

August 16, 2018

Board of Governors



AGENDA
FSU BOARD OF GOVERNORS' MEETING
AUGUST 16, 2018, 9:00 A.M.
LOCATION: BOARD ROOM, FALCON CENTER
1201 LOCUST AVENUE, FAIRMONT, WV



- I. CALL TO ORDER**
 - A. Roll Call
 - B. Public Comment
 - C. Approval of Agenda*Action Item*

- II. APPROVAL OF MINUTES OF JUNE 14, 2018.....***Tab 1 Action Item*

- III. CHAIRMAN’S REPORT**

- IV. PRESIDENT’S REPORT**

- V. REPORTS AND PRESENTATIONS**
 - A. Constituent Report – Bob Cable (Athletic Training)
 - B. Foundation (RJ Gimbl)
 - C. Construction Project Updates (Tom Tucker)

- VI. CONSENT AGENDA.....***Tab 2 Action Item*
 - A. Financial Reports (Months Ending: May 31, 2018 and June 30, 2018)

- VII. ACADEMIC AFFAIRS COMMITTEE (Aaron Hawkins, Chair)**
 - A. Graduate Studies Report.....*Tab 3 Info Only*

- VIII. ATHLETIC AFFAIRS COMMITTEE (Jay Puccio, Chair)**

- IX. BYLAWS COMMITTEE (Dixie Yann, Chair)**

- X. ENROLLMENT/HOUSING-STUDENT LIFE COMMITTEE (Bill Holmes, Chair)**

- XI. FINANCE COMMITTEE (John Schirripa, Chair)**

- XII. EXECUTIVE COMMITTEE (Bill Holmes, Chair)**

- XIII. POSSIBLE EXECUTIVE SESSION - Under the Authority of West Virginia Code §6-9A-4 to Discuss Personnel and Property Issues**

- XIV. ADJOURNMENT**

NEXT MEETING: OCTOBER 18, 2018, 9:00 A.M.,
LOCATION: BOARD ROOM, 3RD FLOOR FALCON CENTER
1201 LOCUST AVENUE, FAIRMONT, WV

Tab 1



FAIRMONT STATE UNIVERSITY
BOARD OF GOVERNORS
MEETING MINUTES
JUNE 14, 2018
BOARD ROOM, 3RD FLOOR FALCON CENTER
1201 LOCUST AVENUE, FAIRMONT, WV

I. CALL TO ORDER

A. Roll Call

Chair Dixie Yann convened a meeting of the Fairmont State University (FSU) Board of Governors on June 14, 2018, beginning at approximately 9:00 a.m. in the Board Room, 3rd Floor Falcon Center, at 1201 Locust Avenue, Fairmont, West Virginia.

At the request of Chair Yann, Serena Scully, Special Assistant to the President, conducted a roll call of the Board of Governors. Present for the meeting were board members Holly Fluharty, Aaron Hawkins, Bill Holmes, Bailey McInturff, Deborah Prezioso, Dr. Budd Sapp, John Schirripa and Dixie Yann. Jay Puccio and Frank Washenitz participated by conference call. Dr. Chris Courtney and Dr. Mark Hart were absent.

Others present were President Martin and President's Council members Cindy Curry, Lyndsey Dugan, Christa Kwiatkowski, Christina Lavorata and John Lympany. Tom Tucker, Asst. VP of Facilities; Stephanie Slaubaugh, Construction Manager; RJ Gimbl, President of the Fairmont State Foundation; Chad Fowler, Acting Athletic Director; Ryan Courtney, Director of Internal Relations; Pat Snively, Director of Athletic Compliance; Bob Cable, Athletic Trainer; Monica Cochran, Director of Procurement; Debbie Stiles, Budget Director; Richard Harvey, Dean, School of Business and Future Interim Provost; Tim Oxley, Interim Dean, School of Business; Jessica Sell, Government Relations and Development Officer; Pam Stephens, Director, Center for Educational Support Programs; Robynn Shannon, Director of Institutional Assessment and Effectiveness; Jack Kirby, Associate Provost; and Albert Magro, Retired Faculty. Members of local media were in attendance as well.

B. Public Comment

Bill Holmes reported that Dr. Albert Magro had signed up for public comment.

Dr. Magro presented a packet of strengths and weaknesses of Fairmont State University and asked that all board members review the packet of information.

C. Approval of Agenda

Bill Holmes made a motion to approve the agenda. Aaron Hawkins seconded. The motion passed.

D. Approval of 2018-2019 Meeting Dates

Bill Holmes made a motion to approve the 2018-2019 meeting dates. Deborah Prezioso seconded. The motion passed.

II. APPROVAL OF MINUTES OF MAY 10, 2018

Aaron Hawkins made a motion to approve the minutes of May 10, 2018. Deborah Prezioso seconded. The motion passed.

III. CHAIRMAN'S REPORT

- A. Chair Yann reminisced of the two commencement ceremonies that were held last month and expressed how special the events were.
- B. Chair Yann recognized the retirement of many long-time administrators and faculty and thanked them for their service.

IV. PRESIDENT'S REPORT

- A. President Martin recognized Drs. Christina Lavorata, Jack Kirby, and Bob Mild on their upcoming retirement at the end of this month and thanked them all for their service to the University.
- B. Dr. Martin presented Chair Yann with flowers and an engraved gavel and thanked her for her support. This is the last meeting that Dixie Yann will serve as Chair.
- C. President Martin deferred to her ELT team for more information on University updates.

V. REPORTS AND PRESENTATIONS

- A. RJ Gimbl, President and CEO of the Fairmont State Foundation, reported that as of May 31, 2018, total assets equaled \$30,673,000 and the endowment balance was over \$22 Million.

Mr. Gimbl stated that since the last board meeting, there have been \$310,000 in new gifts that include: \$118,000 in endowed scholarship gifts, \$28,000 in university-wide program support gifts, and \$161,000 in athletic program support.

Mr. Gimbl shared that in May, the Foundation executive committee committed to a gift of support in the amount of \$250,000 to jump start the scholarship campaign.

RJ advised that the property transaction of the facility from the Alumni Association to the Foundation was completed earlier this month.

- B. Construction Project Updates (Tom Tucker and Stephanie Slaubaugh)

Stephanie Slaubaugh, Construction Manager, advised they are currently working on the Charles Pointe build-out; they are now starting to hang the drywall. The tentative completion date is currently the first of August.

The library roof project was re-bid and they are currently working on the contract.

The library elevator upgrade has been completed.

The pre-bid takes place today for the paving projects for this summer.

VI. CONSENT AGENDA

Budd Sap moved to accept the following Consent Agenda:

Financial Report for period ending April 30, 2018.

Aaron Hawkins seconded. The motion passed.

VII. ACADEMIC AFFAIRS COMMITTEE (Aaron Hawkins, Chair)

Mr. Aaron Hawkins, Chair of the Academic Affairs Committee asked that Dr. Christina Lavorata, Provost and Vice President for Academic Affairs, give a brief update. Aaron Hawkins congratulated Dr. Lavorata and shared his appreciation for her work in Academic Affairs over the years.

Dr. Lavorata introduced the BS Architecture Program Review for discussion. HEPC requires each governing board to review at least every five years all programs offered at the institution.

Aaron Hawkins motioned to accept the following:

- A. Approval of the BS Architecture Program Review, with assessment data improved from the 2016-2017 status of emerging to target for future assessment cycles.

Deborah Prezioso seconded. The motion passed.

Dr. Lavorata introduced the two new master's programs for approval. After board approval of the two programs, they will be sent to HEPC and sent out for a 10-day comment period. The programs will then be on the HEPC agenda in August. Once approved by HEPC, the HLC would then visit our campus to review the programs.

Dr. Budd Sapp motioned to accept the following:

- B. Approval to continue development of the MA degree in National Security and Intelligence, pending completed course descriptions and strengthened outcomes.

Dr. Sapp pointed out that there needs to be more information provided on the degree program, specifically course descriptions and course outcomes.

Bill Holmes seconded. The motion passed.

Dr. Budd Sapp motioned to accept the following:

- C. Approval of the MS Healthcare Management Program

Bill Holmes seconded. The motion passed.

VIII. ATHLETIC AFFAIRS COMMITTEE (Frank Washenitz, Chair)

Frank Washenitz, Chair of the Athletic Affairs Committee asked that Chad Fowler, Acting Athletic Director, give an update for the Athletic Affairs Committee.

Mr. Fowler discussed the success of the all sports reception and the 26th annual MVB golf tournament.

A contract was recently signed with BSN. Fairmont State University is now officially a Nike university.

Sunday, June 24th the basketball team will be having a pig roast and welcomes everyone to attend.

The men's tennis team made it to the NCAA tournament, a first for Fairmont State. Micah Hornak was recently hired as the new men's tennis coach.

This year, six student athletes were honored as All-Americans.

Mr. Fowler recognized Pat Snively as recently earning a Level 5 certification from the American Swimming Coaches Association of America, the highest level achievable. Mr. Fowler also recognized Bob Cable who was recently inducted into the Mid-Atlantic Athletic Trainers' Association Hall of Fame.

IX. BY-LAWS COMMITTEE (Dixie Yann, Chair)

Dixie Yann advised that the by-laws committee has not met.

X. ENROLLMENT/HOUSING-STUDENT LIFE COMMITTEE (Bill Holmes, Chair)

Bill Holmes, Chair of the Enrollment/Housing-Student Life Committee asked that Lyndsey Dugan, Associate VP of University Relations, Marketing, and Recruitment, give an update for the Enrollment/Housing-Student Life Committee.

Mrs. Dugan advised that we continue to show growth for fall. The conversion rate and number of applications, transfers, admissions, are all up from this time last year. We are on track to hit the 8% enrollment growth.

Mrs. Dugan in the University Relations office recently took over the recruitment division. One of the main goals of the recruitment division currently is to increase the yield rate (students who have been admitted but have not enrolled).

Currently, 175 pieces of mail are sent to our prospective students. This process is currently being reviewed and it is being considered what could potentially be emailed and/or shared in other ways. It is believed that costs can potentially be cut by at least \$20,000 by reducing these mailings.

Mrs. Dugan also mentioned the logo redesign. The new logo was released yesterday afternoon.

Housing numbers are up 1.4% from last year this time. Housing is projecting over 100% occupancy for fall.

There are maps included in the packets provided that show where the current students are coming from. Recruitment is currently reviewing this information and strategically deciding the areas to target and visit moving forward.

XI. FINANCE COMMITTEE (John Schirripa, Chair)

John Schirripa, Chair of the Finance Committee, provided a brief update.

The Finance Committee met on May 30th and reviewed the financial statements from April, along with other topics.

John Schirripa, Chair of the Finance Committee, asked Christa Kwiatkowski, Interim CFO, to provide a brief update.

Christa discussed the FY 2019 E&G budget. Included in the board packet, the unrestricted budget of the institution has an increase in operating revenues and decrease in chargeback revenues coming from Pierpont. There is also an increase in salaries, resulting from the 2% raise all employees will be receiving. There are other smaller increases, mostly resulting from programming for the new Charles Point facility included and explained in the packet.

The agenda item also proposes to begin the year with a zero-bottom line in the Fund Manager budgets, which has not been done in the past. It is also asking for the flexibility to spend the carry-over cash balance from this year, as deemed necessary by administration.

The University is currently tracking \$650,000 ahead, compared to this time last year.

Bill Holmes motioned to accept the following:

- A. Approval of FY 2019 Education and General (E & G) Budget

Aaron Hawkins seconded. The motion passed.

XII. EXECUTIVE COMMITTEE (Dixie Yann, Chair)

Dixie Yann reported that the Executive Committee met on June 12th. Progress on current projects was reported. No action items came from that meeting.

XIII. NOMINATING COMMITTEE (Deborah Prezioso, Chair)

Dixie Yann deferred to Deborah Prezioso, Chair of the Nominating Committee. Deborah Prezioso presented the following new slate of officers: Chair, Bill Holmes; Vice-Chair, Dixie Yann; and Secretary, John Schirripa.

Dr. Budd Sapp moved to approve the following:

- A. Election of FSU Board of Governors' Officers
 - a. Chair – Bill Holmes
 - b. Vice-Chair – Dixie Yann
 - c. Secretary – John Schirripa

Aaron Hawkins seconded. The motion passed.

Chair Yann presented Aaron Hawkins with a certificate of appreciation for his years of service to the Board of Governors. Aaron will continue to serve until a replacement is named.

XIV. POSSIBLE EXECUTIVE SESSION

Aaron Hawkins made a motion to go into Executive Session “Under the Authority of West Virginia Code §6-9A-4 to discuss personnel matters as well as to discuss the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition.”

Dr. Budd Sapp seconded. The motion passed.

Aaron Hawkins made a motion to rise from Executive Session. Deborah Prezioso seconded. The motion passed.

After reconvening from Executive Session, Bill Holmes made a motion to approve the following:

- A. Draft chargeback agreement that was presented.

Aaron Hawkins seconded. The motion passed.

Bill Holmes made a motion to approve the following:

- B. Athletic department and CFO be authorized to reallocate athletic funds.

Dr. Budd Sapp seconded. The motion passed.

XV. ADJOURNMENT

John Schirripa made a motion to adjourn the meeting. Aaron Hawkins seconded. The motion passed.

Dixie Yann Date FSU Board of Governors' Chair

Aaron Hawkins Date FSU Board of Governors' Secretary

Tab 2

**Fairmont State University
Board of Governors
August 16, 2018**

Item: May and June Financial Reports

Committee: Committee of the Whole

Recommended Resolution: Be it resolved, that the Board of Governors recognize and accept the May and June Unrestricted and Restricted reports.

Staff Member: Christa Kwiatkowski

Background: Summary of the reports submitted is attached.

Fairmont State University
Actual vs Budget Statement of Revenues and Expenses
Current Unrestricted - Central E&G

As of May 31, 2018

		Approved Budget	Current Budget	YTD Actual	YTD Actual to Current Budget
OPERATING REVENUE					
	Tuition and Fees	25,610,943	24,545,997	24,327,195	99.11
	Student Activity Support Revenue	471,765	435,765	431,275	98.97
	Faculty Services Revenue	684,799	684,799	213,127	31.12
	Operating Costs Revenue	1,608,764	1,607,856	1,204,906	74.94
	Support Services Revenue	1,824,852	1,805,061	1,410,759	78.16
	Other Operating Revenues	242,293	244,293	125,269	51.28
	Total:	30,443,416	29,323,770	27,712,532	94.51
OPERATING EXPENSE					
	Salaries	23,734,508	23,953,179	18,759,042	78.32
	Benefits	5,984,320	6,186,730	4,587,204	74.15
	Student financial aid-scholarships	3,619,117	3,619,117	3,569,289	98.62
	Utilities	1,423,306	1,431,636	1,495,773	104.48
	Supplies and Other Services	6,883,750	7,183,948	5,619,457	78.22
	Equipment Expense	523,867	425,178	151,455	35.62
	Loan cancellations and write-offs	0	0	20,556	
	Fees retained by the Commission	185,560	185,560	179,715	96.85
	Assessment for Faculty Services	408,460	408,460	197,001	48.23
	Assessment for Support Services	235,806	187,607	139,852	74.55
	Assessment for Student Activity Costs	349,764	338,764	338,956	100.06
	Assessment for Operating Costs	96,283	85,520	52,877	61.83
	Total:	43,444,741	44,005,699	35,111,179	79.79
OPERATING INCOME / (LOSS)		(13,001,326)	(14,681,929)	(7,398,647)	50.39
NONOPERATING REVENUE (EXPENSE)					
	State Appropriations	13,472,214	14,579,417	14,579,417	100.00
	Gifts	0	3,300	3,300	100.00
	Investment Income	69,245	69,245	125,425	181.13
	Assessment for E&G Capital & Debt Service Costs	(2,143,319)	(1,994,319)	(1,802,132)	90.36
	Total:	11,398,140	12,657,643	12,906,010	101.96
TRANSFERS & OTHER					
	Capital Expenditures	(53,434)	(47,400)	(17,276)	36.45
	Construction Expenditures	(7,500)	(71,500)	(34,100)	47.69
	Transfers for Debt Service	(64,863)	(64,863)	(64,769)	99.85
	Transfers for Financial Aid Match	(81,239)	(81,239)	(15,680)	19.30
	Indirect Cost Recoveries	602	602	0	0.00
	Transfers - Other	(43,959)	(73,850)	(76,000)	102.91
	Total:	(250,393)	(338,250)	(207,825)	61.44
BUDGET BALANCE		(1,853,579)	(2,362,536)	5,299,537	(224.32)
Add: Estimated Unfilled Position Savings:		0	0		
ADJUSTED BUDGET BALANCE		(1,853,579)	(2,362,536)		
* Add: UNRESTRICTED NET ASSETS - Beginning of Year		6,961,393	7,610,679		
Less: USE OF RESERVE		0	0		
Equals: PROJECTED UNRESTRICTED NET ASSETS - End of Year		<u>5,107,814</u>	<u>5,248,143</u>		

* Unrestricted Net Assets - Beginning of Year is after adding back the projected OPEB liability at June 30, 2017 in the amount of \$9,170,798

Unrestricted Net Asset Balance is 17.40% of the current budget total operating expense.

Fairmont State University
Actual vs Budget Statement of Revenues and Expenses
Current Unrestricted - Fund Manager

As of May 31, 2018

		Approved Budget	Current Budget	YTD Actual	YTD Actual to Current Budget
OPERATING REVENUE	Tuition and Fees	1,966,775	2,006,543	2,577,083	128.43
	Other Operating Revenues	84,975	115,174	141,433	122.80
	Total:	2,051,750	2,121,717	2,718,516	128.13
OPERATING EXPENSE	Salaries	772,837	1,144,714	817,596	71.42
	Benefits	111,704	188,539	133,004	70.54
	Student financial aid-scholarships	32,310	20,200	27,238	134.84
	Utilities	4,500	4,500	2,173	48.29
	Supplies and Other Services	1,853,882	1,228,118	1,201,169	97.81
	Equipment Expense	575,586	143,970	100,101	69.53
	Total:	3,350,818	2,730,041	2,281,281	83.56
OPERATING INCOME / (LOSS)		(1,299,068)	(608,324)	437,235	(71.88)
NONOPERATING REVENUE (EXPENSE)	Gifts	500	500	874	174.88
	Interest on capital asset related debt	0	0	(33,389)	
	Total:	500	500	(32,515)	(6,502.98)
TRANSFERS & OTHER	Capital Expenditures	(28,339)	(20,000)	(10,371)	51.85
	Indirect Cost Recoveries	65,643	80,779	58,143	71.98
	Transfers - Other	7,550	103,023	84,063	81.60
	Total:	44,854	163,802	131,835	80.48
BUDGET BALANCE		(1,253,714)	(444,022)	536,555	(120.84)
Add: Estimated Unfilled Position Savings:		0	0		
ADJUSTED BUDGET BALANCE		(1,253,714)	(444,022)		
Add: UNRESTRICTED NET ASSETS - Beginning of Year		1,928,034	1,976,577		
Less: USE OF RESERVE		0	0		
Equals: PROJECTED UNRESTRICTED NET ASSETS - End of Year		<u>674,320</u>	<u>1,532,555</u>		

Auxiliary
Actual vs Budget Statement of Revenues and Expenses
Board of Governors
As of May 31, 2018

		Approved Budget	Current Budget	YTD Actual	YTD Actual to Current Budget
OPERATING REVENUE	Auxiliary Enterprise Revenue	8,518,824	8,653,078	7,747,152	89.53
	Auxiliary Fees & Debt Service Support Revenue	5,143,400	4,928,400	4,894,717	99.32
	Other Operating Revenues	235,339	235,339	207,395	88.13
	Total:	13,897,563	13,816,817	12,849,280	93.00
OPERATING EXPENSE	Salaries	2,757,073	2,670,480	2,332,480	87.34
	Benefits	677,798	611,008	447,204	73.19
	Student financial aid-scholarships	884,706	838,706	800,918	95.49
	Utilities	884,706	884,706	855,441	96.69
	Supplies and Other Services	3,201,298	3,296,842	2,873,254	87.15
	Equipment Expense	103,316	115,327	69,206	60.01
	Total:	8,508,897	8,417,070	7,378,503	87.66
OPERATING INCOME / (LOSS)		5,388,666	5,399,747	5,470,777	101.32
NONOPERATING REVENUE (EXPENSE)	Gifts	0	535	535	100.00
	Interest on capital asset related debt	(13,602)	(13,602)	(13,602)	100.00
	Total:	(13,602)	(13,067)	(13,067)	100.00
TRANSFERS & OTHER	Capital Expenditures	(62,300)	(61,367)	(31,167)	50.79
	Transfers for Debt Service	(4,887,809)	(4,887,809)	(4,881,103)	99.86
	Transfers for Financial Aid Match	(3,425)	(3,425)	0	0.00
	Transfers for Capital Projects	0	(20,000)	(20,000)	100.00
	Transfers to Plant Reserves	0	(408,913)	0	0.00
	Transfers - Other	0	(5,166)	(8,063)	156.07
	Total:	(4,953,534)	(5,386,680)	(4,940,332)	91.71
BUDGET BALANCE - Projected Transfer to Reserves		421,531	0	517,378	
* Add: NET ASSETS - Beginning of Year		<u>7,542,464</u>	<u>7,530,263</u>		
Equals: PROJECTED NET ASSETS - End of Year		<u>7,963,995</u>	<u>7,530,263</u>		

* Net Assets - Beginning of Year is after adding back the projected OPEB liability at June 30, 2017 in the amount of \$1,081,994

* Auxiliary Net Assets are required to support future repair and replacement costs. Planning activities continue to document a 20 year plan to support each auxiliary enterprise capital repair/replacement need.

FAIRMONT STATE UNIVERSITY
Actual vs Budget Statement of Revenues and Expenses
Current Restricted
For Period Ending May 31, 2018

	Approved Budget*	Current Budget	YTD Actual	YTD Actual to Current Budget
OPERATING REVENUE				
Federal Grants and Contracts	23,269,230	23,593,400	18,323,292	77.66
State/Local Grants and Contracts	6,819,242	7,381,939	6,435,675	87.18
Private Grants and Contracts	1,835,200	1,893,904	2,457,728	129.77
Other Operating Revenue	70,520	95,605	93,500	97.80
Total:	31,994,193	32,964,848	27,310,195	82.85
OPERATING EXPENSE				
Salaries	442,776	800,290	539,268	67.38
Benefits	40,253	128,974	87,385	67.75
Student financial aid - scholarships	40,229,776	40,245,799	32,925,031	81.81
Supplies and Other Services	1,264,663	1,640,942	544,532	33.18
Equipment Expense	(61,183)	(41,234)	55,900	-135.57
Total:	41,916,284	42,774,770	34,152,117	79.84
NONOPERATING REVENUE				
Federal Pell Grant Revenues	10,000,000	10,000,000	6,733,354	67.33
Gifts	0	0	0	0.00
Investment Income	0	0	0	0.00
Total:	10,000,000	10,000,000	6,733,354	67.33
TRANSFERS & OTHER				
Capital Expenditures	(23,396)	(108,641)	(50,245)	46.25
Construction Expenditures	(7,500)	(7,500)	0	0.00
Transfers for Fin Aid Match	84,664	87,432	33,431	38.24
Indirect Cost Recoveries	(54,838)	(87,836)	(61,301)	69.79
Transfers - Other	0	(13,000)	0	0.00
Total:	(1,070)	(129,545)	(78,115)	60.30
BUDGET BALANCE	76,839	60,533	(186,682)	
Add: RESTRICTED NET ASSETS - Beginning of Year	0	0		
PROJECTED RESTRICTED NET ASSETS - End of Year	<u>76,839</u>	<u>60,533</u>		

*Approved budget is listed at the July budget due to no approvals being required for restricted funds.

Fairmont State University
Actual vs Budget Statement of Revenues and Expenses
Current Unrestricted - Central E&G

As of June 28, 2018

		Approved Budget	Current Budget	YTD Actual	YTD Actual to Current Budget
OPERATING REVENUE					
	Tuition and Fees	25,610,943	24,545,997	24,395,753	99.39
	Student Activity Support Revenue	471,765	431,306	433,780	100.57
	Faculty Services Revenue	684,799	684,799	213,127	31.12
	Operating Costs Revenue	1,608,764	1,607,856	1,454,548	90.47
	Support Services Revenue	1,824,852	1,805,061	1,656,000	91.74
	Other Operating Revenues	242,293	244,293	183,451	75.09
	Total:	30,443,416	29,319,311	28,336,660	96.65
OPERATING EXPENSE					
	Salaries	23,734,508	23,951,647	20,404,372	85.19
	Benefits	5,984,320	6,139,577	5,010,047	81.60
	Student financial aid-scholarships	3,619,117	3,619,117	3,555,503	98.24
	Utilities	1,423,306	1,431,636	1,624,799	113.49
	Supplies and Other Services	6,883,750	7,181,173	6,033,463	84.02
	Equipment Expense	523,867	425,178	206,060	48.46
	Loan cancellations and write-offs	0	0	20,556	
	Fees retained by the Commission	185,560	185,560	179,715	96.85
	Assessment for Faculty Services	408,460	408,460	197,001	48.23
	Assessment for Support Services	235,806	187,607	164,506	87.69
	Assessment for Student Activity Costs	349,764	338,764	340,140	100.41
	Assessment for Operating Costs	96,283	85,520	57,884	67.68
	Total:	43,444,741	43,954,239	37,794,047	85.98
OPERATING INCOME / (LOSS)		(13,001,326)	(14,634,928)	(9,457,387)	64.62
NONOPERATING REVENUE (EXPENSE)					
	State Appropriations	13,472,214	14,579,417	14,579,417	100.00
	Gifts	0	3,300	3,300	100.00
	Investment Income	69,245	69,245	145,273	209.80
	Assessment for E&G Capital & Debt Service Costs	(2,143,319)	(1,994,319)	(2,008,305)	100.70
	Total:	11,398,140	12,657,643	12,719,685	100.49
TRANSFERS & OTHER					
	Capital Expenditures	(53,434)	(47,400)	(35,826)	75.58
	Construction Expenditures	(7,500)	(71,500)	(36,900)	51.61
	Transfers for Debt Service	(64,863)	(64,863)	(64,769)	99.85
	Transfers for Financial Aid Match	(81,239)	(81,239)	(28,680)	35.30
	Indirect Cost Recoveries	602	602	0	0.00
	Transfers - Other	(43,959)	(73,850)	(79,308)	107.39
	Total:	(250,393)	(338,250)	(245,483)	72.57
BUDGET BALANCE		(1,853,579)	(2,315,535)	3,016,816	(130.29)
Add: Estimated Unfilled Position Savings:		0	0		
ADJUSTED BUDGET BALANCE		(1,853,579)	(2,315,535)		
* Add: UNRESTRICTED NET ASSETS - Beginning of Year		6,961,393	7,610,679		
Less: USE OF RESERVE		0	0		
Equals: PROJECTED UNRESTRICTED NET ASSETS - End of Year		<u>5,107,814</u>	<u>5,295,144</u>		

* Unrestricted Net Assets - Beginning of Year is after adding back the projected OPEB liability at June 30, 2017 in the amount of \$9,170,798

Unrestricted Net Asset Balance is 17.40% of the current budget total operating expense.

Fairmont State University
Actual vs Budget Statement of Revenues and Expenses
Current Unrestricted - Fund Manager

As of June 28, 2018

		Approved Budget	Current Budget	YTD Actual	YTD Actual to Current Budget
OPERATING REVENUE	Tuition and Fees	1,966,775	2,006,543	2,586,235	128.89
	Other Operating Revenues	84,975	115,174	166,227	144.33
	Total:	2,051,750	2,121,717	2,752,462	129.73
OPERATING EXPENSE	Salaries	772,837	1,146,214	912,930	79.65
	Benefits	111,704	188,703	152,403	80.76
	Student financial aid-scholarships	32,310	20,200	27,238	134.84
	Utilities	4,500	4,500	2,437	54.16
	Supplies and Other Services	1,853,882	1,219,758	1,255,578	102.94
	Equipment Expense	575,586	143,970	104,921	72.88
	Total:	3,350,818	2,723,344	2,455,507	90.17
OPERATING INCOME / (LOSS)		(1,299,068)	(601,627)	296,954	(49.36)
NONOPERATING REVENUE (EXPENSE)	Gifts	500	500	25,874	5,174.88
	Interest on capital asset related debt	0	0	(33,389)	
	Total:	500	500	(7,515)	(1,502.98)
TRANSFERS & OTHER	Capital Expenditures	(28,339)	(20,000)	(18,992)	94.96
	Indirect Cost Recoveries	65,643	78,962	54,957	69.60
	Transfers - Other	7,550	103,023	87,370	84.81
	Total:	44,854	161,985	123,335	76.14
BUDGET BALANCE		(1,253,714)	(439,142)	412,774	(94.00)
Add: Estimated Unfilled Position Savings:		0	0		
ADJUSTED BUDGET BALANCE		(1,253,714)	(439,142)		
Add: UNRESTRICTED NET ASSETS - Beginning of Year		1,928,034	1,976,577		
Less: USE OF RESERVE		0	0		
Equals: PROJECTED UNRESTRICTED NET ASSETS - End of Year		<u>674,320</u>	<u>1,537,435</u>		

Auxiliary
Actual vs Budget Statement of Revenues and Expenses
Board of Governors
As of June 28, 2018

		Approved Budget	Current Budget	YTD Actual	YTD Actual to Current Budget
OPERATING REVENUE	Auxiliary Enterprise Revenue	8,518,824	8,653,078	8,383,190	96.88
	Auxiliary Fees & Debt Service Support Revenue	5,143,400	4,928,400	4,916,234	99.75
	Other Operating Revenues	235,339	235,339	140,364	59.64
	Total:	13,897,563	13,816,817	13,439,803	97.27
OPERATING EXPENSE	Salaries	2,757,073	2,672,041	2,504,976	93.75
	Benefits	677,798	601,416	485,187	80.67
	Student financial aid-scholarships	884,706	838,706	834,552	99.50
	Utilities	884,706	884,706	925,774	104.64
	Supplies and Other Services	3,201,298	3,295,281	3,091,600	93.82
	Equipment Expense	103,316	115,327	81,119	70.34
	Loan cancellations and write-offs	0	0	(29,355)	
	Total:	8,508,897	8,407,478	7,893,853	93.89
OPERATING INCOME / (LOSS)		5,388,666	5,409,339	5,545,950	102.53
NONOPERATING REVENUE (EXPENSE)	Gifts	0	535	13,035	2437.32
	Interest on capital asset related debt	(13,602)	(13,602)	(13,602)	100.00
	Total:	(13,602)	(13,067)	(567)	4.34
TRANSFERS & OTHER	Capital Expenditures	(62,300)	(61,367)	(26,989)	43.98
	Transfers for Debt Service	(4,887,809)	(4,887,809)	(4,881,103)	99.86
	Transfers for Financial Aid Match	(3,425)	(3,425)	0	0.00
	Transfers for Capital Projects	0	(20,000)	(20,000)	100.00
	Transfers to Plant Reserves	0	(418,505)	(590,301)	141.05
	Transfers - Other	0	(5,166)	(8,063)	156.07
	Total:	(4,953,534)	(5,396,272)	(5,526,455)	102.41
BUDGET BALANCE - Projected Transfer to Reserves		421,531	0	18,928	
* Add: NET ASSETS - Beginning of Year		<u>7,542,464</u>	<u>7,530,263</u>		
Equals: PROJECTED NET ASSETS - End of Year		<u>7,963,995</u>	<u>7,530,263</u>		

* Net Assets - Beginning of Year is after adding back the projected OPEB liability at June 30, 2017 in the amount of \$1,081,994

* Auxiliary Net Assets are required to support future repair and replacement costs. Planning activities continue to document a 20 year plan to support each auxiliary enterprise capital repair/replacement need.

FAIRMONT STATE UNIVERSITY
Actual vs Budget Statement of Revenues and Expenses
Current Restricted
As of June 29, 2018

	Approved Budget*	Current Budget	YTD Actual	YTD Actual to Current Budget
OPERATING REVENUE				
Federal Grants and Contracts	23,269,230	23,593,308	18,601,683	78.84
State/Local Grants and Contracts	6,819,242	7,381,939	6,434,125	87.16
Private Grants and Contracts	1,835,200	1,893,904	2,467,747	130.30
Other Operating Revenue	70,520	95,605	93,500	97.80
Total:	31,994,193	32,964,756	27,597,055	83.72
OPERATING EXPENSE				
Salaries	442,776	796,871	569,370	71.45
Benefits	40,253	128,772	93,937	72.95
Student financial aid - scholarships	40,229,776	40,245,799	33,185,355	82.46
Supplies and Other Services	1,264,663	1,577,438	650,094	41.21
Equipment Expense	(61,183)	49,351	55,985	113.44
Total:	41,916,284	42,798,231	34,554,741	80.74
NONOPERATING REVENUE				
Federal Pell Grant Revenues	10,000,000	10,000,000	6,743,168	67.43
Gifts	0	1,000	1,000	0.00
Investment Income	0	0	0	0.00
Total:	10,000,000	10,001,000	6,744,168	67.43
TRANSFERS & OTHER				
Capital Expenditures	(23,396)	(93,588)	(50,245)	53.69
Construction Expenditures	(7,500)	0	0	0.00
Transfers for Fin Aid Match	84,664	87,432	33,431	38.24
Indirect Cost Recoveries	(54,838)	(87,836)	(58,115)	66.16
Transfers - Other	0	(13,000)	(75,301)	579.24
Total:	(1,070)	(106,992)	(150,230)	140.41
BUDGET BALANCE	76,839	60,533	(363,748)	
Add: RESTRICTED NET ASSETS - Beginning of Year	0	0		
PROJECTED RESTRICTED NET ASSETS - End of Year	<u>76,839</u>	<u>60,533</u>		

*Approved budget is listed at the July budget due to no approvals being required for restricted funds.

Tab 3

**Fairmont State University
Board of Governors
August 16, 2018**

- Item:** Graduate Studies Report
- Committee:** Academic Affairs
- Information Item Only:** The Graduate Studies Report submitted to the HEPC in June 2018.
- Staff Member:** Richard Harvey, Interim Provost and Vice President for Academic Affairs
Susan Ross, Director of Graduate Studies
- Background:** The Graduate Studies report was submitted to HEPC in June 2018, by Associate Provost and Director of Graduate Studies, Dr. Jack Kirby. The report is a yearly requirement of HEPC and is being submitted for information only.

ANNUAL REPORT ON GRADUATE PROGRAMS AT FAIRMONT STATE UNIVERSITY

2018

Fairmont State University currently offers five (5) independent graduate programs of study:

- **Master of Education** with various concentrations including: Digital Media, New Literacies and Learning; Exercise Science, Fitness and Wellness; Professional Studies; Reading; and Special Education.
- **Master of Arts in Teaching.**
- **Master of Science in Criminal Justice.**
- **Master of Business Administration.**
- **Master of Architecture**

New Program Initiatives

Master of Science in Healthcare Management

An Intent to Plan a Master of Science in Healthcare Management was approved by Graduate Council on April 11, 2018 and has been submitted to the Academic Affairs Committee of the Fairmont State University Board of Governors and will be presented to the full Board of Governors at the June 14, 2018 meeting for approval before submission to HEPC for approval to present a full proposal. This degree program is projected for full implementation with the fall semester 2019.

Master of Arts in National Security and Intelligence

An Intent to Plan a Master of Arts in National Security and Intelligence was approved by Graduate Council on April 11, 2018 and has been submitted to the Academic Affairs Committee of the Fairmont State University Board of Governors and will be presented to the full Board of Governors at the June 14, 2018 meeting for approval before submission to HEPC for approval to present a full proposal. This degree program is projected for full implementation with the fall semester 2019.

Master of Education (M.Ed.) Multi-Categorical Special Education

The faculty submitted a curriculum proposal to reduce the total number of reading program hours from 36 to 30. The resulting change dropped one elective 3 hour course and moved the action research project (formerly a 3 hour course) inside the Practicum course. The faculty believed that the change streamlined the program but did not affect the integrity of the program. This curriculum proposal was approved by the School of Education (April 27, 2018), Graduate Council (May 2, 2018) and the EPPAC Committee (May 10, 2018.)

Alternative Certification Graduate Courses

The RESA VII Alternative Certification partnership with Fairmont State has had ten students who have completed the course work or are finishing up, and only one student has dropped the program as of May 2018. The purpose was to create an effective and efficient alternative means for a qualified person to earn a professional certificate by authorizing participant school districts to offer a rigorous program in partnership with an institution of higher education. The counties involved in this partnership include: Barbour, Doddridge, Gilmer, Harrison, Lewis, Marion, Monongalia, Preston, Randolph, Taylor, Tucker, and Upshur counties. Five courses were developed and approved by both the School of Education and the Graduate Council. Since RESA VII will no longer be an administrative structure for the state, we are unsure of the future of this program, but we are still offering the service courses at this point in time.

Graduate Professional Development Courses – Non-Degree Program

Public School teachers are required to participate in Continuing Education (CEU's) Professional Development opportunities each year. The School of Education developed four courses in 2017 and they proved to be successful. In 2018, we are repeating 3 of the courses and offering two sections of a grant writing course due to demand for this course. The courses are offered to teachers within the PDS partnership and are also offered to teachers outside our PDS system as well. These courses are grant funded by the School of Education – Health and Human Performance. The courses are co-taught by a public school instructor and a graduate instructor.

Master of Business Administration (MBA)

The MBA program underwent a change of leadership during the 2017-2018 academic term. Dr. Sunil Surendran, MBA Program Director through the fall term, was reassigned for the spring term in an institutional role for strategic planning and international recruitment and program development. Dr. Timothy Oxley returned to the School of Business faculty after serving for 2 ½ years in a senior leadership position. Dr. Oxley assumed the role of Interim MBA Program Director at the beginning of the spring term. Dr. Oxley also returned to graduate faculty assuming teaching responsibilities for the MSBA 5000 – *MBA Essentials*, MSBA 5100 – *Personal Development Workshop*, MSBA 5110 – *Leadership Workshop*, and MSBA 6010 – *Managerial Practicum* courses.

No curricular changes were made to the program during the 2017-2018 academic year other than a schedule realignment of the three courses which make up the Human Resource Management track. The realignment, beginning with the fall 2018 term, adjusts the rotation as follows: MSBA 5140 – *Strategic Human Resources Management* (fall term only); MSBA 5120 – *Tactical Human Resources Practices* (spring term only); MSBA 5130 – *Labor Relations and Dispute Resolution* (summer term only).

MBA faculty and School of Business leadership continued to develop assessment activities. With the revision of additional program outcomes during the 2016-2017 year, and feedback from the Institutional Assessment Council peer reviewer on the prior year assessment, improvements will continue to be made in data gathering and analysis. The revision of the program's assessment plan continues to be a top priority for Dr. Oxley and is expected to be substantially improved by the IAC's review early next academic term.

During the spring term, Dr. Oxley completed research on 31 peer and regional institutions with Master in Business Administration programs. This research was conducted in advance of anticipated programmatic and curricular recommendations that will be discussed and considered by School of Business graduate faculty and leadership for submission, consideration and approval

by the Graduate Studies Council. It is anticipated any program changes will commence with the start of the fall 2019 academic term.

The 31 institutions were derived from peer institutions as determined by the West Virginia Higher Education Policy Commission (HEPC), those identified by the most recent National Center for Education Statistics' Integrated Postsecondary Education Data System (IPEDS) Data Feedback Report 2016, and, West Virginia and non-West Virginia regional public and private institutions within our broader market area. Program information available through institutional and program websites was gathered on such topics as modes of delivery, admission requirements, total credit hours, specialized accreditation, graduation requirements – both curricular and non-curricular, core and prerequisite course requirements, concentrations and/or areas of emphasis. This information will be updated with new peers from the IPEDS Data Feedback Report 2017 and then shared with School of Business during strategy planning sessions beginning in the fall of 2018.

Master of Science in Criminal Justice (MSCJ)

The Master of Science in Criminal Justice continues to show enrollment growth. This is believed to be reflective of evolving delivery of the program, tailored to meet the needs of traditional and non-traditional graduate learners. The program is online and courses are offered via 8-week terms. These changes have been received favorably according to exit survey data, course evaluations, and anecdotal reports of current students

This year, a formal option for earning a combined BS/MS in criminal justice from Fairmont State University was approved by the Graduate Council. This was not reflective of a change to either the baccalaureate or graduate programs (120 and 30 credit hours, respectively); it simply provides a clear model for how prospective students and incoming freshman could work toward earning both degrees in five years. This is the only such program in the state and marketing it is expected to yield valuable recruitment gains for both the undergraduate and graduate criminal justice programs.

We now have five full-time faculty members teaching in the program; however, none are designated graduate faculty and all carry overloads each semester. For the past several years, additional funding to support at least one faculty line has been recommended, but this is yet to be realized. Three graduate assistants served the department this year and three other MS in CJ students were supported via employment with the university in other departments (either as graduate assistants or in other capacities). These opportunities for funding and tuition waiver or support are invaluable, and it is hoped they will continue.

A weakness in general writing skills, particularly in scholarly writing in proper APA format, among several students provided the impetus for the creation of a new writing module to be considered for students upon admission. This was voted on by the Graduate Council and will be implemented for students beginning in the fall 2018 term. It is hoped this will provide students with supportive resources to enhance writing skills throughout the program

Several MS in CJ students attended a national conference and brought home the school's first ever Quiz Bowl competition championship. Faculty have presented at state and national conferences and had their research published in peer reviewed journals.

Assessment, at both the course and program levels continues to be a focus and instruction on course mapping is anticipated. A meeting with the Community Advisory Board was held in the fall of 2017. This provides ongoing input regarding the ever changing needs of those who support our interns and employ our alumni. Interpersonal and writing skills were identified as areas for improvement. No MS in CJ students completed theses in the 2017-2018 academic term; all graduates opted for the Capstone option.

Any tuition or fee increases could adversely affect the MS in CJ program as we are already priced near the top of our market.

Master of Architecture (MArch)

The **Master of Architecture (MArch)** degree (West Virginia's only professional degree program in Architecture) enrolled its fourth cohort in August 2017 and graduated members of its third cohort in December 2017 and in May 2018.

Enrollment is expected to gradually increase as the current and future undergraduate cohorts become more aware of the option to remain in West Virginia at Fairmont State to complete their professional degree as opposed to transferring out-of-state as past cohorts have done in the preceding decade. This flow of undergraduates from Fairmont State and from other institutions in the region should become more substantial as the program approaches and achieves accreditation.

The program continued its candidacy eligible status and work toward accreditation through the National Architectural Accrediting Board (NAAB). An Architecture Program Report (APR) that documents all aspects of the program including human and physical resources including Student Performance Criteria, assessment procedures, and university and program strategic plans was compiled by the Architecture Program faculty at the beginning of the academic year. This report of the combined 4 + 1 ½ year professional degree program was submitted to the NAAB on September 15, 2017.

The faculty then prepared for an initial candidacy visit by compiling evidence in support of the report outlined above. Evidence in the form of digital files, printed documents, and graphic displays were installed in a 'Team Room' as required by NAAB visits. Drawings, large-scale printed boards, and physical models were assembled in gallery spaces within and adjacent to the architectural instructional spaces to further explain the curriculum and support the fulfillment of SPC.

The NAAB team visited the program from April 7 through 11, 2018. The official results are still pending the receipt of a written report and approval by the NAAB, but the team was highly complementary of all aspects of the program: student work, the commitment of the faculty, and the program's relation to the university and community.

The Architecture Program continues to regularly contribute to the betterment of West Virginia through the scholarship of engagement in the form of design assistance and design proposals for schools, non-profits, other institutions, and community redevelopment.

The following table contains the number of students enrolled in each graduate program. The numbers reported below are consistent with other HEPC and IPEDS reports.

Enrollment Report

	<u>2017-18</u>	<u>To Date</u>
Master of Education	171	1379 students enrolled
Master of Arts in Teaching	24	227 students enrolled
Master of Science in Criminal Justice	49	210 students enrolled
Master of Business Administration	46	323 students enrolled
Master of Architecture	6	10 students enrolled
Master of Science in Human Services (term.)	0	19 students enrolled
Non-Degree Seeking Graduate Students	<u>116</u>	<u>708 students enrolled</u>
TOTAL	412	2876 students enrolled

We have conferred the following graduate degrees:

Graduate Degree Report

	<u>2017-18</u>	<u>To Date</u>
Master of Education	52 graduates	646 graduates
Master of Arts in Teaching	7 graduates	110 graduates
Master of Science in Criminal Justice	21 graduates	115 graduates
Master of Business Administration	13 graduates	195 graduates
Master of Architecture	2 graduates	5 graduates
Master of Science in Human Services	<u>0 graduates</u>	<u>3 graduates</u>
TOTAL	95 graduates	1074 students

Fairmont State University offered the following graduate courses in 2017-18:

Master of Education: (concentrations in Digital Media, New Literacies and Learning; Exercise Science, Fitness and Wellness; Professional Studies; Reading; and Special Education)

Course Number	Course Title	Location/Time
EDUC 5580	<i>Instructional Design</i>	Online
EDUC 5581	<i>Foundational Concepts</i>	Online
EDUC 5582	<i>SPED: Connect Policy & Practice</i>	Online
EDUC 5583	<i>SPED: Behavior Intervention</i>	Online
EDUC 5584	<i>SPED: Differentiated Instruction</i>	Online
EDUC 5599	<i>ST: Independent Study</i>	Online
EDUC 6300	<i>Foundations of American Education</i>	Online
EDUC 6301	<i>Research in Education</i>	Online
EDUC 6302	<i>Advanced Studies in Human Development</i>	Online
EDUC 6303	<i>Advanced Studies in Educational Psychology</i>	Online
EDUC 6304	<i>Diversity and Disability</i>	Online
EDUC 6305	<i>Advanced Educational Technology and Media</i>	Online
EDUC 6306	<i>Instructional Design I – Education Evaluation</i>	Online
EDUC 6307	<i>Instructional Design II - Methods</i>	Online
EDUC 6395	<i>Action Research in Education</i>	Online
EDUC 6494	<i>Action Research & Portfolio Development</i>	Online
EDUC 6495	<i>Clinical – Student Teaching</i>	Online
EDUC 6805	<i>Rights and Resp. in the New Media Age</i>	Online
EDUC 6806	<i>Assessment in the New Media Age</i>	Online
EDUC 6809	<i>Teaching in the New Media Age</i>	Online
EDUC 6810	<i>Critical Media, Lit & Digital Story</i>	Online
EDUC 6811	<i>Learning Communities in the Digital Age</i>	Online
EDUC 6812	<i>Tech, Leadership, & Change</i>	Online
EDUC 6813	<i>Blended and Online Learning Environments</i>	Online
EDUC 6814	<i>Game Design and Learning</i>	Online

EDUC 6815	<i>Programming for Learning</i>	Online
EDUC 6816	<i>Curriculum in the New Media Age</i>	Online
EDUC 6817	<i>Tech Tools in Learning</i>	Online
EDUC 6818	<i>Practicum</i>	Online
GRST 5099	<i>SPTP: Teacher Cadet</i>	Fairmont/Arr
GRST 5099	<i>ST: Teacher Leadership</i>	Fairmont/MTWRF 8:00 – 5:00
GRST 5099	<i>ST: Grant Writing for Teachers</i>	Fairmont/MTWRF 8:00 – 5:00
GRST 5099	<i>ST: Improving Writing Skills</i>	Fairmont/MTWRF 8:00 – 5:00
GRST 5099	<i>ST: Inst & Asst Tech Strg Lrn</i>	Fairmont/MTWRF 8:00 – 5:00
PHED 6405	<i>Lab Techniques in Hlth Prom/Ex Science</i>	Fairmont / M 7-10
PHED 6406	<i>Statistics in Hlth Prom/Exercise Science</i>	Fairmont / M 4-7
PHED 6412	<i>Cardio/Pulmonary Exer Phys I</i>	Fairmont / M 4-7
PHED 6413	<i>Neuromuscular Exercise Phys II</i>	Fairmont / M 7-10
PHED 6416	<i>Advanced Strength & Conditioning</i>	Fairmont / T 7-10
PHED 6417	<i>Impact of Exercise on Health & Disease</i>	Fairmont / T 4-7
PHED 6418	<i>Health Promotion & Wellness Programming</i>	Fairmont / T 4-7
PHED 6480	<i>Seminar in Exercise Science</i>	Fairmont / T 7-10
PHED 6490	<i>Internship in Exercise Science</i>	Arranged
PHED 6499	<i>Thesis Research</i>	Arranged
PHSC 5499	<i>SPTP: WV NxGen Science Pedagogy</i>	Arranged
PHSC 5499	<i>SPTP: ESS & Engineering Design</i>	Arranged
PHSC 5499	<i>SPTP: Earth & Space Science</i>	Arranged
READ 6300	<i>Foundations in Read & Writing</i>	Online
READ 6308	<i>Survey of Literacy Instruction & Assessment For Individuals with Exceptionalities</i>	Online
READ 6310	<i>Teaching Reading to Special Learners</i>	Online
READ 6315	<i>Teach Con Area Literacy</i>	Online
READ 6320	<i>Pysc, Socy, & Ling Factors</i>	Online

READ 6325	<i>Technology & Instruction Designed to Support Struggling Readers</i>	Online
READ 6330	<i>Diagnosis & Correction Prac I</i>	Fairmont/Arranged
READ 6330	<i>Diagnosis & Correction Prac I</i>	Online
READ 6340	<i>Diagnosis & Correction Prac II</i>	Fairmont/Arranged
READ 6340	<i>Diagnosis & Correction Prac II</i>	Online
READ 6360	<i>Literature and Response</i>	Online
READ 6370	<i>Admin & Supv of Reading/Writing Prog</i>	Fairmont / T 4-7
READ 6370	<i>Admin & Supv of Reading/Writing Prog</i>	Online
SPED 5099	<i>Positive Behavior Support</i>	Online
SPED 5323	<i>Math Strategies for Except Learners</i>	Online
SPED 6317	<i>Instructional Design I for Special Educators</i>	Online
SPED 6318	<i>Schoolwide Positive Behavior Interventions & Supports</i>	Online
SPED 6319	<i>Introduction to Learning Exceptionalities</i>	Online
SPED 6322	<i>Evaluation in Special Education</i>	Online
SPED 6323	<i>Behavioral Support for Special Students</i>	Online
SPED 6324	<i>Instructional Techniques in Special Education</i>	Online
SPED 6330	<i>Introduction to Autism</i>	Online
SPED 6331	<i>Strategies for Autism</i>	Online
SPED 6390	<i>Special Education Practicum</i>	Online

Master of Arts in Teaching:

Course Number	Course Title	Location/Time
EDUC 6195	<i>Clinical Experience I</i>	Online
EDUC 6195	<i>Clinical Experience I</i>	Fairmont/Arranged
EDUC 6295	<i>Clinical Experience II</i>	Online
EDUC 6295	<i>Clinical Experience II</i>	Fairmont/Arranged
EDUC 6300	<i>Foundations of American Education</i>	Online
EDUC 6301	<i>Research in Education</i>	Online
EDUC 6302	<i>Advanced Studies in Human Growth & Dev.</i>	Online

EDUC 6303	<i>Advanced Studies in Educational Psychology</i>	Online
EDUC 6304	<i>Diversity and Disabilities</i>	Online
EDUC 6305	<i>Advanced Educational Technology</i>	Online
EDUC 6306	<i>Instructional Design I - Education Evaluation</i>	Online
EDUC 6307	<i>Instructional Design II – Classroom Org</i>	Online
EDUC 6494	<i>Action Research & Portfolio Dev</i>	Online
EDUC 6495	<i>Clinical Experience III</i>	Fairmont/Arranged
READ 6315	<i>Teaching Content in Reading Literacy</i>	Online
SPED 6319	<i>Introduction to Learning Exceptionalities and Behavior Disorders</i>	Online
SPED 6320	<i>Students with Special Learning Problems</i>	Online
SPED 6321	<i>Students with Special Behavior Problems</i>	Online

Master of Science in Criminal Justice:

Course Number	Course Title	Location/Time
CRIM 5504	<i>Constitutional Law</i>	Online
CRIM 5505	<i>Terrorism</i>	
CRIM 5599	<i>ST: Advanced Issues in CJ</i>	Online
CRIM 5599	<i>ST: Inside-Out</i>	Online
CRIM 5599	<i>ST: DV Online</i>	Online
CRIM 6601	<i>Advanced Criminal Justice Studies</i>	Online
CRIM 6602	<i>Advanced Criminal Law</i>	Online
CRIM 6611	<i>Internship</i>	Online
CRIM 6620	<i>Advanced Theory Crim</i>	Online
CRIM 6625	<i>Victimology</i>	Online
CRIM 6635	<i>Seminar in Offender Rehab</i>	Online
CRIM 6640	<i>Seminar- Corrections</i>	Online
CRIM 6645	<i>Independent Study</i>	Online
CRIM 6650	<i>Seminar in CJ Planning and Evaluation</i>	Online
CRIM 6656	<i>Applied Stats</i>	Online
CRIM 6695	<i>Capstone</i>	Online

CRIM 6696	<i>Thesis I / Thesis I-Online</i>	Fairmont / Online
CRIM 6697	<i>Thesis II / Thesis II-Online</i>	Fairmont/ Online

Master of Business Administration:

Course Number	Course Title	Location/Time
MSBA 5000	<i>MBA Essentials</i>	Online
MSBA 5100	<i>Personal Development Workshop</i>	Online
MSBA 5110	<i>Leadership Workshop</i>	Fairmont/ T 6-9
MSBA 5120	<i>Tactical HR Practices</i>	Fairmont / R 6-9
MSBA 5130	<i>Labor Relations & Dispute Res</i>	Fairmont/ R 6-9
MSBA 5140	<i>Strategic HRM & Emp Advocacy</i>	Fairmont/ R 6-9
MSBA 5200	<i>Management Information Systems</i>	Fairmont/ W 6-9
MSBA 5300	<i>Managerial Economics</i>	Fairmont/ T 6-9
MSBA 5400	<i>Business Environments</i>	Fairmont/ M 6-9
MSBA 5550	<i>Financial Reporting & Analysis</i>	Fairmont/ T 6-9
MSBA 5599	<i>Special Topics in Business Administration</i>	Fairmont/Arranged
MSBA 5600	<i>Marketing for Managers</i>	Hybrid
MSBA 5710	<i>Operations Management</i>	Fairmont/ R 6-9
MSBA 5800	<i>Knowledge Management</i>	Online
MSBA 5810	<i>Project Management</i>	Fairmont/ W 6-9
MSBA 5820	<i>Advanced Project Management</i>	Fairmont/ W 6-9
MSBA 5850	<i>Project Management Capstone</i>	Fairmont/ T 6-9
MSBA 6000	<i>Strategic Management</i>	Fairmont/ W 6-9
MSBA 6010	<i>Managerial Practicum</i>	Fairmont / Arranged

Master of Architecture

Course Number	Course Title	Location/Time
ARCH 5500	<i>Arch Design Studio – Community</i>	Fairmont/MTR 6-8:30, W 7-8
ARCH 5501	<i>Com. Design Assist. Ctr. – Leadership I</i>	Fairmont/MW 1-2:15
ARCH 5502	<i>Com. Design Assist. Ctr. – Leadership I</i>	Arranged
ARCH 5510	<i>Arch Seminar I – Community Design</i>	Fairmont/M 3-5:30
ARCH 5540	<i>Professional Practice</i>	Fairmont/TR 4:30-5:45
ARCH 5550	<i>Comprehensive Design Studio</i>	Fairmont/MWF 1 - 4
ARCH 5560	<i>Arch Design Seminar II – Sustainability</i>	Fairmont/R 4-6:30
ARCH 5585	<i>Arch Study + Travel</i>	Fairmont/T 4-6:30
ARCH 5599	<i>ST: Arch History Research</i>	Fairmont//T 3:30-6
ARCH 6601	<i>Com. Design Assist. Ctr. – Leadership II</i>	Fairmont/MW
ARCH 6610	<i>Advanced Study Seminar</i>	Fairmont/W 4:30-7
ARCH 6650	<i>Advanced Arch. Design Studio</i>	Fairmont/MTR 6-8:30, W7-8
ARCH 6670	<i>Arch History/Theory Seminar I</i>	Fairmont/W 4:30-7