

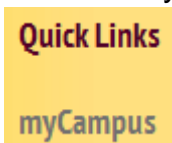
## What is a UCA?

1. Unified Computer Accounts, or UCAs, are unique usernames assigned to every faculty member, staff member, and student at Fairmont State University and Pierpont Community and Technical College.
2. When you activate your UCA you will get a notification screen that tells you what the username is. Typically, it is the initial of your first name followed by your last name and in some cases a number. Ex. Freddie Falcon will have a UCA of ffalcon1. If he is a student at Pierpont C&TC his email address will be ffalcon1@students.pierpont.edu.

UCAs cannot be changed. Even if you change your name your UCA will not change. If your UCA has been misspelled contact the Teaching and Learning Commons 304-367-4810 option 3.

## Activating a UCA:

1. Go to Fairmont State homepage at [www.fairmontstate.edu](http://www.fairmontstate.edu) or Pierpont homepage at [www.pierpont.edu](http://www.pierpont.edu).
2. Click the MyCampus link in the Quick Links column.



3. Click Activate UCA link to the right.



Or you can go directly to [Activate UCA](#)

1. Enter Social Security number in the first text box.

### **ACTIVATE UCA :**


Enter your 9 digit Social Security Number (ex: 333224444) or FSU ID (ex: F00000000)

NEXT

2. Click the Next button directly below.

## ACTIVATE UCA :

Enter your 9 digit Social Security Number (ex: 333224444)  
or FSU ID (ex: F00000000)



NEXT

3. Follow instructions. Be careful - hint question and password are case sensitive.
4. It will take 15 minutes for your password to take effect.