

Expenses and Financial Aid

PAYMENT OF TUITION AND FEES

Registration is not completed until full payment of tuition, residence hall rent, board and fees has cleared. A late payment charge of \$50 will be assessed on the first day of the term; a \$15 charge will be assessed on each check returned by bank for 'insufficient funds'. Enrollment Services shall declare the fees unpaid and registration canceled until the check has been redeemed and the additional charge paid. Student records will not be released by the Enrollment Services for any student who had a delinquent financial obligation to Fairmont State University or Pierpont Community and Technical College.

Students attending FSU are offered an alternative to payment in full at the time of registration. This payment plan is known as the Financial Installment Plan Service, or FIPS. This allows students to pay their balance in four monthly payments. The first payment is due on the 15th of the month prior to the start of the semester. There is a \$15.00 enrollment fee assessed when signing up for FIPS. If payment is not received before the due date each month, a \$25 late fee will be added to the account. Fees can be paid with Visa, MasterCard, American Express and Discover Card. Students receiving financial aid must apply 100 percent of their aid prior to FIPS payments.

All outstanding amounts resulting from nonpayment of tuition and fees are the responsibility of the student. Withdrawal from school, officially or unofficially, will not cancel any financial obligation already incurred. Additionally, failure to pay all financial obligations may result in debts being turned over to a collection agency.

NOTE: The term "resident" refers to classification for fee purposes only. See end of this section for resident classifications.

All tuition and fees are subject to change. Please see our homepage for the most current tuition and fee information. From the main home page under Quick Links, select Student Services/ Enrollment Center, next select Student Accounts, then Tuition and Fees to locate this information.

Billing information, reminders and important notices are sent to each student's institutional e-mail address. Paper bills are not sent to the student's address.

Tuition and Fees (2016-2017)

FSU TUITION & FEES PER SEMESTER

	On Campus WV Resident	On Campus Non-Resident	Off Campus WV Resident	Off Campus Non-Resident	Virtual WV Resident	Virtual Non-Resident
12 hours	3475	7333	2993	6851	3003	4212
11 hours	3091	6633	2761	6303	2761	3861
10 hours	2810	6030	2510	5730	2510	3510
9 hours	2529	5427	2259	5157	2259	3159
8 hours	2248	4824	2008	4584	2008	2808
7 hours	1967	4221	1757	4011	1757	2457
6 hours	1686	3618	1506	3438	1506	2106
5 hours	1405	3015	1255	2865	1255	1755
4 hours	1124	2412	1004	2292	1004	1404
3 hours	843	1809	753	1719	753	1053
2 hours	562	1206	502	1146	502	702
1 hour	281	603	251	573	251	351

NOTE: Registration in one credit hour on-campus will result in students being billed using On Campus tuition rates.

GRADUATE COLLEGE TUITION & FEES PER SEMESTER

	On Campus WV Resident	On Campus Non-Resident	Off Campus WV Resident	Off Campus Non-Resident	Virtual WV Resident	Virtual Non-Resident
9 hours	3752	8030	3270	7548	3130	4032
8 hours	3240	7040	2920	6720	2784	3584
7 hours	2835	6160	2555	5880	2436	3136
6 hours	2430	5280	2190	5040	2088	2688
5 hours	2025	4400	1825	4200	1740	2240
4 hours	1620	3520	1460	3360	1392	1792
3 hours	1215	2640	1095	2520	1044	1344
2 hours	810	1760	730	1680	696	896
1 hour	405	880	365	840	348	448

NOTE: Registration in one credit hour on-campus will result in students being billed using On Campus tuition rates.

SPECIAL FEES (NON-REFUNDABLE) - APPLICABLE TO ALL STUDENTS

New Student Orientation Fee	\$120.00
Graduation Fee	\$50.00
Graduation Fee for Graduate Students	\$70.00
School of Nursing Program Fee (per credit hour)	\$21.00
School of Nursing Test Fee	\$156.00
School of Nursing Uniform Fee	\$155.00
School of Business Program Fee (per credit hour)	\$13.00
Master of Architecture Program fee (per credit hour)	\$44.00
School of Science and Technology fee (per credit hour)	\$17.00
Undergraduate Criminal Justice Program fee (per credit hour)	\$13.00
Masters of Criminal Justice Program fee (per credit hour)	\$17.00
Undergraduate Architecture Program fee (per credit hour)	\$17.00
Wilderness Explorer Trip Fee	\$200.00
Special Equity Fee (assessed to all full-time/on-campus students)	\$145.00
E-Learning Fee (online course fee attached to all virtual classes (per credit hour)	\$50.00

* Special course fees may apply

OTHER FEES

Late Application for Graduation	\$50.00
Priority Transcript Fee	\$9.00
Special Examinations for course credit (per credit hour)	\$22.00
Late Payment Fee	\$50.00
Late Registration Fee	\$50.00
Reinstatement Fee	\$25.00
Pre-collect Letter Fee	\$5.00

AVIATION FEES

Cost per course - Current Program

The fees for the aviation flight labs may be paid in one lump sum at the beginning of the semester or in a few installments as the flight lessons progress toward completion. Flight accounts must show a positive balance before any flight lessons will take place. If flight lessons are not completed within one semester and a grade of "Incomplete" is awarded, then the lessons may continue into the next semester. Please note that the FAA places restrictions on how much time may lapse between flight lessons without needing to repeat some of those lessons – check with the flight instructor or Chief for more information. Students must complete one flight lab course before enrolling in the next one. As of August 1, 2016, and until further notice, VA funding may not be available for the flight training costs associated with the Private Pilot License. Please consult with the VA Certifying Agent at FSU for the most current information available.

PRIVATE PILOT LICENSE

Item	Aircraft type	Hours	Rate	Total
Solo time	P2004 Bravo/LSA	9.5	135	1,283
Dual time	P2004 Bravo/LSA	28.5	135	3,848
Simulator time	ASE AATD	4.0	75	300
Flight test	P2004 Bravo/LSA	1.5	135	203
Flight/Sim instruction		32.5	50	1,625
Pre and post flight briefings		16.0	50	800
Online Jeppesen Lab	Associated with AVMA 1101			350
AVMA 1101: 3 credit course	FSU On-campus, In-State Tuition *			804
AVMA 1103: 3 credit course	FSU On-campus, In-State Tuition *			804
SciTech College fee	\$17/credit * 6 credits			102
Written test fee				150
External Examiner fee				450
Total Flight Time	Does not include flight test	42.0		
Total Course Cost				\$10,718

INSTRUMENT RATING

Item	Aircraft type	Hours	Rate	Total
Dual time	Tecnam P2004/LSA	32.5	135	4,388
Dual time	Cherokee PA-28-140	10.0	150	1,500
Simulator time	ASE AATD	3.0	75	225
Flight test	Cherokee PA-28-140	1.5	150	225
Flight/Sim instruction		45.5	55	2,503
Pre and post flight briefings		23.0	55	1,265
Online Jeppesen Lab	Associated with AVMA 2201			350
AVMA 2201: 3 credit course	FSU On-campus, In-State Tuition *			804
AVMA 2204: 3 credit course	FSU On-campus, In-State Tuition *			804
SciTech College fee	\$17/credit * 6 credits			102
Written test fee				150
External Examiner fee				450
Total Flight Time	Does not include flight test	45.5		
Total Course Cost				\$12,765

COMMERCIAL LICENSE (SINGLE ENGINE)

Item	Aircraft type	Hours	Rate	Total
Solo time	P2004 Bravo/LSA	51.0	135	6,885
Dual time	P2004 Bravo/LSA	39.5	135	5,333
Dual time	Beech Sierra (Complex)	21.5	185	3,978
Simulator time	ASE AATD	8.5	75	638
Flight test	Beech Sierra (Complex)	1.5	185	278
Flight instruction SEL/Sim		69.5	50	3,475
Pre and post flight briefings		35.0	50	1,750
Online Jeppesen Lab	Associated with AVMA 3300			400
AVMA 3300: 3 credit course	FSU On-campus, In-State Tuition *			804
AVMA 3306: 3 credit course	FSU On-campus, In-State Tuition *			804
SciTech College fee	\$17/credit * 6 credits			102
Written test fee				150
External Examiner fee				450
Total Flight Time	Does not include flight test	120.5		
Total Course Cost				\$25,045

* Note: tuition may vary based on residency status, whether the student lives on campus or not, and other factors. Please see catalog for more information and consult with program/financial aid advisors.

REFUND POLICY FOR TUITION AND FEES

A student who completely withdraws from the institution may arrange for a refund of fees, excluding special fees, in accordance with the following schedule. Refunds are determined from the first day of the school term. The student's official withdrawal date is certified by the Office of Enrollment Services.

Students who have paid in advance and withdraw prior to the first day of the semester will receive full refunds.

SEMESTER TERMS

Withdrawal during first and second weeks	90% refund
During third and fourth weeks.....	75%
During fifth, sixth, seventh, and eighth weeks.....	50%
Beginning with ninth week	No refund

SUMMER TERMS

The first three days of classes	90% refund
Fourth and fifth day of classes.....	75%
Sixth through tenth day of classes	50%
Beginning with eleventh day of classes	No refund

ROOM AND BOARD RATES

Room and board must be paid before the first day of classes for all terms. Applicants for on campus housing must pay a deposit at the time the application is filed. The damage deposit is currently \$200.00 (this amount is subject to change at any time). The deposit will be refunded, less any outstanding student account balances which includes damages, after the student moves out of campus housing. Deposits will not be refunded under any of the following circumstances:

- Contract release
- Student does not notify the Office of Residence Life of their cancellation to attend the Fall semester by May 31st deadline
- Student does not notify the Office of Residence Life of their cancellation to attend Spring semester by November 30th deadline

All freshmen and sophomore students are required to live on campus, excluding the summer term. Students may request an exemption if they meet certain requirements. Further information is available on the Exemption Request Form located on the Residence Life webpage under "Housing Forms."

For applicants deciding not to enroll, written notice of withdrawal must be received by the Residence Life Office by May 31st for the fall semester, and by November 30th for the spring semester. Failure to notify the Residence Life Office in writing by the deadline will result in the forfeiture of the deposit. (Exception: Should the applicant be denied admission to either institution, a full refund will be made without regard to dates.)

The housing contract is valid for the academic year. Students cannot cancel their housing application to avoid

living on campus after the application is considered active. The housing application is a binding lease agreement. Students must submit a contract release request and be approved for a release in order to live off-campus after applying. Releases are not guaranteed. For students residing on campus, contract release requests must be submitted by the deadlines listed above in order to have the \$200 damage deposit applied to the student account (refunds are made only after outstanding account balances are satisfied). Please contact the Residence Life office if you have any questions concerning this information.

MOVE-IN COSTS

Deposit	\$200.00
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RESIDENCE HALL SEMESTER RATES 2016-2017:

These rates are subject to change for 2016-2017 based on Board approval.

* Double Occupancy (Morrow, Pence, Prichard) ..	\$2145.00
* Bryant Single	\$2888.00
* Bryant Double	\$2439.00

COLLEGE PARK APARTMENT SEMESTER RATES FALL 2016 ONLY:

1 Bedroom (furnished)	\$4,024.00
2 Bedrooms (furnished).....	\$3,226.00

UNIVERSITY TERRACE SEMESTER RATES 2016-2017:

Single Apartment.....	\$4,286
Double Apartment.....	\$3,575
Quad Apartment.....	\$3,377
* Semi Suites (9.5 month lease)	\$2,790 (per semester)
**Semi Suites (11.5 month lease)	\$3,348 (per semester)

* *Students who reside in these rooms are required to purchase a meal plan.*

** *Students who pay for an 11.5 month lease are Required to have the 11.5 month meal plan that consists of 12 meals (7 days) and \$225 in Flex dollars.*

MEAL PLAN – VARIES (see below)

FOOD SERVICE SEMESTER RATES 2015-2016

All residents of Morrow, Prichard, Pence, and Bryant Halls are required to purchase a meal plan for use in the cafeteria and snack bar located in the Falcon Center. Campus Dining Services offers several meal plans.

12 MEAL (5 DAY)

Bronze Plan:	\$1,800.00 per semester (\$225.00 Flex)
Silver Plan:	\$1,890.00 per semester (\$325.00 Flex)
Gold Plan	\$1,980.00 per semester (\$425.00 Flex)
Platinum Plan	\$2,070.00 per semester (\$525.00 Flex)

15 MEAL (5 DAY)

Bronze Plan: \$1, 774.00 per semester (\$65.00 Flex)
 Silver Plan: \$1, 864.00 per semester (\$165.00 Flex)
 Gold Plan: \$1, 954.00 per semester (\$265.00 Flex)
 Platinum Plan: \$2, 044.00 per semester (\$365.00 Flex)

15 MEAL (7 DAY)

Bronze Plan: \$1,867.00 per semester (\$150.00 Flex)
 Silver Plan: \$1,957.00 per semester (\$250.00 Flex)
 Gold Plan: \$2,047.00 per semester (\$350.00 Flex)
 Platinum Plan: \$2,137.00 per semester (\$450.00 Flex)

19 MEAL (7 DAY)

Bronze Plan: \$1,944.00 per semester (\$75.00 Flex)
 Silver Plan: \$2,034.00 per semester (\$175.00 Flex)
 Gold Plan: \$2,124.00 per semester (\$275.00 Flex)
 Platinum Plan: \$2,214.00 per semester (\$375.00 Flex)

APARTMENT MEAL PLANS

Apartment meal plans are available ONLY to resident of College Park and all University Terrace apartments. These meal plans are economical and flexible options.

(About 5 Meals a week)

75 Meal Plan:\$488 per semester (\$75 Flex)

(About 6 Meals a week)

100 Meal Plan:\$650 per semester (\$100 Flex)

Commuter meal plans are available for purchase in the Enrollment Services Center.

Financial Aid

Financial aid in the form of scholarships, grants, loans, and employment is available to students who need assistance in meeting their higher education expenses and who meet program criteria. All funds are administered by the Financial Aid and Scholarships Department in compliance with federal, state, and institutional guidelines.

NEED-BASED AID

FSU's primary purpose in awarding financial aid is to assist those students who wish to attend college and need financial assistance to do so. Financial need is defined as the difference between the "cost of attendance" and "estimated family contribution". Cost of attendance (COA) is a comprehensive figure including estimated tuition/fees, room/board, books/supplies and other educationally related expenses. Estimated family contribution (EFC) is a measurement of the family's financial strength and is based upon information provided in the Free Application for Federal Student Aid (FAFSA). By using the available resources, FSU attempts to meet the financial need of all students.

SCHOLARSHIP AID

It is the intent of FSU to foster the highest degree of scholarship among its students. The institution actively recruits students who have excellent academic records and recognize and reward those who continue to excel.

The objective of the scholarship program is to promote the recruitment and retention of a diverse student body with special talents and abilities. A variety of merit and need-based scholarships have been developed to accomplish this objective. FSU is ultimately responsible for final approval of scholarship programs and related policies and procedures and elicits recommendations from academic departments in that process. The Fairmont State Foundation, Inc., through the auspices of the Fairmont State Foundation's Scholarship Committee, collaborates with the Offices of Admissions and Financial Aid and Scholarships to explore new areas of scholarship development and expansion, and assist those interested in establishing new merit-based scholarships or enhancing currently established scholarship programs for FSU.

FSU's Office of Financial Aid and Scholarships also manages the disbursement of scholarships for a wide range of externally funded programs received by FSU students.

SOURCES OF FINANCIAL AID

All sources and types of financial aid offered by FSU as well as other non-FSU aid resources are available on the homepage at <http://fairmontstate.edu/finaid/>.

DEFINITION OF AN ACADEMIC YEAR

The academic year is considered to begin with fall semester, continues with spring semester and concludes with summer.

PROCEDURES FOR OBTAINING FINANCIAL AID

1. Students must be admitted to Fairmont State University as a regular degree seeking student.
2. For full consideration of need-based aid, students must submit the Free Application for Federal Student Aid (FAFSA) to the federal processing center by March 1. Students who miss that recommended filing date can submit after that time but funds may be limited. The FAFSA must be submitted annually.
3. For scholarships awarded through FSU's Admissions and Financial Aid Office, students must apply for admission to FSU by February 2. For scholarships awarded through FSU's Schools and Departments, refer to the website for application requirements, deadline dates, and additional information.
4. Students interested in aid for summer must complete a separate application, available in March.

SATISFACTORY ACADEMIC PROGRESS FOR FEDERAL FINANCIAL AID

To receive funds administered by the Financial Aid and Scholarships Office, students must be making satisfactory academic progress (SAP) toward completion of an eligible degree or certificate. Federal regulations require evaluation of both quantitative and qualitative academic progress.

For purposes of financial aid and eligibility, academic progress is reviewed at the end of each academic year. This review will occur at the conclusion of the spring semester.

All students enrolling for the first time (including transfers) will be considered to be making satisfactory academic progress.

The standards of Financial Aid Satisfactory Academic Progress are:

QUALITATIVE PROGRESS

Undergraduate

Required Cumulative Grade Point Average:	
01-29 total credit hours.....	1.5
30-59 total credit hours.....	1.8
60-above total credit hours.....	2.0

Graduate

Must meet the following Cumulative GPA: 3.00

QUANTITATIVE PROGRESS

Pace of Progress and Maximum Time Frame

a) **Pace:** Pace is defined as the rate at which attempted academic credits are successfully completed. This is calculated by taking the cumulative number of hours successfully completed and dividing by the cumulative number of hours attempted. (Note: Grades of "W", "F" and "I" count as attempted hours. Transfer hours that count towards the degree program is also included.)

Students must successfully complete 67% of all hours attempted. The calculation will be rounded to the closest whole number and applies to the graduate programs as well.

b) **Maximum Time Frame:** A student must complete his/her program of study within 150% of the number of hours required for the degree objective. Repeated course work and transfer hours which count toward degree objectives are included.

The maximum time for each level is listed below.

- Associate program of 60 hours--90 attempted hours.
- Baccalaureate program of 120 hours--180 attempted hours.
- Post-graduate work (credits taken after first obtaining degree including pursuit of second associate degree, second bachelor degree and/or teacher certification) must be completed within 60 credit hours.

Since all classes attempted will count toward the 60-hour limit, students should meet with their academic advisor to determine what classes are required for completion of the second degree.

A student who completes the academic requirements for a program but does not yet have the degree or certificate conferred is no longer eligible for federal financial aid for that program.

Financial aid eligibility is limited to no more than two associate degrees, two baccalaureate degrees, and two master's degrees (based upon status in student information system, BANNER). Students who wish to pursue additional degrees beyond these may do so, but without federal financial assistance.

FAILURE TO MEET STANDARDS OF FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS

Students who fail to meet the qualitative or quantitative standards defined above at the end of the spring semester will be "suspended" from further financial aid eligibility, effective with the next enrollment period. If the student can meet the qualitative and quantitative standards as defined anytime during the next academic year, aid can be reinstated by making a request to the Financial Aid Office for a review of their academic standing.

Students will be notified by postal mail and email of SAP status after grades are posted. SAP status can be viewed on the student's FELIX account.

APPEALS PROCESS

A student may appeal the loss of financial aid through the Financial Aid and Scholarships Office. To appeal, the student must have experienced extenuating circumstances beyond their control which impacted academic progress. Examples of extenuating circumstances are death of an immediate family member, injury, illness, or other unusual circumstances presented to the Financial Aid and Scholarship Office. The appeal must include the following:

- Why the student failed to make Satisfactory Academic Progress.
- What has now changed that will allow the student to make satisfactory academic progress at the end of the next semester (statements of good intention are not sufficient).
- Student's academic plan that will allow the student to reach the minimum requirements for SAP. The academic plan must include the next semester's classes. Students must meet with academic advisor to discuss the academic plan.
- Documentation to verify the extenuating circumstances.

If the appeal is granted, the student will be placed on financial aid probation for one semester and may receive aid during this probation semester. At the end of the probation semester, student must

- meet the defined SAP standards or
- meet the academic plan that was developed for the appeal.

Appeals must be submitted by the deadline date established for each semester, generally 2 weeks prior to the start of the semester. Deadline dates will be published on the SAP Appeal form. Late appeals will not be accepted. Students who wish to enroll after the deadline should make plans to pay all charges through personal means.

Appeals will be reviewed by the following and in the following order:

- Financial Aid Appeals Committee
- Director of Financial Aid and Scholarships
- Faculty Senate Financial Aid Appeals Committee. This committee will meet one time during the week prior to the start of the Fall and Spring Semesters. Denial of an appeal by the Financial Aid Director for the Summer Semester is final.

Students are limited to one appeal per level of review and one appeal per semester.

Financial Aid eligibility can be re-established once the student meets SAP standards.

Students who have lost eligibility for financial aid but have not been academically suspended from FSU may continue to enroll in courses. Students are responsible for the tuition charges. Once the student meets the standards of financial aid satisfactory academic progress, the student may again receive consideration for financial aid.

ACADEMIC FORGIVENESS & FINANCIAL AID

Candidates for academic forgiveness may receive financial assistance during the readmission semester if under financial aid probation or an academic plan. If the student does not meet the defined financial aid standards of SAP or the academic plan that was developed for the appeal at the time of review, the student's financial aid will be suspended as dictated by the SAP policy.

REPEATING COURSES

Students who repeat a previously passed class may have limitations on financial aid eligibility for that class.

NONSTANDARD COURSES

Federal student aid cannot be awarded for courses that are not applicable to degree objective. Examples include non-credit courses, audited courses, and English-as-Second Language (ESL) courses that are not part of an ESL program.

TITLE IV FINANCIAL AID RETURN OF AID POLICY

If a student withdraws from school whether officially (he/she completes the withdrawal form or drops all classes on the web) or unofficially (student stops attending classes) and has been awarded and/or paid Title IV Federal Aid, the student is subject to a Return of Title IV Aid calculation. This calculation determines how much aid must be returned to the federal programs in the event of a complete official or unofficial withdrawal prior to completing 60% of the term (see example below).

The calculation determines the amount of federal aid that is considered to be earned and the amount that is considered to be unearned, and therefore must be returned to the Federal programs. State and/or institutional aid may also be subject to return based on the withdrawal date. The earned/unearned amounts are calculated based on the percent of the term completed. The length of the term is defined as the first day of all classes through the last day of

all classes (not including a break of 5 days or more).

Students who withdraw and who have been awarded aid that has not disbursed will also be reviewed to determine if they are eligible for a post-withdrawal disbursement. Withdrawn students who have been selected for verification but have not provided the documents necessary for disbursement may be eligible for a post-withdrawal disbursement. Their account will be reviewed and they will be offered a post-withdrawal disbursement, if eligible, and given 30 days to return the requested documentation. Students will only be eligible for the percentage of "earned" aid at the time of withdrawal.

A student may also be subject to a Return of Title IV Aid calculation if they are enrolled for the entire term and only complete one or more classes that end in the first eight (8) weeks part of term.

WITHDRAWAL EXAMPLE

This example shows what happened when a student withdrew completely on the 21st day of a 108 day semester (70% Tuition refund period). The first table shows how the Return of Title IV calculation applies to this specific student's situation. Please note that this is only an example; your specific situation may differ. If you are considering withdrawing, we strongly encourage you to consult with your academic advisor and a financial aid counselor prior to taking any official action.

EXAMPLE OF RETURN OF TITLE IV CALCULATION

Federal Direct Subsidized Loan	\$1750
Federal Pell Grant.....	\$2675
Federal SEOG Grant.....	\$2000

- 1) Divide number of days attended by number of days in term
 Calculation: **21 days / 108 days =**
 Result: Percentage of term completed **19%**
Greater than 60% - All aid is earned; no further steps
Less than 60% - Use percent of term completed
- 2) Subtract percentage completed from **100**
 Calculation: **100 - 19 =**
 Result: Percent of term not completed **81%**
- 3) Multiply total federal aid by percent of term not completed
 Calculation: **6425 x .81 =**
 Result: Amount of aid that is unearned **\$5204.25**
- 4) Multiply total allowable institutional charges by 81% to get amount of unearned aid to be returned by FSU
 Calculation: **Total fees = 2900 x .81 =**
 Result: Amount of unearned aid to be returned by University **\$2349**
 University returns: **\$1750 Direct Subsidized Loan; \$599 Pell Grant**
- 5) Subtract unearned aid to be returned by FSU from total unearned aid
 Calculation: **5204 - 2349 =**
 Result: Amount of unearned aid to be returned by student **\$2855**
 Student returns: **\$2256 Pell Grant and \$599 SEOG**
(All that is left to repay is the amount the University had to repay.

The following rules apply to the order in which federal aid is returned to the programs:

- Order of repayment to programs is as follows:
 1. Federal Direct Unsubsidized Loans
 2. Federal Direct Subsidized Loans
 3. Federal Perkins Loan
 4. Federal Direct PLUS (Graduate Loans)
 5. Federal Direct Plus (Parent Loan)
 6. Federal Pell
 7. Federal Supplemental Educational Opportunity Grant (FSEOG)
- The University returns its portion first; then the student's portion is returned
- Any loan amounts unearned from the student's share are not required to be repaid immediately (will be repaid in the normal repayment process)
- For grants, only the portion of unearned grants due from the student that exceeds 50% of the total federal grants received for that payment period is required to be returned

Please keep in mind this repayment policy is applied before the institution's refund policy. The school's refund policy may reduce the amount owed to the school by the student for aid returned. It is important to note that a student who withdraws from school could owe federal financial aid as well as repayment to West Virginia Higher Education Grant Program, PROMISE Scholarship Program and other scholarships and awards.

VETERANS' POLICIES

The following policies and procedures will be observed by FSU for the purpose of determining satisfactory progress for all students receiving veterans' benefits. The Veterans Administration will be notified of any veteran who is not maintaining satisfactory progress. This does not replace the Financial Aid Satisfactory Academic Progress Policy and if applicable, a student may be subject to both policies if receiving federal financial aid and veterans educational benefits.

CLASS ATTENDANCE

If a student receiving veterans' benefits withdraws from the University or an individual class and the Veterans Certifying Official has no prior notice of irregular class attendance, the official withdrawal date on the withdrawal form completed in the Registrar's Office will be assumed as the last date of class attendance.

The Veterans' Certifying Official runs a report to identify these students and notifies the Veterans Administration.

FINAL GRADE FOR ALL COURSES ATTEMPTED

The final grade policy for all attempted courses applies to all students at FSU, including those receiving veterans' benefits.

SUSPENSION

The Veterans Administration will be notified immediately at the end of the semester if a student receiving veterans' benefits is suspended. The Office of the Registrar of FSU supplies the Veterans Certifying Official with a list of

students suspended. This list will serve as the basis for notification to the Veterans Administration.

SUMMARY

As indicated above, students receiving veterans' benefits are subject to all institutional policies of grading, attendance, and withdrawal. It is the responsibility of the Veterans Certifying Official to administer the procedures listed above and to notify the Veterans Administration, in every instance, indicating lack of satisfactory progress by the student receiving veterans' benefits. There are no separate policies of attendance, withdrawal, or grade average calculation for students receiving veterans' benefits. Evidence of unsatisfactory progress during a semester may result in loss of benefits back to the point at which satisfactory progress ceased (i.e., irregular withdrawal from class). It is the veteran's responsibility to immediately notify the Veterans Certifying Official of any changes in their enrollment status. If a change in enrollment status reduces the amount of veteran's benefits, the VA may request restitution from the student or the school. If requested, the school will return that portion of Veterans Assistance received. Student will then be billed for the balance. Collection of that balance will follow normal procedures.

PROCEDURE FOR MILITARY DEPLOYMENT

If you are called to active duty in the military while enrolled at FSU, you will be designated as being on a "Military Leave of Absence." The following policies and procedures are designed to make your transition from active duty and your return as convenient as possible. Please read the information below and review your choice of options. If you receive any form of financial assistance, it is imperative that you meet with the Financial Aid and Scholarships Office, Veterans Services, and Enrollment Services. You must provide Enrollment Services with a copy of your deployment papers no matter what option you select.

Option 1

When called to active duty during an academic semester, you may withdraw completely from the semester and receive a full tuition refund. You will also receive a prorated refund for campus housing, meal plan, and parking. After consultation with the Financial Aid and Scholarships Office, Veterans Services, and Enrollment Services, your transcript for the semester may show enrolled with "W's" or you may be completely deleted from that semester. If you choose to have all of your classes deleted, all financial aid received for the semester must be returned to the federal, state, and/or institutional Programs from which it was awarded.

This in turn may leave a balance due the school if you have already received a refund check. This balance will be pursued through normal collection procedures.

Option 2

You may contact your individual instructors to determine if you have completed enough work for the semester to receive an incomplete or a final grade for the course. The decision rests solely with each faculty member. You should have completed at least three-fourths of the semester

before a faculty can award a final grade for a course. If you wish to pursue this option, you will need to contact Veterans Services. Veterans Services will discuss the procedure with you and provide a form for faculty members to sign. Each faculty member must sign the form to indicate that they will give you an incomplete or final grade for the course.

Upon return from active duty, you will have one year to make up your incomplete/s. At the end of the one-year period, the instructor must submit a final grade. If no change is made by the instructor, the grade "I" will be changed to an "F."

You may also officially withdraw from specific courses that you do not wish to complete. You will receive a prorated refund based upon the number of credit hours you retain. Upon consultation with the Office of Financial Aid and Scholarships, Veterans Services, and Enrollment Services, your transcript for the semester may show "W's" for courses in which you officially withdraw or you may be completely deleted from those courses. If you choose to have some of your classes deleted, all financial aid received for the semester for those classes must be returned to the Federal, State, and/or Institutional Programs it was awarded from.

This in turn may leave a balance due the school if you have already received a refund check. This balance will be pursued through normal collection procedures.

Resident Classifications

GENERAL

Residency Classification is guided by Title 133 procedural rule Series 25 as established by WV Higher Education Policy Commission and authorized by WV Code 18 B-10 and 18 B-2B-6.

Students enrolling in a West Virginia public institution of higher education shall be classified as resident or nonresident at the time of admission for tuition and fee purposes.

If there is a question regarding residency classification, the matter must be brought to the attention of Enrollment Services and acted upon at least two weeks prior to registration and subsequent to payment of tuition and fees. Students found to have made false or misleading statements concerning their residence shall be subject to disciplinary action and will be charged the nonresident fees for each session therefore attended.

RESIDENCE DETERMINED BY DOMICILE

Domicile within the State means adoption of the State as a fixed permanent home and involves personal presence within the State with no intent on the part of the person to return to another state or country. West Virginia domicile may be established upon the completion of at least 12 months of continued residence within the State prior to the date of registration, provided that such residence is not primarily for the purpose of attendance at any institution of

learning in West Virginia.

Establishment of West Virginia domicile with less than 12 months' residence prior to the date of registration must be supported by proof of positive and unequivocal action, including but not limited to the purchase of a West Virginia home, full-time employment within the state, paying West Virginia property tax, filing West Virginia income tax returns, registering to vote in West Virginia and the actual exercise of such right, registering of motor vehicles in West Virginia, and/or possessing a valid West Virginia driver's license. Additional items of lesser importance include transferring or establishing local church membership, involvement in local community activities, affiliation with local social, civic, fraternal or service organizations, and various other acts which may give evidence of intent to remain indefinitely within the State. Proof of a number of these actions shall be considered only as evidence which may be used in determining whether or not a domicile has been established.

MINORS

Minors are defined by the West Virginia Code 2-2-10 as persons under 18 years of age. The residence of minors shall follow that of the parents at all times, except in extremely rare cases where emancipation can be proved beyond question. The residence of the father, or the residence of the mother if the father is deceased, is the residence of unmarried and un-emancipated minors. If the father and the mother have separate places of residence, minors take the residence of the parent with whom they live or to whom they have been assigned by court order. The parents of minors will be considered residents of West Virginia if their domicile is within the State.

Minor students who are properly admitted to an institution as resident students shall retain that classification as long as they enroll each successive semester.

EMANCIPATED MINORS

Emancipated minors may be considered as adults in determining residence, provided satisfactory evidence is presented that neither of their parents, if living, contributes to their support nor claims them as dependents for federal or State income tax purposes. Emancipated minors assume all of the responsibilities of adults to establish residence for tuition and fee purposes. Proof must be provided that emancipation was not achieved principally for the purpose of establishing residence for attendance at an institution of higher education.

STUDENTS EIGHTEEN YEARS OF AGE OR OVER

Students 18 years of age or over may be classified as residents if (1) the parents were domiciled in the State at the time the students reached majority and such students have not acquired a domicile in another state, or (2) while adults, students have established a bona fide domicile in the State of West Virginia. Bona fide domicile in West Virginia, means that students must not be in the State primarily

to attend an educational institution and they must be in the State for purposes other than to attempt to qualify for resident status.

Nonresident students who reach the age of 18 years while students at any educational institution in West Virginia do not by virtue of such fact alone attain residence in this state for admission or tuition and fee payment purposes.

Students who are properly classified as residents at the time they reach the age of 18 shall continue to be classified as residents as long as they enroll each successive semester and do not establish a domicile, or legal residence, in another state.

STATE RESIDENTS 65 YEARS OF AGE OR OLDER

Residents of West Virginia who are at least 65 years of age may attend class for credit or no credit if space is available. Eligibility will be determined based on appropriate documents reflecting age and residency. Participants will be admitted according to the process for "Special Students" outlined in the admissions policies. Students may register anytime during or after the preregistration period designated for "All Other Students" and through the Regular and Late Registration periods. Appropriate dates and times will be published in the Schedule of Classes for each term. Participants may register for either on or off-campus courses.

Eligible participants may elect one of two options for enrollment. Participants must identify themselves and choose an option at the time of registration.

No Credit Option: Eligible participants will be assessed fifty dollars (\$50) per course plus applicable fees (i.e. technology, laboratory, parking permits) when appropriate.

Credit Option: Participants electing to earn college credit will be granted a waiver of fifty percent (50%) of the normal tuition and fees for courses. Technology, laboratory, parking and other special fees will be charged at the regular student rate.

MILITARY

An individual who is on full-time active military service in another state or a foreign country or an employee of the federal government shall, be classified as an in-state student for the purpose of payment of tuition and fees: PROVIDED, that the person established a domicile in West Virginia prior to entrance into federal service, entered the federal service from West Virginia, and has at no time while in federal service claimed or established domicile in another state. Sworn statements attesting to these conditions may be required. The spouse and dependent children of such individuals shall also be classified as in-state students for tuition and fee purposes.

Persons assigned to full-time active military service in West Virginia and residing in the state shall be classified as in-state students for tuition and fee purposes. The spouse and dependent children of such individuals shall also be classified as in-state students for tuition and fee purposes.

In accordance with Section 702 of the Veterans Access, Choice and Accountability Act, Fairmont State University offers in-state tuition and fees to all Veterans and Family members covered under this Act.

ALIENS

Aliens in the United States on a resident visa, or those who have filed a petition for naturalization in the naturalization court and who have established a bona fide domicile in West Virginia, may be eligible for resident classification provided they are in the State for purposes other than to attempt to qualify for residency status as students.

FORMER DOMICILE

A person who was formerly domiciled in the State of West Virginia and who would have been eligible for an in-state residency classification at the time of his/her departure from the state may be immediately eligible for classification as a West Virginia resident, provided such person returns to West Virginia within a one year period of time and satisfies the conditions of Section Two regarding proof of domicile and intent to remain permanently in West Virginia.

APPEAL OF RESIDENCY CLASSIFICATION

Adult students who have been classified as out-of-state residents and who seek resident status in West Virginia must prove conclusively that they have established domicile in West Virginia with the intention of making their permanent home in this state. The intent to remain indefinitely in West Virginia is evidenced not only by persons' statements but also by their actions. The designated institutional officer shall consider actions including but not limited to those described above in Section Two, "Residence Determined by Domicile." Proof of a number of these actions shall be considered only as evidence which may be used in determining whether or not a domicile has been established. Factors militating against a change in residence classification may include such considerations as the fact that students are not self-supporting, that they are carried as dependents on their parents' federal or state income tax returns or their parents' health insurance policy, or that they customarily do not remain in the State when school is not in session.

The decisions of the Registrar may be appealed to the President of the institution. The President may establish such committees and procedures as determined necessary for the processing of appeals.