

ASSOCIATION DUES APPROVAL FORM

Instructions: Complete and forward to President's Office for final approval

Name of Association:

Check one:

New to the current Expenditure Schedule

Annual Dues Amount

More than 10% rate increase of the current approved Expenditure Schedule

Last year's dues

This year's dues

Payment Source:

Department:

FUND

ORG

ACCOUNT

Approval:

"I hereby certify that the fee for the aforementioned association due will be funded by our departmental funds listed above."

Budget Manager Signature

Date

For President to Complete:

This association due is not on the approved Expenditure Schedule; however, I do hereby approve for payment.

This association due exceeds our Expenditure Schedule by more than 10%; however, I do approve for payment.

President, Fairmont State University

Date