promotions, royalties, facility rentals, media rights, fees, game guarantees, tournament and post season income, sports camps, and other revenue-producing activities directly related to intercollegiate athletics.

d. Revenues Generated By Philanthropic Gifts and Sponsorships

Funds may be used to support intercollegiate athletics that are generated by the foundation, the Fairmont State Athletic Association, or the university in collaboration and coordination with the foundation, through fund raising via individuals, foundations, corporations, and businesses.

2. Expenditures for Salaries and Benefits

The total amount of salaries and benefits for coaches, athletic department administrators and staff, and other college employees whose total job responsibilities are related to the intercollegiate athletic program shall be paid from the budget for intercollegiate athletics

generated from revenue sources identified in section 1. The salary and benefit cost for each employee whose responsibilities are split between the intercollegiate athletic program and the academic or general institutional support programs of the institution shall be paid on a pro-rated basis, with the percentage of the employee's work devoted to athletics paid from the budget for intercollegiate athletics generated from the revenue sources listed in section 1.

For coaches or athletic administrators who also have teaching responsibilities as a portion of their jobs, the annual pro-rated share paid from non-athletic funds shall be 1/8 for each three-hour course taught for those on an academic-year contract and 1/10 for each three-hour course taught for those on a twelve-month contract.

3. Tuition Waivers

The number of tuition waivers dollars designated for students participating in intercollegiate athletics shall be limited to no more than 40% 50% of the total number of waivers allowed. As required in BOG Policy 11, 50% of the aid will be awarded to student athletes who are Pell-eligible and/or have significant need as determined by their Free Application for Federal Student Aid (FAFSA.)

4. Equal Opportunity

Fairmont State University shall insure that its intercollegiate athletic program adheres to or exceeds the requirements of all state and federal laws, especially the mandates of equal opportunity and affirmative action.

5. Annual Reports

The presidents shall provide to the BOG by September 1 of each year the financial information requested on the attached report form for the previous fiscal year. The BOG shall review the annual reports to assure compliance with the policies set forth in this document.

Fairmont State Board of Governors
June 19, 2008

- ITEM:** 2009 Unrestricted and Auxiliary Fund Budgets
- COMMITTEE:** Finance, Personnel, Facilities, and External Relations
- RECOMMENDED POLICY:** Resolved, That the Fairmont State Board of Governors approve the Unrestricted and Auxiliary Fund Budgets for the 2009 fiscal year.
- STAFF MEMBER:** Rick Porto
- BACKGROUND:** Attached are the Unrestricted and Auxiliary Fund 2009 budgets for the University, Community and Technical, and the Board of Governor's Support components.

In this budget we have made budget adjustments for the University, C&TC Unrestricted and Auxiliary Fund as follows:

University Report:

- Tuition and Fee Revenue increased by 5.4% over all (4% in the E&G Fund and a 27% increase in Tuition and Fee Waiver Revenue, along with other minor revenue budget adjustments to bring 2009 revenue plans in line with 2008 actual). Note: Athletic waivers were required to be increased to pay for C&TC students who can no longer be a two year student and also participate in sports. (HB 3215 legislation).
- Faculty Services Revenue increased by 8.1% as the University covers the labor costs of the Adjunct Faculty positions at the Caperton Center.
- Operating Support Services Revenue increase of 4.7% based on increases in Operating Budgets in the following areas:
 - Custodial Contract budget \$118,000
 - Business Office \$13,219

- Institutional Administrative Costs \$86,781
 - Library \$150,000
 - IT Desktop replacements \$100,000
 - Physical Plant operating budget \$100,000.
 - Operating budget of academic areas \$35,000
- Support Services Revenue increase of 5.5% based on an equivalent pay raise to classified and non-classified support staff and increased increment value and earning period change. In addition, there was a funding shift from the CTC for employees in organizations designated as University operations.
 - Other Operating Revenue reflects a decrease of 43.0%. A decrease of \$193,552 is due to a reassignment of the Xerox Fund from the University Funds to the Auxiliary (Falcon Center) Fund, \$30,000 decrease in UHC/FGH transfers, and other revenue budget adjustments to bring 2009 revenue plans in line with 2008 actual.
 - Salary Budget increase of 5.0% overall due to plans to bring Classified Staff to 100% of the Mercer Scale, provide Faculty an equity pay adjustment to 50% of need an overall 3% average minimum adjustment for salaries based on the merit policy of the BOG and an increase in the increment value and earning period change. In addition, there was a funding shift from the CTC for employees in organizations designated as University operations. Adjunct Faculty positions at the Caperton Center are fully funded by the University.
 - Fringe benefit budget increase of 7.3% due to budget reserved for pay raises and the change to increment value and earning period. In addition, there was a

funding shift from the CTC for employees in organizations designated as University operations. Adjunct Faculty positions at the Caperton Center are fully funded by the University.

- Student financial aid scholarships increasing by 36.1% due to increase in waivers provided to athletes, international students, and the general student body. Athletic waivers were transferred to become the University's responsibility. This was required as part of HB3215 legislation and the vote taken by the Athletic Directors and the Presidents in West Virginia Division II sports.
- Utilities decreased by 2.5% as budget values for FY 2009 were modified based upon FY 2008 actual data.
- Supplies and other services increase of 5.9% due to increases in the following budget areas:
 - Custodial Services \$118,000
 - Institutional Administrative Costs \$86,781.
 - Business Office \$13,219.
 - Academic growth areas \$160,000
 - Library \$150,000
 - \$40,000 increase to budgets of academic units.
 - Move of Copy Center budget (-\$208,882) and contra-cost budget (\$351,427) to the auxiliary funds
 - Adjustments to balance expense budgets to modified revenue budgets.
- Equipment expense increase of 4.9% due to a budget increase for computer purchases in IT Desktop replacement \$100,000, and adjustments to balance expense budgets to modified revenue budgets.

- Fees retained by the Commission decreased by 3.1% for a value of -\$5,420 as a result of a decreased assessment from the HEPC staff.
- Decrease in assessment for support services of 3.1% due to the salaries in the Library, Academic Advising Center, IT, Caperton Center and MATEC Operations & Maintenance shifting to University funding.
- Decrease in Assessment for Tuition, Aux. and Capital Costs of 1.0% due to modifications to the revenue budgets based upon FY 2008 actual.
- Increase in assessment for Operating Costs of 25.2% due to the addition of the budget for the Center for Workforce Education leases and the movement of budgets within organizations of the CTC.
- Increase in state appropriations of 13.2% due to partial funding provided for pay raises and support for the University as part of HB3215.
- Investment Income was adjusted down by 9.4% to reflect actual in 2009.
- Exclude – Assets increased by 18.5% which includes an increase of \$100,000 to the Physical Plant budget and adjustments to balance expense budgets to modified revenue budgets.
- Exclude – Transfers for Fin Aid Match increased by 13.2% due to the increase in the Federal allocation. Required to match at 25% of award value.
- Indirect cost recovery revenues are being adjusted downward by 28%

after receiving better information from the Grant and Gear-up offices.

- Exclude – Transfers to Capital Projects increased by 19.1% due to an increase in labor budget for the new Director of Physical Plant and budget reserved for projected raise.
- Exclude – Transfers – Other decreased by 100% primarily due to the removal of the budget for the excess Worker's Comp dollars (\$66,053). Other minor adjustments were made to remove budgets not required for FY 2009.

Community and Technical Report:

- Tuition and Fee Revenue increase by 1.8% due to a 3.11% increase in E&G Fee Revenue, a reduction in waivers (due to the fact that C&TC students are no longer eligible to play sports and must transfer to the University), and other minor revenue budget adjustments to bring 2009 revenue plans in line with 2008 actual.
- Operating cost revenue reflects an increase of 25.2% due to the addition of the budget for the Center for Workforce Education leases and the movement of budgets within organizations of the CTC.
- Support Services Revenue decreased by 3.1% due to a funding shift from the CTC for employees in organizations designated as University operations.
- Other Operating Revenue decrease of 5.0% due to adjustment to Aladdin revenue to reflect what is planned for support of Culinary Arts (a budget of \$40,000 was overstated and this needed to be corrected to \$20,000

per year), and adjustment of revenue budget to set them at FY 2008 actual value.

- Salary budget increase of 1.8% overall due to plans to bring Classified Staff to 100% of Mercer Scale, provide Faculty and staff an overall 3% average minimum adjustment for salaries based on the merit policy of the BOG. There has been an increase in the increment value and a change to the earning period. In addition, there was a funding shift from the CTC for employees in organizations designated as University operations. Adjunct Faculty positions at the Caperton Center are fully funded by the University.
- Fringe benefit budget increase of 2.1% due to pay raises and changes to the increment value and earning period. In addition, there was a funding shift from the CTC for employees in organizations designated as University operations. Adjunct Faculty positions at the Caperton Center are fully funded by the University.
- Student financial aid scholarship are decreasing by 41.2% due to a reduction of athletic waivers due to HB3215 and a reduction of the C&TC credit provided to Nursing and Engineering Tech students (only second year students will receive the credit in 2009).
- Equipment Expense increased by 2.8% as a result of aligning revenue and expense budgets. Budget activities included moving budget dollars to codes where actual activity was present in prior years.
- Fees Retained by the Commission increased by .8% due to an increase of \$748 in the assessment.

- Assessment for Faculty Services will increase 8.1% as the University covers the labor costs of the Adjunct Faculty positions of the Caperton Center.
- Assessment for Support Services will increase by 5.5% due to pay raises budgeted for classified and non-classified support staff and the change to the increment value and earning period. Also, a funding shift from the CTC for employees in organizations designated as University operations.
- Assessment for Tuition, Aux., and Capital Costs decreased by 2.4% as a result of modifying revenue budgets to reflect FY 2008 actual.
- Assessment for Operating costs will increase by 4.7% primarily due to increases in budget in the following areas:
 - Custodial contract budget \$118,000
 - Business office \$13,219
 - Institutional Administrative Costs \$86,781
 - IT Desktop replacements \$100,000
 - Physical Plant Operating Costs \$100,000
 - Library \$150,000
 - Academic areas \$35,000
- State appropriation increase of 1.2% due to partial funding provided for pay raises.
- Investment Income was adjusted down by 38.5% to reflect conditions of the 2008 year actual interest we project to receive.
- Indirect cost recoveries were adjusted down by 40.4% after receiving better information from Grant Office.

- Transfer – Other reduced by 100% due to due to the removal of the budget for the transfer of the excess Worker's Comp dollars (\$32,533).

BOG Support Auxiliary Report:

- Auxiliary Enterprise Revenue is increasing by 3.6% due to primarily Housing and Meal Plan increases approved by the BOG, HEPC, and Council.
- Auxiliary Support Services Revenue is increasing by 3.8% due to increases in the Athletic Fee and the Facilities Fee approved by the BOG, HEPC, and Council.
- Other Operating Revenue is increasing by 185.9% due to the Xerox Fund being re-assigned to the Falcon Center Fund from the University Unrestricted Fund group. A minor change was made to the revenue budgets to reflect FY 2008 actual.
- Salary increase of 6.4% due to plans to bring Classified Staff to 100% of scale and/or a minimum of a 3% pay raise, plus provide an average pay raise of 3% merit to the non-classified staff. The budgets were impacted by the increase in the increment value and the change in the earning period. Also, the labor budgets of the Copy Center are now supported by auxiliary funding.
- Fringe benefit increase of 1.7% due to pay raises and the change to the increment value and earning period. Also, the labor budgets of the Copy Center are now supported by auxiliary funding.

- Student financial aid scholarships increase of 34.1% due to an increased commitment to recruit students in the fields of math, science, and technology.
- Utilities increased by 1.5% based upon FY 2008 actual and projections.
- Supplies and Other Services increased by 3.0% due to requests from Auxiliary Managers and the movement of the Copy Center to Auxiliary funds
- Equipment Expense increased by 25.3% at the request of the Auxiliary Managers which also aligns with the 2008 actual expenditures on this budget line.
- Exclude – Assets decreased by 14.9% due to requests by auxiliary Managers, which also aligns with the 2008 actual expenditures on this budget line.
- Transfer to Plant Reserves is increasing by 32.8% to reflect actual reserves planned for 2008 of \$995,525 less new expenditures planned in 2009 fiscal year.
- Exclude – Transfers – Other decreased by 100%. The transfer budgets present in the prior years are not as of yet required for FY 2009.

Fairmont State University
Actual vs Budget Statement of Revenues and Expenses
 Current Year 2008 Prior Year 2007 Current Unrestricted

	Budgeted Current Year May fy08	Estimated June fy08 Actual	Budgeted Current Year July fy09	DIFFERENCE	
OPERATING REVENUES					
Tuition & Fees	18,576,971.81	18,633,142.02	19,580,567.00	1,003,595.19	5.4%
Tuition and Fees Support Services Revenue	522,815.00	511,670.00	520,127.00	-2,688.00	-0.5%
Faculty Services Revenue	1,256,808.00	1,259,112.00	1,359,124.00	102,316.00	8.1%
Federal Grants and Contracts	0.00	1.55	0.00	0.00	
State/Local Grants and Contracts	0.00	0.00	0.00	0.00	
Auxiliary enterprises revenue	0.00	0.00	0.00	0.00	
Operating Costs Revenue	2,461,957.89	2,327,669.50	2,577,913.32	115,955.43	4.7%
Support Services Revenue	3,481,930.74	3,587,126.28	3,675,117.38	193,186.64	5.5%
Other Operating Revenue	613,452.68	563,687.06	349,837.00	-263,615.68	-43.0%
Sub Total	26,913,936.12	26,882,408.41	28,062,685.70	1,148,749.58	
OPERATING EXPENSES					
Salaries	20,570,148.48	20,544,942.07	21,589,357.50	1,019,209.02	5.0%
Benefits	5,064,073.78	4,922,089.54	5,431,965.82	367,892.04	7.3%
Student Financial Aid-Scholarships	972,008.50	1,007,063.71	1,322,425.00	350,416.50	36.1%
Utilities	1,384,525.00	1,343,498.00	1,350,000.00	-34,525.00	-2.5%
Supplies and Other Services	6,555,092.85	5,777,346.90	6,942,626.37	387,533.52	5.9%
Equipment Expense	815,787.78	901,821.41	856,025.24	40,237.46	4.9%
Loan Cancellations and write-off	0.00	100,841.05	0.00	0.00	
Fees retained by the Commission	173,249.00	173,249.00	167,829.00	-5,420.00	-3.1%
Assessment for Faculty Services	1,568,485.00	1,568,478.00	1,568,485.00	0.00	0.0%
Assessment for Support Services	202,272.62	189,619.23	196,017.23	-6,255.39	-3.1%
Assessment for Tuition, Aux, & Capital Costs	2,759,224.10	2,732,991.00	2,732,234.00	-26,990.10	-1.0%
Assessment for Operating Costs	156,299.52	221,100.44	195,748.66	39,449.14	25.2%
Sub Total	40,221,166.63	39,483,040.35	42,352,713.82	2,131,547.19	
NONOPERATING REVENUES (EXPENSES)					
State Appropriations	12,166,895.00	12,166,895.00	13,769,754.00	1,602,859.00	13.2%
Gifts	25,000.00	23,500.00	25,000.00	0.00	0.0%
Investment Income	506,856.00	464,571.56	458,998.00	-47,858.00	-9.4%
Interest on capital asset related debt	0.00	55,788.23	0.00	0.00	
Sub Total:	12,698,751.00	12,710,754.79	14,253,752.00	1,555,001.00	
EXCLUDE OPERATING					
Exclude - Assets	-408,547.46	-187,147.70	-484,049.00	-75,501.54	18.5%
Exclude - Construction	0.00	0.00	0.00	0.00	
Exclude - Transfers for Debt Service	0.00	-55,788.23	0.00	0.00	
Exclude - Transfers for Fin Aid Match	-150,320.00	-248,082.00	-170,107.00	-19,787.00	13.2%
Exclude - Indirect Cost Recoveries	835,544.11	591,072.89	601,610.00	-233,934.11	-28.0%
Exclude - Transfers to Capital Projects	81,445.00	79,515.00	96,978.00	15,533.00	19.1%
Exclude - Transfers - Other	-54,023.43	-92,130.87	0.00	54,023.43	-100.0%
Sub Total:	304,098.22	87,439.09	44,432.00	-259,666.22	
OPERATING INCOME/LOSS	-13,307,230.51	-12,600,631.94	-14,290,028.12	-982,797.61	
BALANCE	-304,381.29	197,561.94	8,155.88	312,537.17	
CURRENT NET LABOR SAVINGS					
Planned Expenditures from Reserves					
Transfer of Cash from BOG to Univ E&G Operating Fund					
Anticipated Labor Savings					
Anticipated Year End Balance					

Pierpont Community & Technical College
Actual vs Budget Statement of Revenues and Expenses

Current Year 2008 Prior Year 2007 Current Unrestricted

		Budgeted Current Year May fy08	Estimated June fy08 Actual	Budgeted Current Year July fy09	DIFFERENCE	
OPERATING REVENUES	Tuition & Fees	6,667,690.11	6,587,652.53	6,785,242.00	117,551.89	1.8%
	Faculty Services Revenue	1,568,485.00	1,568,478.00	1,568,485.00	0.00	
	State/Local Grants and Contracts	0.00	0.00	0.00	0.00	
	Auxiliary Enterprise Revenue	0.00	-44.00	0.00	0.00	
	Operating Costs Revenue	156,299.52	221,100.44	195,748.66	39,449.14	25.2%
	Support Services Revenue	202,272.62	189,619.23	196,017.23	-6,255.39	-3.1%
	Other Operating Revenue	158,981.00	128,994.28	151,102.80	-7,878.20	-5.0%
Sub Total		8,753,728.25	8,695,800.48	8,896,595.69	142,867.44	
OPERATING EXPENSES	Salaries	5,407,862.00	5,222,320.47	5,309,681.00	-98,181.00	-1.8%
	Benefits	1,116,350.00	1,113,561.66	1,139,591.00	23,241.00	2.1%
	Student Financial Aid-Scholarships	410,000.00	501,884.46	241,265.00	-168,735.00	-41.2%
	Utilities	0.00	2,699.15	0.00	0.00	
	Supplies and Other Services	1,374,448.44	1,269,151.18	1,368,435.10	-6,013.34	-0.4%
	Equipment Expense	79,037.73	76,995.88	81,265.63	2,227.90	2.8%
	Loan Cancellations and write-off	0.00	60,485.08	0.00	0.00	
	Fees retained by the Commission	95,395.00	95,395.00	96,143.00	748.00	0.8%
	Assessment for Faculty Services	1,256,808.00	1,259,112.00	1,359,124.00	102,316.00	8.1%
	Assessment for Support Services	3,481,930.74	3,587,126.28	3,675,117.38	193,186.64	5.5%
	Assessment for Tuition, Aux, & Capital Costs	1,382,608.88	1,343,231.00	1,349,592.00	-33,016.88	-2.4%
	Assessment for Operating Costs	2,461,957.89	2,327,669.50	2,577,913.32	115,955.43	4.7%
Sub Total		17,066,398.68	16,859,631.66	17,198,127.43	131,728.75	
NONOPERATING REVENUES (EXPENSES)	State Appropriations	8,230,927.00	8,230,927.00	8,328,395.00	97,468.00	1.2%
	Gifts	1,000.00	1,140.00	1,000.00	0.00	0.0%
	Investment income	214,602.00	126,764.96	131,914.00	-82,688.00	-38.5%
	Interest on capital asset related debt	0.00	0.00	0.00	0.00	
	Loss/Gain on Disposal of Fixed Assets	0.00	0.00	0.00	0.00	
Sub Total:		8,446,529.00	8,358,831.96	8,461,309.00	14,780.00	
EXCLUDE OPERATING	Exclude - Assets	0.00	-83,453.10	0.00	0.00	
	Exclude - Construction	0.00	0.00	0.00	0.00	
	Exclude - Indirect Cost Recoveries	23,642.74	22,431.63	14,081.00	-9,561.74	-40.4%
	Exclude - Transfers - Other	32,533.76	74,324.14	0.00	-32,533.76	-100.0%
Sub Total:		56,176.50	13,302.67	14,081.00	-42,095.50	
OPERATING INCOME/LOSS		-8,312,670.43	-8,163,831.18	-8,301,531.74	11,138.69	
BALANCE		190,035.07	208,303.45	173,858.26	-16,176.81	
CURRENT NET LABOR SAVINGS						
Planned Expenditures from Reserves						
Anticipated Labor Savings						
Anticipated Year End Balance						

Fairmont State BOG Support
Actual vs Budget Statement of Revenues and Expenses

Current Year 2008 Prior Year 2007 Current Unrestricted
AUXILIARY

		Budgeted Current Year May fy08	Estimated June fy08 Actual	Budgeted Current Year July fy09	Difference	
OPERATING REVENUES	Tuition and Fees	0.00	-771.08	0.00	0.00	
	Auxiliary enterprises revenue	7,279,418.94	7,479,934.08	7,542,205.94	262,787.00	3.6%
	Auxiliary Support Services Revenue	4,554,341.00	4,544,932.00	4,729,255.00	174,914.00	3.8%
	Other Operating Revenue	102,955.60	69,241.74	294,340.60	191,385.00	185.9%
Sub Total		11,936,715.54	12,093,336.74	12,565,801.54	629,086.00	
OPERATING EXPENSES	Salaries	1,800,907.00	1,759,790.97	1,990,760.00	189,853.00	10.5%
	Benefits	539,889.72	391,906.28	566,732.72	26,843.00	5.0%
	Student Financial Aid-Scholarships	317,143.52	296,788.00	425,400.00	108,256.48	34.1%
	Utilities	689,627.00	683,617.73	699,720.00	10,093.00	1.5%
	Supplies and Other Services	4,284,710.68	4,223,239.27	4,411,222.20	126,511.52	3.0%
	Equipment Expense	73,632.00	111,695.24	92,232.00	18,600.00	25.3%
	Loan Cancellations and write-off	1,131.00	8,843.58	1,131.00	0.00	
	Assessment for Support Services	0.00	0.00	0.00	0.00	
Sub Total		7,707,040.92	7,475,881.07	8,187,197.92	480,157.00	
NONOPERATING REVENUES (EXPENSES)	Investment Income	0.00	0.00	0.00	0.00	
	Interest on capital asset related debt	-100,472.60	-100,472.60	-100,472.60	0.00	0.0%
Sub Total:		-100,472.60	-100,472.60	-100,472.60	0.00	
EXCLUDE OPERATING	Exclude - Assets	-47,000.00	555.00	-40,000.00	7,000.00	-14.9%
	Exclude - Construction	0.00	7,029.80	0.00	0.00	
	Exclude - Transfers for Debt Service	-3,547,920.08	-3,504,910.55	-3,550,202.00	(2,281.92)	0.1%
	Exclude - Transfers for Fin Aid Match	-3,425.00	-3,425.00	-3,425.00	0.00	
	Exclude - Transfers to Plant Reserves	-579,294.89	-75,336.92	-675,691.02	(96,396.13)	16.6%
	Exclude - Transfer for Scholarships	0.00	0.00	5,400.00	5,400.00	
	Exclude - Transfers - Other	53,789.32	54,629.89	0.00	(53,789.32)	-100.0%
Sub Total:		-4,123,850.65	-3,521,457.78	-4,263,918.02	(140,067.37)	
OPERATING INCOME/LOSS		4,229,674.62	4,617,455.67	4,378,603.62	148,929.00	
BALANCE		5,351.37	995,525.29	14,213.00	8,861.63	
CURRENT NET LABOR SAVINGS						
Planned Expenditures from Reserves						
Anticipated Labor Savings						
Anticipated Year End Balance						

Fairmont State Board of Governors
June 19, 2008

ITEM: Capital Projects for 2009

COMMITTEE: Finance, Personnel, Facilities, and External Relations

RECOMMENDED POLICY: Resolved, That the Fairmont State Board of Governors approve the Capital Project Plan for Fiscal Year 2009.

STAFF MEMBER: Rick Porto

BACKGROUND: Attached please find the capital project plan which is funded by:

E&G Capital Plant Reserves	\$1,436,331
Infrastructure Plant Reserves	502,997
FS Bond - BBT Remaining	485,500
HEPC Lottery Funding	825,000
Athletic Plant Reserves	130,000
Housing Plant Reserves	178,000
Foundation Funds	<u>250,000</u>
TOTAL	<u>\$3,807,828</u>

Approximately \$277,858 will be spent on projects carried over from FY 2008. These projects are shown on the attached "Combined Report – All Planned Capital Projects Projections for Fiscal Year 2009".

This project plan maintains one million dollars in a perpetual reserve to be used only in case of emergency.

These projects are a mix of on-going maintenance need and projects in our master plan approved by the Fairmont State University Board of Governors and the HEPC.

Please find attached the Capital Project FY 2009 list and Fund Plan reports.

CAPITAL PROJECT FY 2009

Building	Project	Project Budget	PROJECT FUND RESERVES															
			E&G Capital 498000	Infrastructure 449000	Fs Bond - BRT 907312	HEPC	Student Union 310200	Athletics 330000	Facilities Fee 370100	Housing 290600	Foundation Matching							
Academic Fund	Programmatic Changes (hunt)	\$ 100,000.00	\$ 100,000.00															
Athletic Fields	Haught Painting 1st & 2nd																	
Athletic Fields	Tennis Courts Resurface*	\$ 60,000.00	\$ 60,000.00															
Athletic Fields	Upper Practice Field Expansion (seed) - (taken from Landscaping budget)	\$ 20,000.00	\$ 20,000.00															
Colebank Hall	Electrical*	\$																
College Apartments	Roof Replacement†	\$ 60,000.00																
College Apartments	Replace Wall in front of Apartments*	\$ 45,000.00																
Education Building	Exterior Waterproofing*	\$ 185,000.00	\$ 92,500.00				\$ 92,500.00											
Education Building	Roof Replacement†	\$ 320,000.00	\$ 170,000.00				\$ 150,000.00											
Feaster Center	HVAC - Offices & Locker Rooms*	\$ 265,000.00				\$ 132,500.00	\$ 132,500.00											
Feaster Center	Steps & Elevator*	\$ 1,300,000.00	\$ 397,000.00			\$ 353,000.00	\$ 450,000.00											
Feaster Center	Classroom Walls*	\$ 40,000.00	\$ 40,000.00															
Feaster Center	Pool Painting*	\$ 30,000.00																
Kennedy Barn/FolkRite Center	Renovations Phase 1*	\$ 500,000.00	\$ 250,000.00															\$ 250,000.00
Infrastructure	Locust Avenue - Utilities, Paving, Traffic Signals, & Street Lights*	\$ 429,828.00	\$ 126,831.00	\$ 302,997.00														
Infrastructure	IT Infrastructure - Emergency Back-Up*	\$ 200,000.00		\$ 200,000.00														
Morrow Hall	Install Security Panic Bars	\$ 13,000.00																\$ 13,000.00
Pence Hall	Replace lobby, hallway, apartment, and lounge carpet	\$ 20,000.00																\$ 20,000.00
Pence Hall	Repair damaged lobby window blinds	\$ 5,000.00																\$ 5,000.00
Pence Hall	Replace 3rd Floor East AC/Heating Units (16)	\$ 20,000.00																\$ 20,000.00
Pence Hall	Install Security Panic Bars on Exterior Doors	\$ 7,500.00																\$ 7,500.00
Physical Plant	Small Projects	\$ 100,000.00	\$ 100,000.00															
Physical Plant	Floor Refinish \$7000; Infrastructure - Sitemwork - Pence \$5000; Pritchard \$5000; Tennis Court \$8000; Energy Grant \$24,000																	
Physical Plant	Landscaping	\$ 80,000.00	\$ 80,000.00															
Physical Plant	Install Security Panic Bars on Exterior Doors	\$ 7,500.00																\$ 7,500.00
		\$ 3,807,828.00	\$ 1,436,331.00	\$ 502,997.00	\$ 485,500.00	\$ 925,000.00	\$	\$	\$ 130,000.00	\$	\$ 178,000.00	\$ 250,000.00						

Fairmont State University
COMBINED REPORT - ALL PLANNED CAPITAL PROJECTS
 Projections for Fiscal Year 2009

Capital Project Reserves and Planned Projects

Estimated Beginning Cash Balance

Reserves for Capital Projects, estimated beginning balance	1,939,328
Cash in Plant Renewal & Replacement (Project) Funds	277,858
Perpetual Reserve	1,000,000
HEPC Funding	825,000
FS Bond (BB&T) - Series 2006	485,500
FS Foundation Inc. Matching Funds	290,000
Auxiliary Capital Reserves - Housing	178,000
Athletics Facilities Funds	130,000
Total Reserves	5,085,686

Continued Capital Projects

268900 Library Improvements	2,942
440300 Library Renovations / Inner Campus	51,173
440601 Student Housing - New	57,979
443100 Bryant Place - 6th Floor	4,973
443600 Engineering Technology Building	39,032
446100 Physical Plant Small Projects	39,790
446400 Feaster Center - Therapy Room 2006	29,762
447100 Landscaping FY 2008	41,972
447300 IT Projects	10,275
Total Continued Projects from FY 2008	277,858

Planned Capital Projects - New for 2009

Academic Fund	100,000	
Athletic Fields	60,000	
Athletic Fields	20,000	*** - HEPC (92,500)
Education Building	185,000	*** - HEPC (150,000)
Education Building	320,000	*** - HEPC (132,500) & FS Bond (132,500)
Feaster Center	265,000	*** - HEPC (450,000), FS Bond (353,000), Athletics Facilities(100,000)
Feaster Center	1,300,000	*** - Athletics Facilities
Feaster Center	40,000	*** - FS Foundation, Inc. (250,000)
Feaster Center	30,000	
Kennedy Barn / Folklife Center	500,000	
Infrastructure	429,828	
Physical Plant	100,000	
Physical Plant	80,000	*** - Housing Capital Reserves
College Apartments	60,000	*** - Housing Capital Reserves
College Apartments	45,000	*** - Housing Capital Reserves
Morrow Hall	13,000	*** - Housing Capital Reserves
Perce Hall	20,000	*** - Housing Capital Reserves
Perce Hall	5,000	*** - Housing Capital Reserves
Perce Hall	20,000	*** - Housing Capital Reserves
Perce Hall	7,500	*** - Housing Capital Reserves
Pritchard Hall	7,500	*** - Housing Capital Reserves
Infrastructure - Colebank	200,000	
Total Planned Capital Projects	3,807,828	

Projected Ending Cash Balance

Reserve for Capital Projects	1,000,000
Perpetual Reserve	1,000,000
Projected Reserves for Capital Projects at June 30, 2009	2,000,000

Notes:

*** Funding coming from sources in addition to E&G Funds - as noted.

Fairmont State Board of Governors
June 19, 2008

ITEM: City of Clarksburg Easement Request Documents

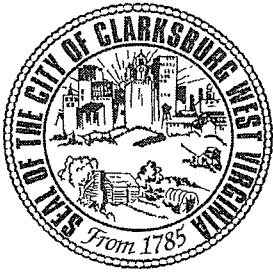
COMMITTEE: Finance, Personnel, Facilities, and External Relations

RECOMMENDED POLICY: Resolved, That the Fairmont State Board of Governors approve the Chair of the Governing Board to sign City of Clarksburg Easement Request Documents to allow the Caperton Center's existing storm system to accept storm water from the City of Clarksburg Fire Department.

STAFF MEMBER: Rick Porto

BACKGROUND: The attached letter describes the request from the City of Clarksburg. All legal work and documents as well as other work related storm drain connections will be paid for by the City of Clarksburg. Please also find attached information from Thrasher Engineering about the capacity of the existing Caperton Center storm system to accept the storm water from the Clarksburg Fire Department.

Rec'd 4/18/08



OFFICE OF
FIRE CHIEF

CITY OF CLARKSBURG

465 W. MAIN STREET • CLARKSBURG, WV 26301 • PH. (304) 623-7888 • PH. (304) 624-1669
FAX (304) 623-7889 • E-MAIL: jkeough@cityofclarksburgwv.com

Mr. Timothy Oxley
Assistant Vice President for Academic Services
Fairmont State University

At our central fire station located at the corner of West Main and Sixth Streets in Clarksburg we are experiencing a water problem in the basement. The cause of the water entering the building is rain runoff from our parking lot behind the station. Our City engineer recommends that we install a 4inch French drain behind the building and tie it into the Cities Storm Drain. Our problem is there is no storm drain on Sixth Street. We would have to open cut Sixth Street 150 feet to tie into the Storm Drain on West Main Street.

On the Eastside of your Caperton Center property there is a 12inch storm drain approximately 15 feet off of the Sixth Street right of way. If we could tie into your storm drain it would it would keep us from closing Sixth Street to do the work and installing over a hundred feet of drain line. We would like to know if it would be possible for us to tie into your line? If so our Public Works Department would be doing the work, and your property would be returned to its original condition. Thank you for your consideration in the matter.

Rick Scott
Rick Scott
Fire Chief
City of Clarksburg

Over 100 Years of Professional Firefighting



30 Columbia Boulevard
P.O. Box 1532
Clarksburg, WV 26301

(304) 624-4108
Fax: 624-7831
thrasher@thrashereng.com
www.thrashereng.com

June 2, 2008

Mr. Jim Decker
Fairmont State University
1201 Locust Avenue
Fairmont, WV 26554-2470

**RE: FSU – Clarksburg Campus
Drainage Tie-In
Thrasher Engineering Project # 101-030-1520**

Dear Mr. Decker:

As requested, drainage calculations were performed to determine if the existing storm system at the Caperton Center had the capacity to accept stormwater from the Clarksburg Fire Department. The fire department's proposal is to intercept water from their parking lot and tie into FSU's system. The additional drainage area equates to approximately 0.15 acres. Based off of existing plans of the Caperton Center, and our calculations, the existing storm system is more than adequate to handle the additional water. All drainage calculations were based on a 10-year storm event and are attached.

If you have any questions or need additional information, please do not hesitate to call.

Sincerely,

THRASHER ENGINEERING, INC.

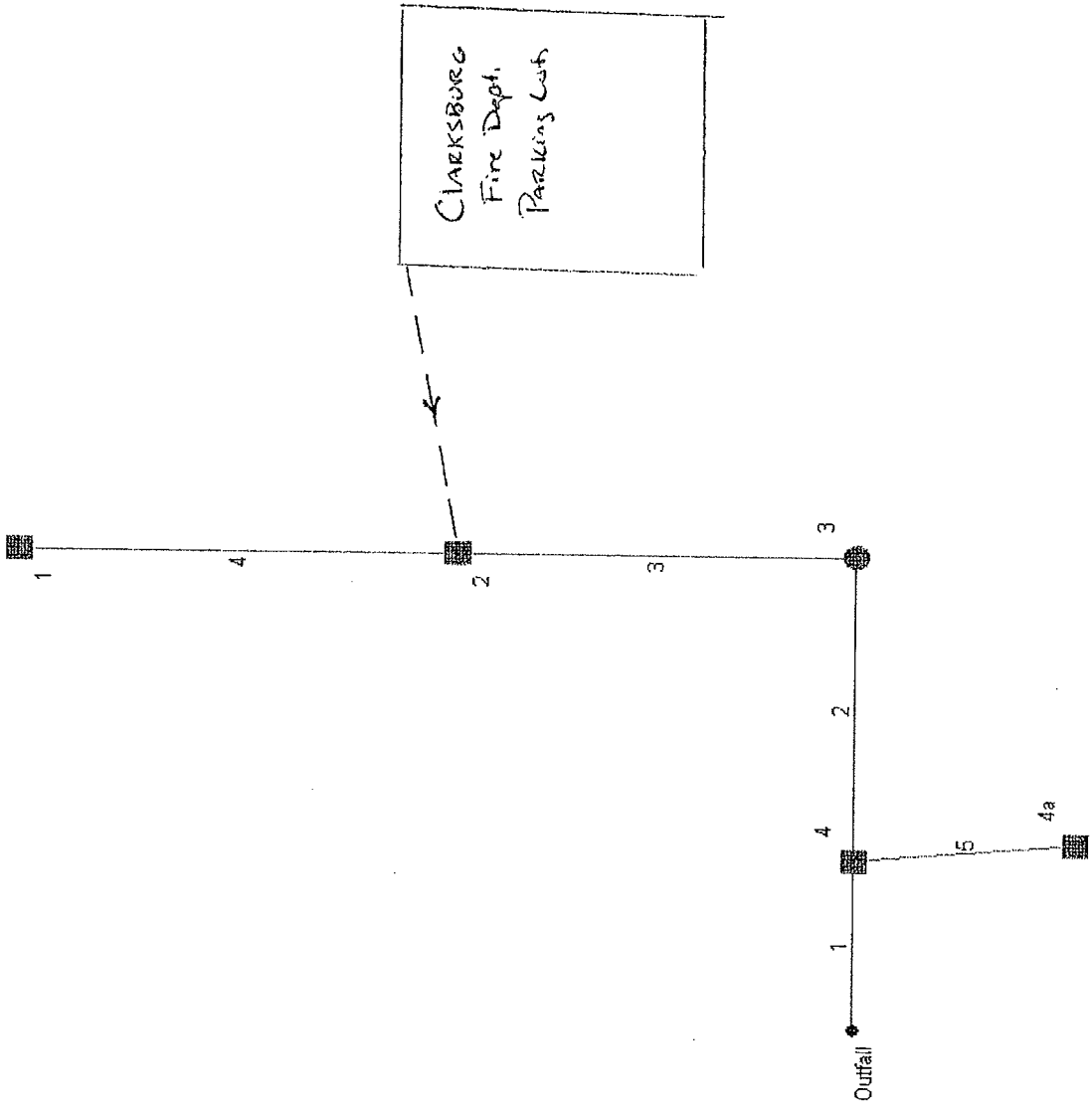
JEFF GOLA, P.E.
Project Manager

jr

Enclosures

R:\030-1520 FSU Misc\Documents\Correspondence\Ltr. Jim Decker 6-2-08.doc

Hydraflow Plan View



Project File: New.stm

No. Lines: 5

06-02-2008

Line No.	Line Length (ft)	Invert Dn (ft)	Drng Area (ac)	Runoff Coeff (C)	Total CxA	Tc (min)	i Sys (in/hr)	Flow Rate (cfs)	Capac Full (cfs)	Line Size (in)	Line Slope (%)	Vel Ave (ft/s)	Invert Up (ft)	Invert Dn (ft)	HGL Up (ft)	HGL Dn (ft)	Gnd/Rim El Up (ft)	n-val Pipe
5	36.00	998.90	0.19	0.85	0.16	6.0	6.56	1.06	13.74	18	5.83	2.01	1001.00	998.90	1001.39 j	999.68	1006.50	0.024
4	70.00	1000.70	0.15	0.25	0.04	6.0	6.56	0.25	5.27	18	0.86	0.93	1001.30	1000.70	1001.53	1001.28	1004.30	0.024
3	64.00	999.70	0.32	0.70	0.26	14.4	4.76	1.25	7.11	18	1.56	2.52	1000.70	999.70	1001.13	1000.27	1004.30	0.024
2	54.00	998.90	0.00	0.00	0.26	15.5	4.60	1.20	6.92	18	1.48	2.14	999.70	998.90	1000.12 j	999.68	1007.80	0.024
1	30.00	998.40	0.05	0.90	0.47	16.5	4.47	2.09	7.34	18	1.67	3.53	998.90	998.40	999.46	998.95	1005.20	0.024

Project File: FSU-clarksburg-campus-drainage.stm

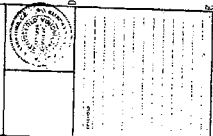
Number of lines: 5

Date: 06-02-2008

NOTES: Intensity = 61.39 / (Inlet time + 10.80) ^ 0.79 -- Return period = 10 Yrs. ; i Inlet control; ** Critical depth

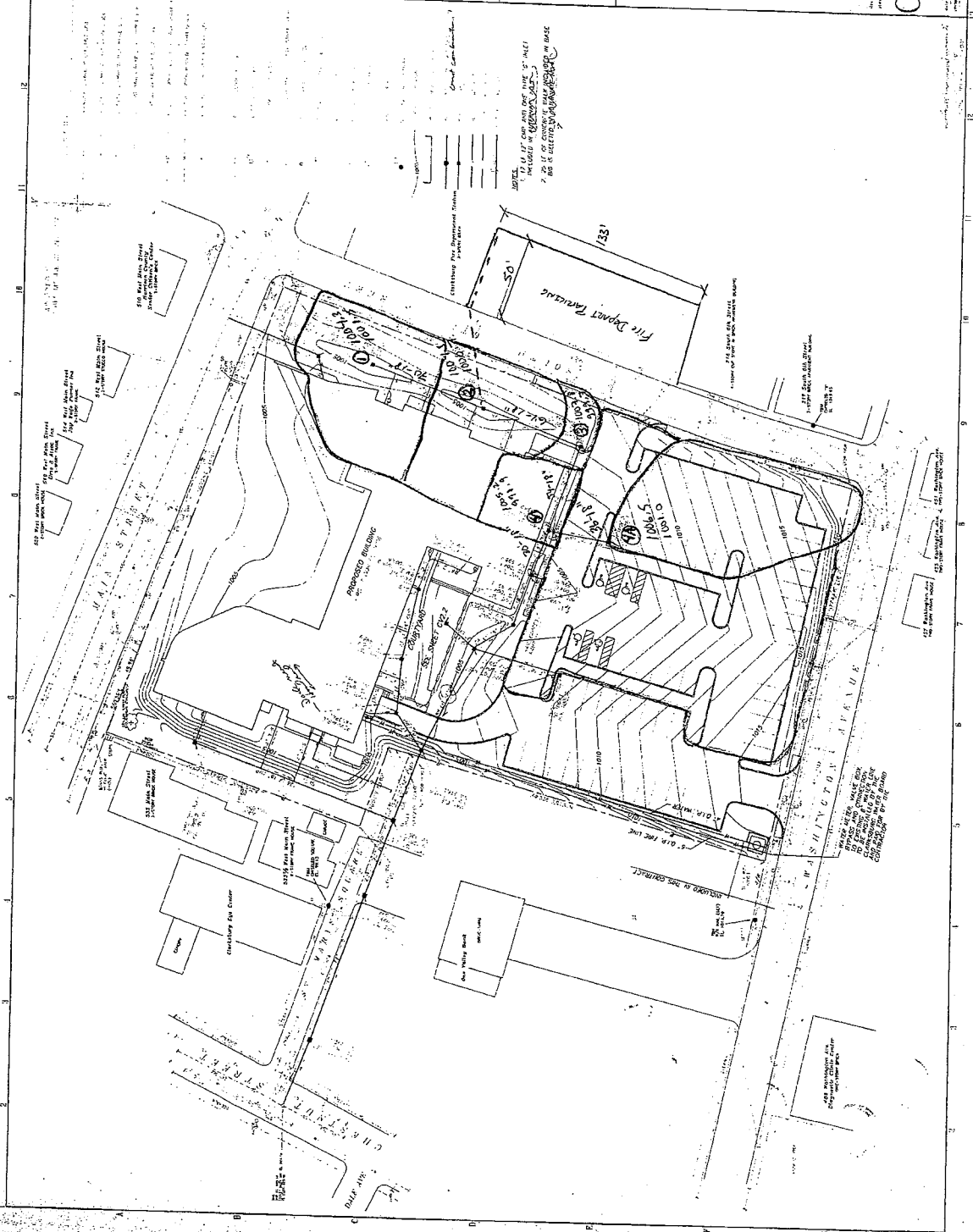
**GATES
CALLOWAY
MOORE
& WEST
ENGINEERS
ENGINEERS**

**SITE GRADING
AND
UTILITY PLAN**



**THE
CLARKSBURG
CENTER
OF
FAIRMONT
STATE
COLLEGE**

CVI. 4



Fairmont State Board of Governors
June 19, 2008

- ITEM: Chargeback Agreement for Fiscal Year 2009
- COMMITTEE: Finance, Personnel, Facilities, and External Relations
- RECOMMENDED POLICY: Resolved, That the Fairmont State Board of Governors approve the chargeback agreement change for fiscal year 2009 and the estimated chargeback budget for same. Attached is the updated chargeback agreement and budgets for same.
- STAFF MEMBER: Rick Porto
- BACKGROUND: §18B-3C-12. Relationship between independent community and technical colleges and former sponsoring institutions.
- (a) *Intent and purposes.* --
 - (1) It is the intent of the Legislature to establish community and technical colleges in every region of the state that meet the essential conditions of section three of this article and focus on achieving established state goals and objectives.
 - (2) This section defines the relationship between a community and technical college which was administratively linked to a sponsoring institution prior to the first day of July, two thousand eight.
 - (b) Where an independent community and technical college was linked administratively to a sponsoring state college or university,, or was designated as a regional campus or a division of another accredited state institution of higher education, prior to the first day of July, two thousand eight the following conditions apply:
 - (1) The community and technical college shall be accredited separately from the former sponsoring institution;
 - (2) All state funding allocations for the community and technical college shall be transferred directly to the community and technical college.
 - (3) The former sponsoring institution and the community and technical college shall agree to the fees the former sponsoring institution may charge for administrative overhead costs.
 - (A) The fee schedule model agreed to by the institutions shall delineate services to be provided and the fees to be charged to the community and technical colleges for the services;
 - (B) The fee schedule shall be based upon the reasonable and customary fee for any service, shall bear a rational relationship to the cost of providing the service.
 - (C) Any contract between a community and

technical college and its former sponsoring institution related to provision of services pursuant to subsection (c) of this section in effect on the first day of July, two thousand eight, shall continue in effect until the first day of July, two thousand nine, unless amended or revoked before that date by mutual agreement of the contracting parties.

(D) The former sponsoring institution shall continue to provide services pursuant to subsection (c) of this section as the governing board of the community and technical college considers appropriate under a negotiated contractual arrangement until the first day of July, two thousand eleven or the governing boards of both institutions mutually agree to end the contract arrangement.

(4) An independent community and technical college and the institution from which it obtains services may customize the fee schedule model to fit their needs.

(5) Policies shall be formally established to ensure the separation of academic and faculty personnel policies of the community and technical college from those of the former sponsoring institution. These policies include, but are not limited to, appointment, promotion, workload and, if appropriate, tenure; and

(c) The former sponsoring institution which was administratively linked to a community and technical college prior to the first day of July, two thousand eight, shall provide the following services subject to the provisions of subsection (b) of this section:

- (1) Personnel management;
- (2) Recordkeeping;
- (3) Payroll;
- (4) Accounting;
- (5) Legal services;
- (6) Registration;
- (7) Student aid;
- (8) Student records; and

(9) Any other services determined to be necessary and appropriate by the board of governors of the former sponsoring institution and the board of governors of the community and technical college.

(d) Any disputes between an independent community and technical college and its former sponsoring institution, regarding their respective rights and responsibilities under this chapter of the code, which cannot be resolved by the governing boards, shall be resolved as follows:

(1) The matters in dispute shall be summarized in writing and submitted to the chancellors jointly for resolution;

(2) If the matters in dispute cannot be resolved by the chancellors within thirty days, they shall be submitted

to the Council and Commission for resolution;

(3) If the Commission and Council jointly cannot reach a resolution following their first regularly scheduled meeting or within sixty days, whichever is sooner, the chairpersons of the Commission and Council respectively shall establish a three-person panel to hear the matters and issue a decision within thirty days:

(A) The three-person panel is comprised of one person appointed by the chairperson of the Commission, one person appointed by the chairperson of the Council, and one person appointed jointly by the two chairpersons.

(B) The decision rendered by the three-person panel is binding on the governing boards, Commission and Council, and may not be challenged in the courts of this state.

(e) The governing board of the community and technical college and the Council are responsible for the development of the community and technical college and for compliance with the essential conditions, all as required by this article.

(f) The president of the community and technical college has such responsibilities, powers and duties in the development of the community and technical college and in compliance with the essential conditions, as directed by the governing board or as are necessary for the proper implementation of the provisions of this act.

(g) Notwithstanding any other provision of this code to the contrary, the Commission shall take necessary steps to ensure that institutional bonded indebtedness is secure and that each community and technical college assumes its fair share of any institutional debt acquired while it was part of the baccalaureate institution.

(h) The community and technical college is encouraged to secure academic services from the former sponsoring institution when it is in their best interests and beneficial to the students to be served. In determining whether or not to secure services from the former sponsoring institution, the community and technical college shall consider the following:

(1) The cost of the academic services;

(2) The quality of the academic services;

(3) The availability, both as to time and place, of the academic services; and

(4) Such other considerations as the community and technical college finds appropriate taking into account the best interests of the students to be served, the community and technical college, and the former sponsoring institution. Nothing in this article prohibits any state institution of higher education from purchasing or brokering remedial or developmental courses from a community and technical college.

Chargeback Agreement for Fiscal Year 2009

Fairmont State University (FSU)
Pierpont Community & Technical College (PC&TC)

Accounting for both the FSU and PC&TC will be on an independent profit model basis, and financial records will be maintained on a stand-alone basis. This document is intended to establish the contractual services which will be provided by both institutions. Chargeback services will occur from each institution to the other. Thus contract services will be provided by PC&TC to FSU and FSU to PC&TC. The definition of Chargeback services is services from one institution to the other and or services provided from the Administrative, Academic Support, Student Service, and Physical Plant support areas of the University to the Community and Technical College and vice versa. Chargeback services costs range from the collection of fees for the payment of debt and operating expenses, to teaching services, to the everyday upkeep of the facilities so that both the University and Community and Technical College students enjoy and take advantage of both academic learning, student services, and student activities offered by Fairmont State for its student bodies.

Revenues:

- R.1.0. All tuition revenues will be posted to the institution in which the student is enrolled.
- R.1.1. Required Auxiliary, Capital, and Student Activity Fee revenues will be recorded as revenues to the institution in which the student is enrolled. Under this contract agreement all (100%) of these revenues will be transferred as an expense to the Capital, Auxiliary, and Student Activity Funds from which the Operating, Capital, and Debt Service Expenditures are paid. (Primarily FSU state funds). Most of these fees are pledged on revenue bonds and must be transferred to maintain compliance with bond covenants.
- R.1.2. User fees collected from students of either institution will be deposited directly to the appropriate auxiliary revenue account, and not recorded as revenues by separate institutions. Examples of this type of revenue are parking, books, meals, rent, etc...
- R.1.3. Grant revenues will be deposited in the institutions fund to which the grant was awarded.
- R.1.4. Student payments made via lockbox, web, etc. will be deposited to the four-year clearing fund and will be moved daily to the appropriate operating state fund for each institution.
- R.1.5 Interest income will be allocated by HEPC to both institutions based on current allocation methods.

Expenditures:

- E. 1.0. Direct expenditures will be assigned directly to either FSU or PC&TC.
- E. 1.1 Full and part-time faculty personnel services and fringe benefit expenditures will be paid from the institution where they are employed.

E. 1.1a. Teaching service expenses will be charged back from one institution to the other based on the number of credit hours taught. This chargeback process has been automated for instructional salary and benefit costs. The software reviews the faculty member, their salary and benefit costs, courses taught, the student being taught, and the number of student credit hours being taught. The result is a report on each faculty member (full or part-time) indicating the charge and chargeback values allocated to each institution for the credit hours taught to both PC&TC and FSU students. The teaching chargeback services calculation will be performed once each semester. If required by the State Auditor this teaching services chargeback report will be provided to substantiate the values being charged by each institution to the other.

E. 1.2. Support service charge backs for salary and benefit costs.

The salary and benefit chargeback services from each institution to the other for Support Services will be based on the percentage of total credit hours (FTE enrollment) calculated for the PC&TC and FSU students. These percentages will be budgeted based on enrollment percentages for the fall term of the current fiscal year, and will be adjusted once final enrollments are determined in October each year.

E.1.2a. Support service chargebacks for staff located in the academic schools, for salary and benefit costs.

The chargeback services for support staff located in the academic units will be based on enrollment percentages within that academic unit. These percentages will be budgeted based on the enrollment percentages for the fall term of the current fiscal year, and will be adjusted once final enrollments are determined in September each year.

E.1.2b. Support service chargebacks for adjunct and/or supplemental pay contracts.

Chargebacks at 100% of cost will occur when one institution's employee is hired to teach or work part-time by the other institution. This action of chargeback allows the employee to maintain one EPICS pay I.D. and assures one W-2 to be issued to this employee from Fairmont State.

Support Service Chargebacks will be calculated using agreed upon chargeback percentages set by both Presidents and Governing Board (see attached Support Services and Operating Cost Chargeback Table).

Support Services salary, benefit and operating chargeback IGT's will be performed at the end of each month and will be supported with detailed reports showing both support service and operating expense actuals and the chargeback calculations being charged by PC&TC to FSU and vice versa. The Vice President for Administrative and Fiscal Affairs (having signature authority provided by both presidents) will verify and sign these IGT's.

E. 1.3. Operating (Non-Labor) expenses for all support offices listed in the Support Service and Operating Cost Chargeback Table are funded based on percentages listed in this table. The organization manager of those offices has budget authority to expend against these budgets during the fiscal year. All unspent budgets at the end of each fiscal year are not carried forward to future fiscal years. Therefore, unspent budget increases the fund balance of both institutions. These fund balances are under the direct control of the

respective Presidents of each institution.

E.1.4. Academic operating costs are funded directly by E&G revenues received by each institution. In some academic units, a portion of the operating (non-labor) expense budgets are based on the percentage of total credit hours calculated for PC&TC and FSU students in that academic unit. The chargeback for these operating expenses is driven by the percentages found on the attached Support Services and Operating Cost Chargeback Table. The organization manager of those academic units has budget authority to spend against these budgets during the fiscal year. All unspent budgets at the end of each fiscal year are not carried forward to future fiscal years. Once again any unspent budget increases the fund balance of the appropriate institutions. These fund balances are under the direct control of the respective Presidents of each institution.

E.1.5. Support staff actual liability costs.

The liability costs incurred annually from employee benefits provided to support staff, such as retiree health premiums, severance payable, etc. will be allocated to the institutions based on the percentage of total credit hours (FTE enrollment) calculated for the PC&TC and FSU students for the fall term of that fiscal year.

E.1.6. Support staff accrued liabilities.

Accrued liabilities (sick leave, annual leave, severance payable, etc.) required to be recorded on the financial statements annually for all support staff will be allocated to the institutions based on the percentage of total credit hours (FTE enrollment) calculated for the PC&TC and FSU students for the fall term of that fiscal year.

E.1.6a. PEIA retiree and severance payables in the current year.

Payout of PEIA retiree and severance costs incurred during the year will be allocated to the institutions based on percentage of total credit hours (FTE enrollment) calculated for the PC&TC and FSU students for the fall term of that fiscal year.

E.1.7. Chargeback Table

The attached chargeback table will be utilized for FY 2009. It is intended that the Presidents and the Board of Governors chair will update the percentages for chargeback in September (each year after enrollments are final for the fall term) and submit the chargeback transactions to the State Auditor for processing.

Chairperson
Fairmont State
Board of Governors

Chairperson
Pierpont Community & Technical College
Board of Advisors

President
Fairmont State University

President
Pierpont Community & Technical College

CHARGEBACK TABLE

FY	COA	ORG	ORG TITLE	OWNER	FUND	UNIV %	C&T C %	TOTAL
9	1	020000	Asst to Pres/Dir of Communication	U	600009	67	33	100
9	1	020000	Asst to Pres/Dir of Communication	U	800000	67	33	100
9	1	020500	ADA Administration	U	800000	67	33	100
9	1	020500	ADA Administration	U	600009	67	33	100
9	1	022500	Staff Development	U	600009	67	33	100
9	1	022500	Staff Development	U	800000	67	33	100
9	1	030000	Institutional Advancement	U	600009	67	33	100
9	1	030000	Institutional Advancement	U	800000	67	33	100
9	1	030000	Institutional Advancement	U	600009	67	33	100
9	1	030500	Alumni Office	U	600009	67	33	100
9	1	030500	Alumni Office	U	800000	67	33	100
9	1	031000	Public Relations	U	600009	67	33	100
9	1	031000	Public Relations	U	800000	67	33	100
9	1	032500	Web and Graphic Communications	U	600009	67	33	100
9	1	032500	Web and Graphic Communications	U	800000	67	33	100
9	1	040000	Academic Services	U	600009	67	33	100
9	1	040000	Academic Services	U	800000	67	33	100
9	1	100000	President's Office	U	600009	81	19	100
9	1	100000	President's Office	U	800000	81	19	100
9	1	103500	Office of Grants & Contracts	U	600009	67	33	100
9	1	103500	Office of Grants & Contracts	U	800000	67	33	100
9	1	150000	General Administration	U	600009	67	33	100
9	1	150000	General Administration	U	800000	67	33	100
9	1	151508	Strategic Planning Administration	U	600009	67	33	100
9	1	151508	Strategic Planning Administration	U	800000	67	33	100
9	1	155000	Leadership Fairmont State	U	600009	67	33	100
9	1	155000	Leadership Fairmont State	U	800000	67	33	100
9	1	210100	Teaching Excellence	U	600009	67	33	100
9	1	210100	Teaching Excellence	U	800000	67	33	100
9	1	210107	Faculty Development-Ind Disciplines	U	600009	67	33	100
9	1	210107	Faculty Development-Ind Disciplines	U	800000	67	33	100

FY	COA	ORG	ORG TITLE	OWNER	FUND	UNIV %	C&TC %	TOTAL
9	1	210700	Operations and Maintenance-MATEC	U	600009	67	33	100
9	1	210700	Operations and Maintenance-MATEC	U	800000	67	33	100
9	1	211000	Academic Advising Center	U	600009	67	33	100
9	1	211000	Academic Advising Center	U	800000	67	33	100
9	1	213000	Academic Assessment	U	600009	67	33	100
9	1	213000	Academic Assessment	U	800000	67	33	100
9	1	216000	Registrar	U	600009	67	33	100
9	1	216000	Registrar	U	800000	67	33	100
9	1	220000	Honors Program	U	600009	96	4	100
9	1	220000	Honors Program	U	800000	96	4	100
9	1	221000	School of Business	U	600009	70	30	100
9	1	221000	School of Business	U	800000	70	30	100
9	1	221500	Education	U	600009	92	8	100
9	1	221500	Education	U	800000	92	8	100
9	1	222000	Fine Arts	U	600009	70	30	100
9	1	222000	Fine Arts	U	800000	70	30	100
9	1	222007	Fine Arts Outreach	U	600009	67	33	100
9	1	222007	Fine Arts Outreach	U	800000	67	33	100
9	1	227000	Dean - College of Liberal Arts	U	600009	64	36	100
9	1	227000	Dean - College of Liberal Arts	U	800000	64	36	100
9	1	227010	Dept of Behavioral Sciences	U	600009	63	37	100
9	1	227010	Dept of Behavioral Sciences	U	800000	63	37	100
9	1	227020	Dept of Language & Literature	U	600009	58	42	100
9	1	227020	Dept of Language & Literature	U	800000	58	42	100
9	1	227030	Dept of Social Sciences	U	600009	70	30	100
9	1	227030	Dept of Social Sciences	U	800000	70	30	100
9	1	227500	Dean-College of Science & Technolog	U	800000	75	25	100
9	1	227500	Dean-College of Science & Technolog	U	600009	75	25	100
9	1	227510	Dept - Biology/Chemistry/Geoscience	U	600009	74	26	100
9	1	227510	Dept - Biology/Chemistry/Geoscience	U	800000	74	26	100
9	1	227520	Dept-Computer Science/Math/Physics	U	600009	65	35	100
9	1	227520	Dept-Computer Science/Math/Physics	U	800000	65	35	100
9	1	227530	Department of Technology	U	600009	85	15	100
9	1	227530	Department of Technology	U	800000	85	15	100
9	1	240000	Health Careers Administration	U	600009	94	6	100

FY	COA	ORG	ORG TITLE	OWNER	FUND	UNIV %	C&TC %	TOTAL
9	1	240000	Health Careers Administration	U	800000	94	6	100
9	1	241000	Nursing	U	600009	100	0	100
9	1	241000	Nursing	U	800000	100	0	100
9	1	271000	Caperton Center-Administration	U	600009	67	33	100
9	1	271000	Caperton Center-Administration	U	800000	67	33	100
9	1	272000	Caperton Center - Instruction	U	600009	67	33	100
9	1	272000	Caperton Center - Instruction	U	800000	67	33	100
9	1	311000	Business Office	U	600009	67	33	100
9	1	311000	Business Office	U	800000	67	33	100
9	1	313000	Mailroom	U	600009	67	33	100
9	1	313000	Mailroom	U	800000	67	33	100
9	1	313500	Safety & Security	U	600009	67	33	100
9	1	313500	Safety & Security	U	800000	67	33	100
9	1	315000	Student Accounts	U	600009	67	33	100
9	1	315000	Student Accounts	U	800000	67	33	100
9	1	315500	General Institutional	U	600009	67	33	100
9	1	315500	General Institutional	U	800000	67	33	100
9	1	315800	Institutional Administrative Costs	U	600009	67	33	100
9	1	315800	Institutional Administrative Costs	U	800000	67	33	100
9	1	315900	Financial Aid Matching	U	600009	67	33	100
9	1	315900	Financial Aid Matching	U	800000	67	33	100
9	1	340000	Physical Plant Administration	U	600009	67	33	100
9	1	340000	Physical Plant Administration	U	800000	67	33	100
9	1	340008	Recycling	U	600009	67	33	100
9	1	340008	Recycling	U	800000	67	33	100
9	1	340500	Custodial Services	U	600009	67	33	100
9	1	340500	Custodial Services	U	800000	67	33	100
9	1	341200	Utilities	U	600009	67	33	100
9	1	341200	Utilities	U	800000	67	33	100
9	1	342500	Receiving and Storage	U	600009	67	33	100
9	1	342500	Receiving and Storage	U	800000	67	33	100
9	1	400000	Vice President Student Affairs	U	600009	67	33	100
9	1	400000	Vice President Student Affairs	U	800000	67	33	100
9	1	410000	Student Administration	U	600009	67	33	100
9	1	410000	Student Administration	U	800000	67	33	100

FY	COA	ORG	ORG TITLE	OWNER	FUND	UNIV %	C&TC %	TOTAL
9	1	411000	Office of Admissions	U	600009	67	33	100
9	1	411000	Office of Admissions	U	800000	67	33	100
9	1	411006	Admissions - Orientation	U	600009	67	33	100
9	1	411006	Admissions - Orientation	U	800000	67	33	100
9	1	411007	College Summit	U	600009	67	33	100
9	1	411007	College Summit	U	800000	67	33	100
9	1	412000	Student Fin Aid Administration	U	600009	67	33	100
9	1	412000	Student Fin Aid Administration	U	800000	67	33	100
9	1	412500	Guidance and Counseling	U	600009	67	33	100
9	1	412500	Guidance and Counseling	U	800000	67	33	100
9	1	413000	Student Placement	U	600009	67	33	100
9	1	413000	Student Placement	U	800000	67	33	100
9	1	413500	Freshmen Orientation	U	600009	67	33	100
9	1	413500	Freshmen Orientation	U	800000	67	33	100
9	1	413500	Freshmen Orientation	U	600009	67	33	100
9	1	612500	Learning Technologies	U	600009	67	33	100
9	1	612500	Learning Technologies	U	800000	67	33	100
9	1	613000	Telephone and Switchboard	U	600009	67	33	100
9	1	613000	Telephone and Switchboard	U	800000	67	33	100
9	1	615000	Library	U	600009	67	33	100
9	1	615000	Library	U	800000	67	33	100
9	1	616500	Retention Initiative	U	600009	67	33	100
9	1	616500	Retention Initiative	U	800000	67	33	100
9	1	616500	Retention Initiative	U	600009	67	33	100
9	1	617000	CIO - Information Technology	U	600009	67	33	100
9	1	617000	CIO - Information Technology	U	800000	67	33	100
9	1	617005	Business Applications	U	600009	67	33	100
9	1	617005	Business Applications	U	800000	67	33	100
9	1	617010	E-Learning Support	U	600009	67	33	100
9	1	617010	E-Learning Support	U	800000	67	33	100
9	1	617015	Solutions Center	U	600009	67	33	100
9	1	617015	Solutions Center	U	800000	67	33	100
9	1	617020	Networks	U	600009	67	33	100
9	1	617020	Networks	U	800000	67	33	100
9	1	620900	Business Office - Computer Charges	U	600009	67	33	100
9	1	620900	Business Office - Computer Charges	U	800000	67	33	100
9	1	621000	Gen Institutional-Computer Charges	U	600009	67	33	100

FY	COA	ORG	ORG TITLE	OWNER	FUND	UNIV %	C&TC %	TOTAL
9	1	621000	Gen Institutional-Computer Charges	U	800000	67	33	100
9	1	716022	Center for Workforce Educ-Leases	C	609909	67	33	100
9	1	716022	Center for Workforce Educ-Leases	C	700000	67	33	100
9	1	716500	Staff Professional Dev/Community Ed	C	609909	67	33	100
9	1	716500	Staff Professional Dev/Community Ed	C	700000	67	33	100
9	1	723005	Sign Language Interpreter Program	C	609909	44	56	100
9	1	723005	Sign Language Interpreter Program	C	700000	44	56	100
9	1	724501	Applied Design	C	609909	39	61	100
9	1	724501	Applied Design	C	700000	39	61	100
9	1	724502	Early Childhood	C	609909	35	65	100
9	1	724502	Early Childhood	C	700000	35	65	100
9	1	724503	Drafting	C	609909	67	33	100
9	1	724503	Drafting	C	700000	67	33	100
9	1	724504	Food Service	C	609909	34	66	100
9	1	724504	Food Service	C	700000	34	66	100
9	1	724505	Graphics	C	609909	66	34	100
9	1	724505	Graphics	C	700000	66	34	100
9	1	724800	C&TC Aviation and Technology	C	609909	57	43	100
9	1	724800	C&TC Aviation and Technology	C	700000	57	43	100
9	1	726000	Interdisciplinary Studies	C	700000	59	41	100
9	1	726000	Interdisciplinary Studies	C	609909	59	41	100
9	1	727000	School of Human Services	C	609909	35	65	100
9	1	727000	School of Human Services	C	700000	35	65	100
9	1	740500	C&TC Medical Lab Tech	C	609909	33	67	100
9	1	740500	C&TC Medical Lab Tech	C	700000	33	67	100
9	1	741500	C&TC Health Information Technology	C	609909	4	96	100
9	1	741500	C&TC Health Information Technology	C	700000	4	96	100
9	1	742000	C&TC Veterinary Technology	C	609909	6	94	100
9	1	742000	C&TC Veterinary Technology	C	700000	6	94	100
9	1	742500	C&TC Physical Therapy Assistant	C	609909	35	65	100
9	1	742500	C&TC Physical Therapy Assistant	C	700000	35	65	100
9	1	743000	C&TC EMS Program	C	609909	16	84	100
9	1	743000	C&TC EMS Program	C	700000	16	84	100
9	1	744000	C&TC Respiratory Therapy	C	700000	20	80	100
9	1	744000	C&TC Respiratory Therapy	C	609909	20	80	100

FY	COA	ORG	ORG TITLE	OWNER	FUND	UNIV %	C&TC %	TOTAL
9	1	746000	C&TC Para Education	C	609909	28	72	100
9	1	746000	C&TC Para Education	C	700000	28	72	100
9	1	751000	C&TC Academic Development Center	C	609909	88	12	100
9	1	751000	C&TC Academic Development Center	C	700000	88	12	100
9	1	770000	President's Office - C&TC	C	609909	31	69	100
9	1	770000	President's Office - C&TC	C	700000	31	69	100

This table represents the agreement between the University and Community and Technical College Presidents for services outlined in the written chargeback agreement for support services from these functional organizations/areas. This percentage table will drive monthly chargebacks from one institution to the other for support services and operating expenses occurring against these organizations (see E.1.2a, E.1.3, and E.1.4). IGT's will be generated at the close of each month and forwarded to the State Auditor along with the latest approved table authorized and approved by both presidents and its Governing Board Chairman and the Chairman of the C&TC Board of Advisors.

NOTE: This table will be updated after fall term enrollments are known and chargebacks for support services and operating services for the fiscal year will begin at that time.

Approved by:

Chairperson, Fairmont State Board of Governors	Date	Chairperson, Pierpont C&TC	Date
President, Fairmont State University	Date	President, Pierpont C&TC	Date

Institutional Chargeback Allocation Detail

for: Fairmont State University and Pierpont C&TC

FY 2009		Chargeback C&TC	Chargeback University
Chargeback Allocation (From) to:			
Revenue:			
Capital Fees	1,245,295.00		2,458,546.00
Required Auxiliary Fees	1,184,558.00		3,544,697.00
Student Services	104,297.00		273,688.00
Other (list):	0.00		0.00
Total Chargeback Revenue	2,534,150.00		6,276,931.00
Teaching Chargeback			
Instruction:			
Total Teaching Chargeback	1,359,124.00		1,568,485.00
Support Services and Operating Chargeback Expenses:			
Academic Support	769,053.98		105,391.10
Student Services	872,717.28		0.00
Operations and Maintenance of Plant	1,524,319.30		0.00
Institutional Support	2,372,958.44		0.00
Other:			
Instruction	580,564.70		274,383.79
Public Service			0.00
Projection for 4.5% Pay Increase	133,417.00		11,991.00
Total Support Services and Operating Chargeback	6,253,030.70		391,765.89
Grand Total	10,146,304.70		8,237,181.89

Please note:
 The Operating and Support Services Chargeback Budgets Report (FZRCB11) does not include the Projection for 4.5% Pay Increase. These amounts are estimates and will be charged to the appropriate functional categories when the raises are entered through the payroll system.

Pierpont Community & Technical College

Revenue Details

Revenue Category	Orgn *	Orgn Description	FY 09 C&TC Budget	% Allocated to BOG**	Estimated FY 09 CTC Chargeback
Capital Fees	316000	Institutional Revenues	1,245,295.00	100.00%	1,245,295.00
		Subtotal Capital Fees	1,245,295.00		1,245,295.00
Required Auxiliary Fees	162000	General Athletics	290,127.00	100%	290,127.00
	313500	Safety & Security	337,204.00	100%	337,204.00
	360000	Falcon Center	557,227.00	100%	557,227.00
		Subtotal Required Auxiliary Fees	1,184,558.00		1,184,558.00
Student Services Fee	400500	Institutional Activity Fee	104,297.00	100%	104,297.00
		Subtotal Student Services Fee	104,297.00		104,297.00
Other	210300	Academic Programs	0.00	100%	0.00
		Subtotal Other	0.00		0.00
		Totals	2,534,150.00		2,534,150.00

* List every organization that makes up the academic support chargeback allocation.

** Describe how percentage was calculated.

Fairmont State University

Revenue Details

Revenue Category	Orgn *	Orgn Description	FY 09 University Budget	% Allocated to BOG**	Estimated FY 09 Univ. Chargeback
Capital Fees	316000	Institutional Revenues	2,458,546.00	100.00%	2,458,546.00
		Subtotal Capital Fees	2,458,546.00		2,458,546.00
Required Auxiliary Fees	162000	General Athletics	1,259,249.00	100%	1,259,249.00
	313500	Safety & Security	759,979.00	100%	759,979.00
	360000	Falcon Center	1,525,469.00	100%	1,525,469.00
		Subtotal Required Auxiliary Fees	3,544,697.00		3,544,697.00
Student Services Fee	400500	Institutional Activity Fee	273,688.00	100%	273,688.00
		Subtotal Student Services Fee	273,688.00		273,688.00
Other	210300	Academic Programs	0.00	100%	0.00
		Subtotal Other	0.00		0.00
Totals			6,276,931.00		6,276,931.00

* List every organization that makes up the academic support chargeback allocation.

** Describe how percentage was calculated.

Fairmont State SRECNA
by Account with Chargebacks

Reporting: Budget Fiscal Year 09
Period: July
Fund Type ALL FUNDS

	Pierpont C&TC	Pierpont C&TC Chgbk	Pierpont C&TC Total	FSU	FSU Chgbk	FSU Total	BOG Support	BOG Support Chgbk	BOG Support Total
OPERATING REVENUES									
Tuition and Fees	6,785,242.00	.00	6,785,242.00	19,580,567.00	.00	19,580,567.00	.00	.00	19,580,567.00
Tuition and Fees Support Services Revenue	.00	.00	.00	.00	520,127.00	520,127.00	.00	3,561,699.00	3,561,699.00
Faculty Services Revenue	.00	1,568,485.00	1,568,485.00	.00	1,359,124.00	1,359,124.00	.00	.00	1,359,124.00
Federal Grants and Contracts	13,541,394.00	.00	13,541,394.00	29,682,637.60	.00	29,682,637.60	.00	.00	29,682,637.60
State/Local Grants and Contracts	1,490,433.00	.00	1,490,433.00	5,970,285.00	.00	5,970,285.00	.00	.00	5,970,285.00
Private Grants and Contracts	983,325.00	.00	983,325.00	3,119,775.00	.00	3,119,775.00	.00	.00	3,119,775.00
Interest on student loans receivable	.00	.00	.00	.00	.00	.00	33,000.00	.00	33,000.00
Auxiliary enterprise revenue	1,184,558.00	.00	1,184,558.00	3,544,697.00	.00	3,544,697.00	7,542,205.94	.00	7,542,205.94
Auxiliary Support Services Revenue	.00	.00	.00	.00	.00	.00	.00	4,729,255.00	4,729,255.00
Operating Costs Revenue	.00	195,748.66	195,748.66	.00	2,577,913.32	2,577,913.32	.00	.00	2,577,913.32
Support Services Revenue	.00	196,017.23	196,017.23	.00	3,675,117.38	3,675,117.38	.00	.00	3,675,117.38
Other Operating Revenues	151,102.80	.00	151,102.80	349,837.00	.00	349,837.00	1,473,340.60	.00	1,473,340.60
Sub Total:	24,136,054.80	1,960,250.89	26,096,305.69	62,247,798.60	8,132,281.70	70,380,080.30	9,048,546.54	8,290,954.00	17,339,500.54
OPERATING EXPENSES									
Salaries	5,318,511.00	.00	5,318,511.00	22,167,729.50	.00	22,167,729.50	1,916,182.00	.00	1,916,182.00
Benefits	1,130,761.00	.00	1,130,761.00	5,564,820.82	.00	5,564,820.82	549,204.72	.00	549,204.72
Student financial aid - scholarships	16,234,723.00	.00	16,234,723.00	34,635,785.00	.00	34,635,785.00	442,900.00	.00	442,900.00
Utilities	.00	.00	.00	1,369,000.00	.00	1,369,000.00	699,720.00	.00	699,720.00
Supplies and Other Services	1,368,435.10	.00	1,368,435.10	10,159,553.37	.00	10,159,553.37	4,414,566.58	.00	4,414,566.58
Equipment Expense	81,265.63	.00	81,265.63	1,915,090.24	.00	1,915,090.24	92,232.00	.00	92,232.00
Loan cancellations and write-offs	.00	.00	.00	.00	.00	.00	13,131.00	.00	13,131.00
Fees retained by the Commission	96,143.00	.00	96,143.00	167,829.00	.00	167,829.00	.00	.00	167,829.00
Assessment for Faculty Services	.00	1,359,124.00	1,359,124.00	.00	1,568,485.00	1,568,485.00	.00	.00	1,568,485.00
Assessment for Support Services	.00	3,675,117.38	3,675,117.38	.00	196,017.23	196,017.23	.00	.00	196,017.23
Assessment for Tuition, Aux. and Capital Costs	.00	2,534,150.00	2,534,150.00	.00	6,276,931.00	6,276,931.00	.00	.00	6,276,931.00
Assessment for Operating Costs	.00	2,577,913.32	2,577,913.32	.00	195,748.66	195,748.66	.00	.00	195,748.66
Sub Total:	24,229,838.73	10,146,304.70	34,376,143.43	75,979,807.93	8,237,181.89	84,216,989.82	8,127,936.30	.00	8,127,936.30
NONOPERATING REVENUES (EXPENSES)									
State appropriations	8,328,395.00	.00	8,328,395.00	13,769,754.00	.00	13,769,754.00	.00	.00	13,769,754.00
Gifts	1,000.00	.00	1,000.00	25,000.00	.00	25,000.00	.00	.00	25,000.00

Fairmont State SRECNA
by Account with Chargebacks

Reporting: Budget Fiscal Year 09
Period: July
Fund Type ALL FUNDS

	Pierpont C&TC	Pierpont C&TC Chgbk	Pierpont C&TC Total	FSU	FSU Chgbk	FSU Total	BOG Support	BOG Support Chgbk	BOG Support Total
NONOPERATING REVENUES (EXPENSES)									
Investment Income	131,914.00	.00	131,914.00	458,998.00	.00	458,998.00	489,312.04	.00	489,312.04
Interest on capital asset related debt	.00	.00	.00	.00	.00	.00	-5,701,921.66	.00	-5,701,921.66
Fees assessed by Commission for Interest	.00	.00	.00	.00	.00	.00	-258,569.00	.00	-258,569.00
Fees assessed by Commission for other	.00	.00	.00	.00	.00	.00	-48,010.00	.00	-48,010.00
Sub Total:	8,461,309.00	.00	8,461,309.00	14,253,752.00	.00	14,253,752.00	-5,519,188.62	.00	-5,519,188.62
EXCLUDE OPERATING ACCOUNT									
Exclude - Assets	.00	.00	.00	-484,049.00	.00	-484,049.00	-40,000.00	.00	-40,000.00
Exclude - Construction	.00	.00	.00	.00	.00	.00	-3,599,828.00	.00	-3,599,828.00
Exclude - Transfers for Debt Service	.00	.00	.00	.00	.00	.00	.00	.00	.00
Exclude - Transfers for Financial Aid Match	54,888.00	.00	54,888.00	-51,463.00	.00	-51,463.00	-3,425.00	.00	-3,425.00
Exclude - Indirect Cost Recoveries	.00	.00	.00	.00	.00	.00	.00	.00	.00
Exclude - Transfers for Capital Projects	.00	.00	.00	96,978.00	.00	96,978.00	-15,533.00	.00	-15,533.00
Exclude - Transfers to Plant Reserves	.00	.00	.00	.00	.00	.00	.00	.00	.00
Exclude - Transfers for Scholarships	.00	.00	.00	.00	.00	.00	5,400.00	.00	5,400.00
Exclude - Transfers - Other	.00	.00	.00	.00	.00	.00	.00	.00	.00
Sub Total:	54,888.00	.00	54,888.00	-438,534.00	.00	-438,534.00	-3,653,386.00	.00	-3,653,386.00
Operating Income/Loss	-93,783.93	-8,186,053.81	-8,279,837.74	-13,732,009.33	-104,900.19	-13,836,909.52	920,610.24	8,290,954.00	9,211,564.24
Balance	8,422,413.07	-8,186,053.81	236,359.26	83,208.67	-104,900.19	-21,691.52	-8,251,964.38	.00	38,989.62
Increase, Decrease in Net Assets	8,367,525.07	-8,186,053.81	181,471.26	521,742.67	-104,900.19	416,842.48	-4,598,578.38	.00	3,692,375.62
Increase, Decrease in Overall Net Assets	8,367,525.07	-8,186,053.81	181,471.26	521,742.67	-104,900.19	416,842.48	-4,598,578.38	.00	3,692,375.62
Net assets - beginning of year	.00	.00	.00	.00	.00	.00	.00	.00	.00
Net assets - end of year	8,367,525.07	-8,186,053.81	181,471.26	521,742.67	-104,900.19	416,842.48	-4,598,578.38	.00	3,692,375.62

Fairmont State SRECNA
by Program with Chargebacks

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Reporting: Budget Fiscal Year 09
Period: July
Fund Type ALL FUNDS

	Pierpont C&TC		Pierpont C&TC Chgbk		FSU	FSU Chgbk		FSU Total	BOG Support		BOG Support Total	
	C&TC	Chgbk	C&TC	Chgbk		Support	Chgbk		Support	Chgbk		
OPERATING REVENUES												
Tuition and Fees	6,785,242.00	.00	6,785,242.00	.00	19,580,567.00	.00	19,580,567.00	.00	.00	.00	.00	.00
Tuition and Fees Support Services Revenue	.00	.00	.00	.00	.00	520,127.00	520,127.00	.00	3,561,699.00	3,561,699.00	.00	.00
Faculty Services Revenue	.00	1,568,485.00	1,568,485.00	.00	.00	1,359,124.00	1,359,124.00	.00	.00	.00	.00	.00
Federal Grants and Contracts	13,541,394.00	.00	13,541,394.00	.00	29,682,637.60	.00	29,682,637.60	.00	.00	.00	.00	.00
State/Local Grants and Contracts	1,490,433.00	.00	1,490,433.00	.00	5,970,285.00	.00	5,970,285.00	.00	.00	.00	.00	.00
Private Grants and Contracts	983,325.00	.00	983,325.00	.00	3,119,775.00	.00	3,119,775.00	.00	.00	.00	.00	.00
Interest on student loans receivable	.00	.00	.00	.00	.00	.00	.00	.00	33,000.00	.00	33,000.00	.00
Auxiliary enterprise revenue	1,184,558.00	.00	1,184,558.00	.00	3,544,697.00	.00	3,544,697.00	7,542,205.94	.00	7,542,205.94	.00	.00
Auxiliary Support Services Revenue	.00	.00	.00	.00	.00	.00	.00	.00	4,729,255.00	4,729,255.00	.00	.00
Operating Costs Revenue	.00	195,748.66	195,748.66	.00	.00	2,577,913.32	2,577,913.32	.00	.00	.00	.00	.00
Support Services Revenue	.00	196,017.23	196,017.23	.00	.00	3,675,117.38	3,675,117.38	.00	.00	.00	.00	.00
Other Operating Revenues	151,102.80	.00	151,102.80	.00	349,837.00	.00	349,837.00	1,473,340.60	.00	1,473,340.60	.00	.00
Sub Total:	24,136,054.80	1,960,250.89	26,096,305.69	62,247,798.60	8,132,281.70	70,380,080.30	9,048,546.54	8,290,954.00	17,339,500.54	17,339,500.54	.00	8,127,936.30
OPERATING EXPENSES												
Instruction	5,749,742.63	1,939,688.71	7,689,431.34	16,300,114.21	1,842,868.79	18,142,983.00	.00	.00	.00	.00	.00	.00
Research	.00	.00	.00	-98,143.50	.00	-98,143.50	.00	.00	.00	.00	.00	.00
Academic Support	1,539,282.17	769,053.98	2,308,336.15	3,078,506.18	105,391.10	3,183,897.28	.00	.00	.00	.00	.00	.00
Student services	117,605.00	977,014.27	1,094,619.27	3,888,355.01	273,688.00	4,162,043.01	.00	.00	.00	.00	.00	.00
Public Service	293,345.40	.00	293,345.40	5,070,410.00	.00	5,070,410.00	48,486.00	.00	.00	.00	48,486.00	.00
Operations and maintenance	.00	1,524,319.30	1,524,319.30	4,576,242.40	.00	4,576,242.40	179,163.00	.00	.00	.00	179,163.00	.00
Institutional support	295,140.53	3,751,670.44	4,046,810.97	8,305,681.63	2,470,537.00	10,776,218.63	70,684.00	.00	.00	.00	70,684.00	.00
Student financial aid - scholarships	16,234,723.00	.00	16,234,723.00	34,631,532.00	.00	34,631,532.00	454,900.00	.00	.00	.00	454,900.00	.00
Auxiliary	.00	1,184,558.00	1,184,558.00	227,110.00	3,544,697.00	3,771,807.00	7,374,703.30	.00	.00	.00	7,374,703.30	.00
Sub Total:	24,229,838.73	10,146,304.70	34,376,143.43	75,979,807.93	8,237,181.89	84,216,989.82	8,127,936.30	.00	8,127,936.30	8,127,936.30	.00	8,127,936.30
NONOPERATING REVENUES (EXPENSES)												
State appropriations	8,328,395.00	.00	8,328,395.00	13,769,754.00	.00	13,769,754.00	.00	.00	.00	.00	.00	.00
Gifts	1,000.00	.00	1,000.00	25,000.00	.00	25,000.00	.00	.00	.00	.00	.00	.00
Investment Income	131,914.00	.00	131,914.00	458,998.00	.00	458,998.00	489,312.04	.00	.00	.00	489,312.04	.00
Interest on capital asset related debt	.00	.00	.00	.00	.00	.00	-5,701,921.66	.00	.00	.00	-5,701,921.66	.00
Fees assessed by Commission for interest	.00	.00	.00	.00	.00	.00	-258,569.00	.00	.00	.00	-258,569.00	.00
Fees assessed by Commission for	.00	.00	.00	.00	.00	.00	-48,010.00	.00	.00	.00	-48,010.00	.00

Fairmont State SRECNA
by Program with Chargebacks

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Reporting: Budget Fiscal Year 09
Period: July
Fund Type ALL FUNDS

	Pierpont C&TC		Pierpont C&TC Chgbk		FSU		FSU Chgbk		BOG Support		BOG Support	
	Chgbk	Total	Chgbk	Total	Chgbk	Total	Chgbk	Total	Chgbk	Total	Chgbk	Total
NONOPERATING REVENUES												
EXCLUDE OPERATING ACCOUNT												
Sub Total:	8,461,309.00	.00	8,461,309.00	14,253,752.00	.00	14,253,752.00	-5,519,188.62	.00	-5,519,188.62	.00	-40,000.00	.00
Exclude - Assets	.00	.00	.00	-484,049.00	.00	-484,049.00	-40,000.00	.00	-40,000.00	.00	-3,599,828.00	.00
Exclude - Construction	.00	.00	.00	.00	.00	.00	-3,599,828.00	.00	-3,599,828.00	.00	.00	.00
Exclude - Transfers for Debt Service	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Exclude - Transfers for Financial Aid Match	54,888.00	.00	54,888.00	-51,463.00	.00	-51,463.00	-3,425.00	.00	-3,425.00	.00	-3,425.00	.00
Exclude - Indirect Cost Recoveries	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Exclude - Transfers for Capital Projects	.00	.00	.00	96,978.00	.00	96,978.00	-15,533.00	.00	-15,533.00	.00	.00	.00
Exclude - Transfers to Plant Reserves	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Exclude - Transfers for Scholarships	.00	.00	.00	.00	.00	.00	5,400.00	.00	5,400.00	.00	5,400.00	.00
Exclude - Transfers - Other	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Sub Total:	54,888.00	.00	54,888.00	-438,534.00	.00	-438,534.00	-3,653,386.00	.00	-3,653,386.00	.00	9,211,564.24	.00
Operating Income/Loss	-93,783.93	-8,186,053.81	-8,279,837.74	-13,732,009.33	-104,900.19	-13,836,909.52	920,610.24	8,290,954.00	9,211,564.24	38,989.62	3,692,375.62	3,692,375.62
Balance	8,422,413.07	-8,186,053.81	236,359.26	83,208.67	-104,900.19	-21,691.52	-8,251,964.38	.00	38,989.62	.00	3,692,375.62	3,692,375.62
Increase/Decrease in Net Assets	8,367,525.07	-8,186,053.81	181,471.26	521,742.67	-104,900.19	416,842.48	-4,598,578.38	.00	3,692,375.62	.00	3,692,375.62	3,692,375.62
Increase/Decrease in Overall Net Assets	8,367,525.07	-8,186,053.81	181,471.26	521,742.67	-104,900.19	416,842.48	-4,598,578.38	.00	3,692,375.62	.00	3,692,375.62	3,692,375.62
Net assets - beginning of year	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Net assets - end of year	8,367,525.07	-8,186,053.81	181,471.26	521,742.67	-104,900.19	416,842.48	-4,598,578.38	.00	3,692,375.62	.00	3,692,375.62	3,692,375.62

Fairmont State
Operating and Support Services
Chargeback Budgets

Year: 09 July
Component: Fairmont State
Fund Type All Fund Types
Fund Type 2: All Fund Type 2

Orgn	Orgn Title	All Budgets	Budget	Chg Percent	Planned Chgbk
716500	Staff Professional Dev/Community Ed	37,594.00	37,594.00	.67	25,187.98
724800	C&TC Aviation and Technology	44,395.00	44,395.00	.57	25,305.15
751000	C&TC Academic Development Center	.00	.00	.88	.00
746000	C&TC Para Education	.00	.00	.28	.00
727000	School of Human Services	30,210.00	30,210.00	.35	10,573.50
751000	C&TC Academic Development Center	23,156.00	23,156.00	.88	20,377.28
716022	Center for Workforce Educ-Leases	91,800.00	91,800.00	.67	61,506.00
716500	Staff Professional Dev/Community Ed	21,319.00	4,205.00	.67	2,817.35
723005	Sign Language Interpreter Program	864.00	864.00	.44	380.16
724501	Applied Design	32,457.60	10,655.60	.39	4,155.68
724502	Early Childhood	23,583.80	6,013.80	.35	2,104.83
724503	Drafting	6,028.90	2,162.90	.67	1,449.14
724504	Food Service	42,782.00	20,767.00	.34	7,060.78
724505	Graphics	36,922.00	4,658.00	.66	3,074.28
724800	C&TC Aviation and Technology	46,039.40	16,267.40	.57	9,272.42
726000	Interdisciplinary Studies	450.00	450.00	.59	265.50
727000	School of Human Services	38,846.00	10,138.00	.35	3,548.30
740500	C&TC Medical Lab Tech	21,167.00	12,050.00	.33	3,976.50
741500	C&TC Health Information Technology	11,361.40	11,361.40	.04	454.46
742000	C&TC Veterinary Technology	30,992.76	14,156.76	.06	849.41
742500	C&TC Physical Therapy Assistant	13,548.10	13,548.10	.35	4,741.84
743000	C&TC EMS Program	39,241.00	27,324.00	.16	4,371.84

Fairmont State
 Operating and Support Services
 Chargeback Budgets

Year: 09 July
 Component: Fairmont State
 Fund Type All Fund Types
 Fund Type 2: All Fund Type 2

Owner	COMMUNITY & TECHNICAL						
<i>E00 Instruction</i>							
Orgn	Orgn Title	All Budgets	Budget	Chg Percent	Planned Chgbk		
744000	C&TC Respiratory Therapy	900.00	900.00	.2	180.00		
746000	C&TC Para Education	17,097.00	17,097.00	.28	4,787.16		
751000	C&TC Academic Development Center	88,573.00	88,573.00	.88	77,944.24		
716022	Center for Workforce Educ-Leases	.00	.00	.67	.00		
716500	Staff Professional Dev/Community Ed	.00	.00	.67	.00		
723005	Sign Language Interpreter Program	.00	.00	.44	.00		
724501	Applied Design	.00	.00	.39	.00		
724502	Early Childhood	.00	.00	.35	.00		
724503	Drafting	.00	.00	.67	.00		
724504	Food Service	.00	.00	.34	.00		
724505	Graphics	.00	.00	.66	.00		
724800	C&TC Aviation and Technology	.00	.00	.57	.00		
726000	Interdisciplinary Studies	.00	.00	.59	.00		
727000	School of Human Services	.00	.00	.35	.00		
740500	C&TC Medical Lab Tech	.00	.00	.33	.00		
741500	C&TC Health Information Technology	.00	.00	.04	.00		
742000	C&TC Veterinary Technology	.00	.00	.06	.00		
742500	C&TC Physical Therapy Assistant	.00	.00	.35	.00		
743000	C&TC EMS Program	.00	.00	.16	.00		
744000	C&TC Respiratory Therapy	.00	.00	.2	.00		
Functional Total:		699,327.96	488,346.96		274,383.79		

Fairmont State
 Operating and Support Services
 Chargeback Budgets

Year: 09 July
 Component: Fairmont State
 Fund Type All Fund Types
 Fund Type 2: All Fund Type 2

Owner COMMUNITY & TECHNICAL					
E03 Academic Support					
Orgn	Orgn Title	All Budgets	Budget	Chg Percent	Planned Chgbk
770000	President's Office - C&TC	233,946.30	227,085.30	.31	70,396.44
770000	President's Office - C&TC	112,886.00	112,886.00	.31	34,994.66
770000	President's Office - C&TC	.00	.00	.31	.00
	Functional Total:	346,832.30	339,971.30		105,391.10
	Owner Total:	1,046,160.26	828,318.26		379,774.89

Fairmont State
 Operating and Support Services
 Chargeback Budgets

Year: 09 July
 Component: Fairmont State
 Fund Type All Fund Types
 Fund Type 2: All Fund Type 2

Orgn	Orgn Title	All Budgets	Budget	Chg Percent	Planned Chgbk
240000	Health Careers Administration	18,426.00	18,426.00	.06	1,105.56
617010	E-Learning Support	272,267.00	272,267.00	.33	89,848.11
220000	Honors Program	.00	.00	.04	.00
221000	School of Business	.00	.00	.3	.00
221500	Education	.00	.00	.08	.00
222000	Fine Arts	.00	.00	.3	.00
222007	Fine Arts Outreach	.00	.00	.33	.00
227000	Dean - College of Liberal Arts	.00	.00	.36	.00
227010	Dept of Behavioral Sciences	.00	.00	.37	.00
227020	Dept of Language & Literature	.00	.00	.42	.00
227030	Dept of Social Sciences	.00	.00	.3	.00
227500	Dean-College of Science & Technolog	.00	.00	.25	.00
227510	Dept - Biology/Chemistry/Geoscience	.00	.00	.26	.00
227520	Dept-Computer Science/Math/Physics	.00	.00	.35	.00
227530	Department of Technology	.00	.00	.15	.00
240000	Health Careers Administration	.00	.00	.06	.00
272000	Caperton Center - Instruction	.00	.00	.33	.00
612500	Learning Technologies	.00	.00	.33	.00
617010	E-Learning Support	.00	.00	.33	.00
220000	Honors Program	31,926.00	31,926.00	.04	1,277.04
221000	School of Business	273,936.83	140,287.83	.3	42,086.35
221500	Education	510,872.90	370,192.90	.08	29,615.43

Fairmont State
Operating and Support Services
Chargeback Budgets

Year: 09 July
Component: Fairmont State
Fund Type All Fund Types
Fund Type 2: All Fund Type 2

Owner	UNIVERSITY							
<i>E00 Instruction</i>								
Orgn	Orgn Title	All Budgets	Budget	Chg Percent	Planned Chgbk			
222000	Fine Arts	359,007.40	239,840.40	.3	71,952.12			
222007	Fine Arts Outreach	5,000.00	5,000.00	.33	1,650.00			
227000	Dean - College of Liberal Arts	174,749.90	166,598.90	.36	59,975.60			
227010	Dept of Behavioral Sciences	74,227.70	23,319.70	.37	8,628.29			
227020	Dept of Language & Literature	115,716.30	29,680.30	.42	12,465.73			
227030	Dept of Social Sciences	84,052.10	36,558.10	.3	10,967.43			
227500	Dean-College of Science & Technolog	302,452.30	158,031.30	.25	39,507.83			
227510	Dept - Biology/Chemistry/Geoscience	378,696.60	367,234.60	.26	95,481.00			
227520	Dept-Computer Science/Math/Physics	27,818.70	15,709.70	.35	5,498.40			
227530	Department of Technology	125,556.00	117,035.00	.15	17,555.25			
240000	Health Careers Administration	13,764.00	13,764.00	.06	825.84			
241000	Nursing	72,856.00	49,605.00	0	.00			
272000	Caperton Center - Instruction	461,085.90	35,508.90	.33	11,717.94			
612500	Learning Technologies	243,657.00	243,657.00	.33	80,406.81			
241000	Nursing	18,431.00	18,431.00	0	.00			
	Functional Total:	3,564,499.63	2,353,073.63		580,564.71			

E03 Academic Support

Orgn	Orgn Title	All Budgets	Budget	Chg Percent	Planned Chgbk
271000	Caperton Center-Administration	141,478.00	141,478.00	.33	46,687.74
210100	Teaching Excellence	.00	.00	.33	.00
FZRCB11					
June 11, 2008					

Fairmont State
Operating and Support Services
Chargeback Budgets

Year: 09 July
Component: Fairmont State
Fund Type All Fund Types
Fund Type 2: All Fund Type 2

Orgn	Orgn Title	All Budgets	Budget	Chg Percent	Planned Chgbk
210107	Faculty Development-Ind Disciplines	.00	.00	.33	.00
211000	Academic Advising Center	.00	.00	.33	.00
213000	Academic Assessment	.00	.00	.33	.00
271000	Caperton Center-Administration	.00	.00	.33	.00
615000	Library	.00	.00	.33	.00
615066	Library-Reserve	.00	.00	.33	.00
210100	Teaching Excellence	84,683.20	84,683.20	.33	27,945.46
210107	Faculty Development-Ind Disciplines	6,182.00	6,182.00	.33	2,040.06
211000	Academic Advising Center	273,879.70	257,385.70	.33	84,937.28
213000	Academic Assessment	2,693.70	2,693.70	.33	888.92
271000	Caperton Center-Administration	259,077.00	259,077.00	.33	85,495.41
615000	Library	1,428,967.00	1,428,967.00	.33	471,559.11
615066	Library-Reserve	150,000.00	150,000.00	.33	49,500.00
Functional Total:		2,346,960.60	2,330,466.60		769,053.98

E04 Student Services

Orgn	Orgn Title	All Budgets	Budget	Chg Percent	Planned Chgbk
020500	ADA Administration	.00	.00	.33	.00
616500	Retention Initiative	50,140.00	50,140.00	.33	16,546.20
301000	Enrollment Services	.00	.00	.33	.00
315000	Student Accounts	.00	.00	.33	.00

FZRCB11
June 11, 2008

Fairmont State
Operating and Support Services
Chargeback Budgets

Year: 09 July
Component: Fairmont State
Fund Type All Fund Types
Fund Type 2: All Fund Type 2

Owner	UNIVERSITY	Orgn	Orgn Title	All Budgets	Budget	Chg Percent	Planned Chgbk
		400000	Vice President Student Affairs	.00	.00	.33	.00
		411000	Office of Admissions	.00	.00	.33	.00
		411007	College Summit	.00	.00	.33	.00
		412000	Student Fin Aid Administration	.00	.00	.33	.00
		412500	Guidance and Counseling	.00	.00	.33	.00
		413000	Student Placement	.00	.00	.33	.00
		413500	Freshmen Orientation	.00	.00	.33	.00
		616500	Retention Initiative	.00	.00	.33	.00
		020500	ADA Administration	102,296.60	102,296.60	.33	33,757.88
		216000	Registrar	52,437.30	52,437.30	.33	17,304.31
		301000	Enrollment Services	1,743,297.00	1,743,297.00	.33	575,288.01
		315000	Student Accounts	36,551.40	36,551.40	.33	12,061.96
		400000	Vice President Student Affairs	138,162.00	138,162.00	.33	45,593.46
		411000	Office of Admissions	285,146.71	285,146.71	.33	94,098.41
		411007	College Summit	15,575.00	15,575.00	.33	5,139.75
		412000	Student Fin Aid Administration	41,390.00	41,390.00	.33	13,658.70
		412500	Guidance and Counseling	48,643.50	48,643.50	.33	16,052.36
		413000	Student Placement	126,165.80	126,165.80	.33	41,634.71
		413500	Freshmen Orientation	4,792.50	4,792.50	.33	1,581.53
		216000	Registrar	.00	.00	.33	.00
			Functional Total:	2,644,597.81	2,644,597.81		872,717.28

Fairmont State
 Operating and Support Services
 Chargeback Budgets

Year: 09 July
 Component: Fairmont State
 Fund Type All Fund Types
 Fund Type 2: All Fund Type 2

Owner	UNIVERSITY							
<i>E05 Institutional Support</i>								
Orgn	Orgn Title	All Budgets	Budget	Chg Percent	Planned Chgbk			
020000	Asst to Pres/Dir of Communication	160,009.00	160,009.00	.33	52,802.97			
620900	Business Office - Computer Charges	23,292.00	23,292.00	.33	7,686.36			
032500	Web and Graphic Communications	227,564.00	227,564.00	.33	75,096.12			
020000	Asst to Pres/Dir of Communication	.00	.00	.33	.00			
022500	Staff Development	.00	.00	.33	.00			
030000	Institutional Advancement	.00	.00	.33	.00			
030500	Alumni Office	.00	.00	.33	.00			
031000	Public Relations	.00	.00	.33	.00			
032500	Web and Graphic Communications	.00	.00	.33	.00			
100000	President's Office	.00	.00	.19	.00			
103500	Office of Grants & Contracts	.00	.00	.33	.00			
150000	General Administration	.00	.00	.33	.00			
151508	Strategic Planning Administration	.00	.00	.33	.00			
155000	Leadership Fairmont State	.00	.00	.33	.00			
311000	Business Office	.00	.00	.33	.00			
313000	Mailroom	.00	.00	.33	.00			
315500	General Institutional	.00	.00	.33	.00			
315800	Institutional Administrative Costs	.00	.00	.33	.00			
315900	Financial Aid Matching	.00	.00	.33	.00			
613000	Telephone and Switchboard	.00	.00	.33	.00			
617000	CIO - Information Technology	.00	.00	.33	.00			
617005	Business Applications	.00	.00	.33	.00			

Fairmont State
 Operating and Support Services
 Chargeback Budgets

Year: 09 July
 Component: Fairmont State
 Fund Type All Fund Types
 Fund Type 2: All Fund Type 2

Orgn	Orgn Title	All Budgets	Budget	Chg Percent	Planned Chgbk
617015	Solutions Center	.00	.00	.33	.00
617020	Networks	.00	.00	.33	.00
620900	Business Office - Computer Charges	.00	.00	.33	.00
020000	Asst to Pres/Dir of Communication	100,187.10	100,187.10	.33	33,061.74
022500	Staff Development	6,755.50	6,508.50	.33	2,147.81
030000	Institutional Advancement	609,252.60	609,252.60	.33	201,053.36
030500	Alumni Office	152,695.70	152,695.70	.33	50,389.58
031000	Public Relations	144,744.00	144,744.00	.33	47,765.52
032500	Web and Graphic Communications	52,293.80	52,293.80	.33	17,256.95
100000	President's Office	72,976.80	54,355.80	.19	10,327.60
103500	Office of Grants & Contracts	77,721.00	77,721.00	.33	25,647.93
150000	General Administration	34,856.10	34,856.10	.33	11,502.51
151508	Strategic Planning Administration	38,693.00	38,693.00	.33	12,768.69
155000	Leadership Fairmont State	22,900.00	22,900.00	.33	7,557.00
311000	Business Office	1,421,859.80	1,421,859.80	.33	469,213.73
313000	Mailroom	16,440.00	16,440.00	.33	5,425.20
315500	General Institutional	262,500.00	262,500.00	.33	86,625.00
315800	Institutional Administrative Costs	392,832.00	392,832.00	.33	129,634.56
315900	Financial Aid Matching	170,107.00	170,107.00	.33	56,135.31
613000	Telephone and Switchboard	242,412.90	242,412.90	.33	79,996.26
617000	CIO - Information Technology	416,930.20	416,930.20	.33	137,586.97
617005	Business Applications	759,149.40	759,149.40	.33	250,519.30

Fairmont State
 Operating and Support Services
 Chargeback Budgets

Year: 09 July
 Component: Fairmont State
 Fund Type All Fund Types
 Fund Type 2: All Fund Type 2

Owner	UNIVERSITY							
E05 Institutional Support								
Orgn	Orgn Title	All Budgets	Budget	Chg Percent	Planned Chgbk			
617015	Solutions Center	1,046,194.30	1,046,194.30	.33	345,244.12			
617020	Networks	720,474.00	720,474.00	.33	237,756.42			
031000	Public Relations	59,871.00	59,871.00	.33	19,757.43			
	Functional Total:	7,232,711.20	7,213,843.20		2,372,958.44			

E07 Operations & Maintenance								
Orgn	Orgn Title	All Budgets	Budget	Chg Percent	Planned Chgbk			
210700	Operations and Maintenance-MATEC	.00	.00	.33	.00			
340000	Physical Plant Administration	.00	.00	.33	.00			
340008	Recycling	.00	.00	.33	.00			
340500	Custodial Services	.00	.00	.33	.00			
341200	Utilities	.00	.00	.33	.00			
342500	Receiving and Storage	900.00	900.00	.33	297.00			
210700	Operations and Maintenance-MATEC	94,915.70	94,915.70	.33	31,322.18			
340000	Physical Plant Administration	2,076,852.70	2,076,852.70	.33	685,361.39			
340008	Recycling	5,000.00	5,000.00	.33	1,650.00			
340500	Custodial Services	1,094,481.00	1,094,481.00	.33	361,178.73			
341200	Utilities	1,347,000.00	1,347,000.00	.33	444,510.00			
342500	Receiving and Storage	.00	.00	.33	.00			
	Functional Total:	4,619,149.40	4,619,149.40		1,524,319.30			

Fairmont State
Operating and Support Services
Chargeback Budgets

Year: 09 July
Component: Fairmont State
Fund Type All Fund Types
Fund Type 2: All Fund Type 2

Owner UNIVERSITY
Owner Total: 20,407,918.64 19,161,130.64 6,119,613.71

PIERPONT COMMUNITY AND TECHNICAL COLLEGE
AND FAIRMONT STATE UNIVERSITY

INSTITUTIONAL CHARGEBACK AGREEMENT

AGREED-UPON PROCEDURES REPORT

YEAR ENDED JUNE 30, 2007



INDEPENDENT ACCOUNTANTS' REPORT
ON APPLYING AGREED-UPON PROCEDURES

Honorable Members of the Governing Boards

West Virginia Council for Community
and Technical College Education/
Charleston, West Virginia

Pierpont Community and Technical College
Fairmont, West Virginia

Fairmont State University
Fairmont, West Virginia

We have performed the procedures enumerated below, which were agreed to by the West Virginia Council for Community and Technical College Education (the Council), Pierpont Community and Technical College (PC&TC) and Fairmont State University (FSU) (the specified parties) solely to assist you with respect to the review of the Institutional Chargeback Agreement of PC&TC and FSU as of and for the year ended June 30, 2007. The PC&TC and FSU management is responsible for the Institutional Chargeback. This agreed-upon procedures engagement was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures performed and the results of the procedures, including our comments or recommendations, when applicable, are as follows:

Project 1

The first project's objective was to test Pierpont Community and Technical College's (PC&TC) and Fairmont State University's (FSU) compliance with the terms of the Chargeback Agreement for the year ended June 30, 2007.

Procedures Performed and Results

1. Selected a sample of 25 tuition revenue payments, auxiliary, capital and student activity fees and verify that the tuition revenues were posted in the Banner general ledger system to the institution in which the student was enrolled consistent with Sections R.1.0 and R.1.1 of the Chargeback Agreement.

Results - There were no relevant comments noted.

2. Review the allocation of interest for compliance with the allocation required in Section R.1.5 of the Chargeback Agreement.

Results - There were no relevant comments noted.

3. Select a sample of 10 grant revenues and verify that the revenues were posted in the Banner general ledger system to the proper institution in accordance with Section R.1.3 of the Chargeback Agreement.

Results - There were no relevant comments noted.

4. Summarize the methodology utilized for posting expenses to the various institutions.

Results - There were no relevant comments noted.

5. Select a sample of 25 charged expenses including support service and operating cost posted and evaluate whether the expenses were consistent with Sections E.1.0, E.1.2 and E.1.3 of the Chargeback Agreement.

Results - We reviewed a sample of expenses and also reconciled the population of expenses to the general ledger accounting system. During this process, management identified certain months for which the total expenses allocated in the Chargeback process did not reconcile to the total expenses reported in the general ledger system. Our original test was expanded to review all months and the reconciliations. Upon further review it appears that the Chargeback allocation was processed for May, June and the 13th month before all of the expenses were posted to the general ledger system. As such, certain expenses identified were not included and properly allocated in the Chargeback process. The summary of these transactions and the effect on both PC&TC and FSU are as follows:

	Total Expenses Not Allocated	Chargeback Expense to Recoup
Amount owed to PC&TC from FSU	\$ 5,598.81	\$ 1,199.15
Amount owed to FSU from PC&TC	210,992.85	54,576.80

6. **Obtain the teaching services chargeback report and check the mathematical accuracy of the report. From the report, select a sample of 25 expenses and determine that the charges are for teaching services as defined by E.1.1a. Recalculate the allocation of teaching services from the teaching services chargeback report and verify that it complied with Section E.1.1a of the Chargeback Agreement.**

Results - Upon arrival management provided us information that indicated they had discovered an error in the Teaching Services Chargeback and IT Network Build-out Chargeback processes during August of 2007. As such, an agreement dated January 25, 2008 was approved by both Presidents which resulted in FSU reimbursing PC&TC for the Teaching Services Chargeback error in the amount of \$267,347.00; PC&TC reimbursing FSU for the IT Network Build-out Chargeback error in the amount of \$73,048.48; with a net reimbursement of \$194,298.52 due from FSU to PC&TC for the year ended June 30, 2007.

As part of the agreement, a new methodology for the Teaching Services Chargeback was agreed upon and was utilized in developing the reimbursement as noted above.

7. **Recalculate the percentage of full-time equivalent/student credit hours (FTE) students enrolled from supporting documentation obtained from the Registrar's Office for both Pierpont and FSU for the final Fall 2006 enrollments.**

Results - We reviewed the FTE allocations used for the Chargeback Allocation process and compared to the reports from the Banner information system noting the following variances:

Field of Study	Institution	Original Total Hours	Institution Original Hours	Institution Revised Hours	Variance
Business	FSU	3,555	2,562	2,565	3
Business	PC&TC	3,555	993	987	(6)
Information Systems	FSU	3,996	2,423	2,420	(3)
Psychology	PC&TC	5,083	1,586	1,579	(7)
Sociology	FSU	3,030	1,884	1,887	3
Sociology	PC&TC	3,030	1,146	1,143	(3)
English	FSU	10,161	5,942	5,936	(8)
Criminal Justice	FSU	3,303	2,376	2,379	3
Criminal Justice	PC&TC	3,303	927	924	(3)
History	FSU	3,090	2,061	2,058	(3)
Mathematics	FSU	6,621	4,078	4,081	3
Mathematics	PC&TC	6,621	2,543	2,537	(6)
Nursing	FSU	1,547	1,509	1,503	(6)

The total credit hours reported for both institutions from the report used in the Chargeback Allocation process was 89,839. Of this amount, PC&TC represented 29,441 credit hours and FSU represented 60,398 credit hours. The variances reported above appear to be minor when compared to the total credit hours.

Upon further review, it appears that the differences related to changes that were made after the report utilized in the Chargeback Allocation process were provided. The latest report date of student credit hours was dated November 28, 2006.

8. From information provided by both institutions, compile a summary report indicating the extent to which budgeted chargeback allocations differed from actual chargeback allocations and explain any variances greater than 10%.

Results - There were no relevant comments noted.

9. Verify that financial information in the summary report agrees with financial information in the audited financial statements for the year ended June 30, 2007.

Results - There were no relevant comments noted.

10. Review a sample of two months "warning reports" or "exception reports" to determine that the identified issues were appropriately resolved.

Results - There were no relevant comments noted.

11. Meet with the key IT personnel and summarize the various methodologies utilized to develop the programming logic used in the Chargeback Agreement. Review the internal control process regarding the input and change of this programming logic to determine whether any internal control issues exist.

Results - There were no relevant comments noted.

Project 2

The second project's objective was to determine whether the chargeback expenses between Pierpont and FSU were reasonable and in compliance with the costs of providing services consistent with West Virginia State Code Section 18B-3C-12(b)(2)(A).

Procedures Performed and Results

1. Select a sample of 50 expenses charged either directly or indirectly and evaluate the following:
- a. That the charges that only benefit Pierpont or FSU have been direct charged to the proper institution and are not being allocated across institutions.

Results - There were no relevant comments noted.

- b. That the amounts charged did not appear unreasonable for the goods/services received.

Results - The ability to measure the reasonableness of the benefit received from a certain good or service is subjective to the opinions and the users of the services or goods. As such, we noted no charges that were unusual for institution that was being charged or allocated.

Other Items Noted

FSU and Pierpont have developed a highly automated chargeback process utilizing the Banner information system along with additional programming to computerize the chargeback process. As such, this process has been extremely beneficial to streamlining and creating efficiencies in the chargeback process. We believe this automation would be beneficial to many of the other institutions in the State of West Virginia who may have a chargeback process.

* * * * *

We were not engaged to, and did not, conduct an examination, the objective of which would be the expression of an opinion on the accounting records. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the specified parties listed above and is not intended to be and should not be used by anyone other than those specified parties.

Suttle & Stalmaker, PLLC

Charleston, West Virginia
March 3, 2008

Fairmont State Board of Governors
June 19, 2008

ITEM: Presidential Salaries

COMMITTEE: Committee of the Whole

RECOMMENDED POLICY: Resolved, That the Fairmont State Board of Governors approve presidential salary increases, effective October 1, 2008. The intent is to provide for up to a 3.0% increase, but not to exceed the average pool salary increase for faculty.

STAFF MEMBER: Sarah Hensley

BACKGROUND:

The HEPC has designated its August 2008 meeting as the only meeting at which Presidential contracts or salary requests will be entertained. This is the last Fairmont State BOG meeting prior to the HEPC August 2008 meeting. Since it is too soon in the calendar year to know fall enrollment figures to the degree necessary to ascertain the funding available for October pay raises, this action item is intended to allow for the projected increase, with the caveat that if overall pay raises do not reach the projected 3.0% average, presidential salaries would not be raised by a higher amount.

The following information is requested by the HEPC and the Council and is due to them by July 11, 2008:

	<u>Current Salary</u>	<u>Proposed Salary</u>	<u>% Increase</u>
President Bradley	\$164,568	\$169,512	3.0%
President Montgomery	\$128,784	\$132,648	3.0%

**Fairmont State
Board of Governor
Meeting of June 19, 2008
AGENDA**

Call to Order

1. Approval of Minutes (April 10, 2008)

Tab 1 Action Item

Faculty Senate Report *(Chuck Shields)*

Faculty Assembly Report *(Tom Stose)*

Classified Staff Report *(Harriet Bower)*

Student Government Report *(Kelley Bronson)*

Foundation Report *(Jean Ahwesh)*

FSU Academic Affairs & FS Student Life Committee Items *(Jim Griffin)*

1. Annual Graduate Degree Report
2. Approval of Dual Credit
3. Approval of the Program Review for the Bachelor of Science degree in Computer Science.

Tab 2 Action Item

Tab 3 Action Item

Tab 4 Action Item

Finance, Personnel, Facilities, External Relations Committee Items *(Bob Kittle)*

1. Finance Report
2. Approval of Revisions to Policy 11
3. Approval of Revisions to Policy 24
4. Approval of FY 09 Budget
5. Approval of Capital Project Plan for FY 09
6. Approval to Grant a Right-of-Way to the city of Clarksburg, WV
7. Approval of Chargeback Agreement Changes for FY09
8. Institutional Chargeback Agreement Audit

Tab 5

Tab 6 Action Item

Tab 7 Action Item

Tab 8 Action Item

Tab 9 Action Item

Tab 10 Action Item

Tab 11 Action Item

Tab 12 FYI

**Pierpont Community & Technical College Program & Off-Campus Service
Committee Items** *(Michele Casteel)*

Nothing at present

Committee of the Whole

1. Approval of Presidential Salary Increases
2. Election of Officers for 2008-09

Tab 13 Action Item

Old Business

New Business

President's Report *(Dan Bradley)*

President's Report *(Blair Montgomery)*

Public Comment

Possible Executive Session