

FAIRMONT STATE UNIVERSITY™

INCLUDING PIERPONT COMMUNITY & TECHNICAL COLLEGE



College Park Apartments Application & Lease Agreement 2008-2009

2008-2009 College Rank: Freshman Sophomore Junior Senior Post Graduate Graduate School

Number of Semesters completed at FSU _____

Please mark all dates you want housing reservations:

Academic Year (Aug. 08-May 09) 2nd Semester Only (Jan.-May 09)

Sex: Male Female

Social Security Number: _____

Name: _____
Last First Middle

Date of Birth: _____
Month Day Year

Permanent Address: _____
Street City State Zip Code

Student Phone and E-mail Address: _____

Name of Parent/Guardian: _____ Parent/Guardian Phone Number: _____

Are you required to register as a sex offender under the Sex Offender Registration Act contained at W.Va. Code 15-12-1 et seq?

Yes No

Have you ever been convicted of a felony? Yes No

Preferred Living Environment: _____ Furnished apartment _____ Unfurnished apartment

Apartment Preference: _____ 1 Bedroom _____ 2 Bedroom _____ 3 Bedroom

Preferred Roommate (s):

Full Name Social Security Number Phone Number

Full Name Social Security Number Phone Number

Please complete the apartment application and send a \$300 deposit. This deposit will be applied to the security deposit required when you are awarded an apartment. Additional apartment information can be obtained at www.fairmontstate.edu under Quick Links

IMPORTANT NOTICE FOR SOPHOMORES

You are required to live on campus as a sophomore. This application will serve as a Residence Hall Application if you are not awarded an apartment. You will be required to participate in the residence hall room selection process on March 27-28, 2008.

CANCELLATION POLICY

A deposit of two-hundred (\$300) dollars is to accompany this application and lease to reserve a space in our apartments. Please make checks payable to Fairmont State and mail to the Residence Life Office, 1201 Locust Avenue, Fairmont, WV 26554. In addition, both parent and student are to sign the lease agreement if applicant is under age 18. Written notification of cancellation of apartment reservations for the Fall semester is to be received by the Residence Life Office by May 15, 2008. For the Spring semester, written notification of cancellation must be received by the Residence Life Office by December 15, 2008. Failure to notify this office by the appropriate date will result in the forfeiture of the deposit. No refunds will be granted for cancellations received after the above dates. (Exception: Should the applicant be denied admittance to the college, a full refund will be made).

DO NOT WRITE IN THIS SPACE

Received application _____ Check number _____

Check amount \$ _____ By _____ Cancel _____

Refund _____ WD _____ Reinstated _____ WL _____ IR _____

College Park Apartments Application & Lease Agreement 2008-2009

Fairmont State University • 1201 Locust Avenue • Fairmont, WV 26554

By signing the Apartment Lease Agreement, I understand and agree to the following conditions:

1. I agree to pay Fairmont State the cost of apartment rent for the 2008-2009 academic year due and payable at the beginning of each semester. The lease agreement is for one academic year (August 2008 - May 2009) and may only be terminated by Residence Life for reasons described in the *Residence Life Handbook*.
 - To marry and live with spouse
 - To graduate
 - To withdraw from college
 - For medical reasons in which living in the residence hall may be detrimental to my health
2. Loss of financial aid disbursed by the college because of the student's failure to qualify for said aid is not an excuse for release from the Apartment Lease Agreement. (Your exemption request form must be received 30 days prior to the first day of classes.) No exceptions to this policy will be accepted. All freshman and sophomores are required to live on campus and cannot cancel this application in order to live off campus.
3. The apartments will be open during Thanksgiving, Winter, and Spring breaks. We request that you notify the Apartment Manager if you plan to stay in your apartment during these break periods as a security measure.
4. I agree to abide by all Fairmont State and Residence Life policies, rules, and regulations. The following list encompasses major policies, rules, and regulations that govern the apartments (for a comprehensive list, please consult the *Residence Life Handbook*):
 - Illegal drugs and paraphernalia are not to be consumed, distributed, or stored in the apartments.
 - Alcohol is not to be consumed, distributed, or stored in the apartments.
 - Firearms, explosive devices, and other hazardous materials are not to be used, distributed, and stored in the apartments.
 - Smoking is prohibited inside all Fairmont State facilities.
 - Excessive noise is not condoned in order to promote a living learning environment.
5. Failure to abide by Fairmont State and Residence Life policies, rules, and regulations may result in expulsion from the apartment and forfeiture of all apartment fees for the remaining academic year.
6. As a resident of the College Park apartments, I understand that Fairmont State is not responsible for any lost or stolen items that belong to me personally. I also understand that it is recommended that I obtain renter's insurance through an insurance agent of my choosing.
7. It is further understood that if the student voluntarily or arbitrarily breaks the apartment lease agreement or at any time moves out of the apartment without the proper authorization by college officials, housing fees will still be due.
8. Failure to pay all fees due will result in the student being placed on financial hold, during which time transcripts or semester grades will not be released, and the student will be prevented from registering for subsequent semesters until payment has been made. Students may be evicted from the apartments for non-payment.
9. Students are responsible for all damages. Damages to public areas may be collectively assessed to individuals who share that living space.
10. Residents that are not enrolled full-time (i.e. 12 credits per semester) may be subject to removal from the apartments at the discretion of the Office of Residence Life. However, dropping to part-time status does not automatically make a student exempt from living on campus.
11. Apartments are available beginning August 1, 2008 for occupancy. Students will not be given access to the apartments prior to their scheduled opening date unless coordinated with the apartment manager. Students that are not registered for Fall 2008 classes after May 31, 2008 may lose their apartment reservation. Students must be registered for classes in order to move into their apartment after August 1, 2008.
12. The Office of Residence Life reserves the right to consolidate students or change housing assignments as necessary to manage apartment occupancy. The Residence Life Office also reserves the right to fill all vacancies. Whenever possible, the remaining occupants are afforded the opportunity to fill the remaining vacancies with other students first.
13. Fairmont State reserves the right to enter apartments to respond to emergencies, provide repairs or maintenance, and/or enforce policies. Apartments will be inspected periodically for compliance with health and safety regulations.
14. I understand that no pet(s) of any kind are allowed in the campus apartments. Pets found in apartments must be removed immediately and residents will forfeit their security deposit and may be asked to vacate the premises without a cancellation of the housing contract and resulting charges.

I have read and agree to these terms and conditions. Furthermore, I agree and understand that it is my responsibility to be aware of and comply with the policies, rules and regulations governing as outlined in the *Residence Life Handbook* and other information provided by the Residence Life Office.

Signature(s) and date are required. If the student is under 18 years of age, the student and parent/guardian must sign the lease before it will be processed.

Month/Day/Year

Signature of Student

Signature of Parent/Guardian