



ADMISSIONS

GENERAL ADMISSION PROCEDURE

Students seeking admission to Fairmont State University must be of the age of compulsory attendance in the state of West Virginia and file an application for admission. Application and supporting credentials must be on file at least two weeks prior to the opening of a semester or term. All credentials submitted in support of an application for admission become the property of the University and will not be returned to the student. Any student admitted upon the basis of false credentials will be subject to immediate dismissal from the University.

The application for admission must specify the student's desired degree or program objective. Admission to Fairmont State University does not guarantee admission to specific programs, which may be restricted due to limitations of staff, physical facilities, and space available for experiential training. The standards and procedures for admission to limited-enrollment programs are presented later in this section.

Students who fail to register during the semester or term for which they have been admitted, must file another application in order to gain admission at a later date.

REQUIRED FORMS AND CREDENTIALS

All students applying for admission to Fairmont State University degree programs are required to complete and submit the following forms and credentials:

- 1) Application for Admission and non-refundable application fee
- 2) Official high school transcript sent by high school or high school equivalency diploma (not required for transfer students having a 2.0 grade point average and at least 24 hours of completed coursework)

- 3) Official ACT or SAT scores (not required for students who graduated high school more than 5 years prior to enrollment term or for transfer students having a 2.0 average and at least 24 hours of completed coursework)
- 4) Transcript of home schooled students to include classes taken, credit hours and grades earned, graduation date and signature of the home school provider (may be submitted in lieu of a high school equivalency transcript, however the high school equivalency transcript may be required for financial aid and scholarships)
- 5) Official college transcripts, if applicable
- 6) Immunization Records including measles, mumps, & rubella (MMR)(if born after January 1, 1957)
- 7) Permanent Resident Card, if applicable

THE AMERICAN COLLEGE TEST/SCHOLASTIC APTITUDE TEST

Fairmont State University requires the American College Test (ACT) or Scholastic Aptitude Test (SAT) of all applicants unless you have graduated high school or received a high school equivalency transcript more than five years prior to seeking admission. ACT or SAT scores are used to determine student placement in English and mathematics courses, for scholarships and loans, and for academic advising purposes. High school students are encouraged to take the test beginning in their junior year. For information concerning registration and test dates for the ACT National Exam, please visit the official ACT website, www.act.org. Students seeking admission to the University, who have missed the national testing date(s) may take the residual ACT (Contact Enrollment Services for additional information).

IMMUNIZATION REQUIREMENT

All freshman and transfer students who were born after January 1, 1957, are required to provide proof of immunity to measles, mumps and rubella. Students are requested to provide proof of immunity on or before the date of enrollment. Meningococcal vaccine is strongly recommended. Other immunizations recommended include: Polio Series, Tetanus-Diphtheria-Pertussis (Td and aP, or Tdap within the past 5 years), Hepatitis A Vaccine, Hepatitis B Series, Varicella Vaccine (or history of chicken pox), and an annual Influenza Vaccine.

BACHELOR'S DEGREE PROGRAMS ADMISSION REQUIREMENTS

Admission to four-year bachelor's degree programs is open to graduates of approved high schools who have a 2.0 high school GPA (or received a high school equivalency transcript) and a minimum composite score of 18 on the ACT or 870 on the SAT (combination of Critical Reading and Math scores if test was taken prior to March 2016) or a 950 SAT (Total score on tests taken March 2016 and after). Students with at least a 3.0 high school GPA and SAT or ACT composite test scores will be admitted regardless of the test scores. Applicants must also satisfy the following minimum high school unit requirements.

REQUIRED UNITS (Years)

- 4 English (including courses in grammar, composition, and literature)
- 3 Social Studies (including U.S. studies/history)
- 4 Mathematics (three units must be Algebra I and higher or Math 1 or higher; Traditional Math for seniors will also be accepted. Courses designed as "support course", such as Math I Lab or Math I Support, that provide extra instructional time but no additional content shall not be acceptable as meeting the required 4 mathematic course core requirements.
- 3 Science (all courses to be college preparatory laboratory science, preferably including units from biology, chemistry and physics)
- 1 Arts
- 2 World Language (two units of the same world language; sign language is also acceptable)

Fairmont State University may admit by exception students who do not meet the basic admissions standards.

STUDENTS SEEKING A SECOND BACHELOR'S DEGREE

Students who have completed a baccalaureate degree from an accredited institution may pursue another degree as a postgraduate student. In order to be admitted, the student must submit an application and all college transcripts. General Studies, Major, and Minor requirements will be reviewed by the appropriate departments to determine what additional courses must be completed. While credit

for the previously earned baccalaureate degree will be posted on the FSU transcript, no individual courses will be translated.

ADMISSION TO TEACHER EDUCATION

Admission to Teacher Education is selective. Please refer to the School of Education "Program of Study" in the catalog for requirements.

ADMISSION TO ASSOCIATE DEGREE IN NURSING

The ASN program is a selective admission program. Applications are accepted on a rolling basis for the academic year. Students must first apply and be accepted into FSU. Additional documents needed to be considered for admission to the nursing program includes TEAS scores and, as applicable, an LPN transcript and LPN license verification. See the website for detailed information.

NON DEGREE SEEKING ADMISSION REQUIREMENTS

NON DEGREE-SEEKING (Nonmatriculant)

Admission to Fairmont State University as a non-degree seeking or nonmatriculant student is open to anyone who has completed fewer than 15 semester hours cumulative at any college or university or high school graduates who have not completed any semester hours. The student must be a high school graduate or a recipient of a high school equivalency diploma. Admission is intended for students registering for occasional college courses with no degree objective. Students may complete up to a cumulative total of 15 hours of college credit. Students must submit the following:

- 1) Application for admission
- 2) Official college transcript(s)
- 3) Official home school transcript, high school transcript sent by high school or high school equivalency diploma, if you have not attended college.
(exceptions may be made on a case-by-case basis)

A student who has completed 15 hours of regular college credit is required to apply for admission to Fairmont State University for further study and meet all the requirements for admission for a specific degree or certificate objective.

HIGH SCHOOL STUDENTS

Outstanding high school students may be admitted as non-degree seeking students, either in the summer following completion of the junior year in high school or during the senior year in high school. No more than 15 hours may be earned before admission as a regular student. In addition a student must meet the following criteria:

- 1) Application for admission

- 2) Letter of certification from principal granting permission for student to take classes
- 3) Official high school transcript with 3.0 GPA
- 4) Permission letter from parent

TRANSIENT STUDENTS

- 1) Application for admission
- 2) Course approval form from home institution granting permission to take transferable class(es) or an official college transcript with at least a 2.0 GPA

INTERNATIONAL STUDENTS

Admission file must be complete six weeks prior to the start of the semester. Upon acceptance, information will be entered into SEVIS and an I-20 will be issued for application of F1 Visa. Required application forms and credentials include:

- 1) Application for admission
- 2) Must have a 2.0 overall grade point average for any high school or college work.
- 3) Official English proficiency scores (TOEFL Internet Based of 61 or IELTS of 6.0) if your native language is not English. Online English courses cannot be accepted in place of these scores.
- 4) Proof of financial support for first academic year
- 5) Color copy of Passport
- 6) Original or certified copies of all official academic records/transcripts. Certified documents must be notarized or attested by the education institution, the Ministry of Education of the country, or WES evaluation agency. Not required for transfer students having a 2.0 grade point average and at least 24 hours of completed coursework.
- 7) All undergraduate students who have attended high school, colleges or universities outside the United States will need to use World Education Services (WES) to complete the credential evaluation of all academic work completed. Transfer applicants should request a "course-by-course" International Credential Advantage Package (ICAP). Freshman applicants should request a "document-by-document" ICAP. ICAP evaluations include WES certified copies of official documents.
- 8) Transfer eligibility form, if applicable
- 9) Proof of immunization (measles, mumps, rubella) MMR
- 10) Proof of health insurance
- 11) Housing (if applicable)

RETURNING STUDENTS

Students who have interrupted their schooling for one semester (not including summer term) must reapply for admission. Any previous holds must be removed before

readmission can occur. Students who have attended another institution during this absence are considered to be transfer students and must comply with the requirements listed below.

TRANSFER STUDENTS

Any applicant for admission to Fairmont State University who has attended another collegiate institution will be classified as a transfer student. Every effort will be made to allow credit earned at other accredited colleges and universities to count towards a degree at FSU. Transfer students must meet the previously stated admission requirements of Fairmont State University. They must provide evidence of good standing at the institution last attended and must have maintained a minimum 2.0 GPA.

Credits and grades earned at any accredited college or university shall be transferable to Fairmont State University.

Students transferring fewer than 24 semester hours must provide an official copy of their high school transcript/home school or high school equivalency transcript, official ACT or SAT scores (if the student has graduated from high school less than 5 years prior to the enrollment term) and official college transcript(s).

TRANSFERRING CORE COURSEWORK

According to Series 17, Policy Regarding the Transferability of Credits and Grades at the Undergraduate Level, students who transfer from one state college or university to another may transfer core coursework that will count toward fulfillment of general studies requirements at the receiving institutions.

Under the terms of the agreement, a student may transfer up to thirty-five credit hours of undergraduate coursework in the areas of English composition, communications and literature, fine arts appreciation, mathematics, natural science, and social science as general studies credits. Copies of the agreement are available in the Enrollment Services Center.

The following is a list of General Studies Requirements that may be fulfilled by comparable coursework at another institution. All other General Studies Requirements must be completed at FSU.

English Composition - 6 hours

ENGL	1101	WRITTEN ENGLISH I.....	3
ENGL	1102	WRITTEN ENGLISH II.....	3

Communication and Literature - 6 hours

COMM	2200	INTRO. TO HUMAN COMMUNICATION	3
ENGL	2220	LITERATURE OF THE WESTERN WORLD I.....	3
ENGL	2221	LITERATURE OF THE WESTERN WORLD II.....	3
ENGL	2230	INTRODUCTION TO LITERATURE I.....	3
ENGL	2231	INTRODUCTION TO LITERATURE II.....	3
ENGL	3391	THE SHORT STORY	3

Fine Arts Appreciation – 3 hours

ART	1120	ART APPRECIATION	3
INTR	1120	EXPERIENCING THE ARTS	3
MUSI	1120	MUSIC APPRECIATION	3
THEA	1120	THEATRE APPRECIATION	3

Mathematics - 3-4 hours

MATH	1507 OR 1407	FUNDAMENTAL CONCEPTS OF MATHEMATICS	3-4
MATH	1530 OR 1430	COLLEGE ALGEBRA.....	3-4
MATH	1540	TRIGONOMETRY AND ELEMENTARY FUNCTIONS.....	4
MATH	2501	CALCULUS I	4

Natural Science - 8-10 hours

BIOL	1105	BIOLOGICAL PRINCIPLES I.....	4
BIOL	1106	BIOLOGICAL PRINCIPLES II.....	4
CHEM	1101	GENERAL CHEMISTRY.....	4
CHEM	1102	GENERAL CHEMISTRY II.....	4
CHEM	1105	CHEMICAL PRINCIPLES I.....	5
PHYS	1101	INTRODUCTION TO PHYSICS I.....	4
PHYS	1102	INTRODUCTION TO PHYSICS II.....	4
PHYS	1105	PRINCIPLES OF PHYSICS I.....	4
PHYS	1106	PRINCIPLES OF PHYSICS II.....	4
GEOL	1101	GENERAL GEOLOGY	4
GEOL	1102	HISTORICAL GEOLOGY	4

Social Science - 9 hours

BSBA	2200	ECONOMICS	3
BSBA	2211	PRINCIPLES OF MACROECONOMICS.....	3
HIST	1107	U.S. HISTORY I.....	3
HIST	1108	U.S. HISTORY II.....	3
HIST	2211	HISTORY OF CIVILIZATION I.....	3
HIST	2212	HISTORY OF CIVILIZATION II.....	3
HIST	2213	HISTORY OF CIVILIZATION III.....	3
POLI	1103	AMERICAN GOVERNMENT.....	3
POLI	2200	INTRODUCTION TO POLITICAL SCIENCE.....	3
PSYC	1101	INTRODUCTION TO PSYCHOLOGY.....	3
SOCY	1110	INTRODUCTION TO SOCIOLOGY.....	3

CREDIT FROM A JUNIOR OR COMMUNITY COLLEGE

The maximum credit accepted from a Junior or Community College accredited by the North Central Association of Colleges and Schools or other regional accrediting association will not exceed 72 semester hours.

ADMISSION TO COLLEGE LEVEL ENGLISH AND MATH COURSES

Fairmont State University has adopted the following requirements for students before they are permitted to enroll in college-level mathematics and English courses:

ENGLISH

All students may enroll in English 1101. However, students must also enroll in the corresponding section of ENGL 0098 (see note below) if they fail to earn at least one of the minimum scores prescribed below for the following tests:

- A score of 18 or above on the English section of the ACT.
- A score of 500 or above on the evidence-based reading and writing portion of the redesigned SAT.
- A score of 5 or higher on the WritePlacer.
- An achievement level score of Level 3 on the English/language arts portion of the statewide eleventh grade student assessment, the West Virginia General Summative Assessment.

MATHEMATICS

Students may not enroll in a mathematics course unless the minimum score prescribed below is earned on at least one of the following tests:

- A score of 19 or above on the mathematics section of the ACT.
- A score of 460 or above on the quantitative portion of the SAT-1.
- A score of 500 or above on the math section of the new SAT effective March 2016.
- An achievement level score of Level 3 on the mathematics portion of the statewide eleventh grade student assessment, the West Virginia General Summative Assessment.
- A scaled score of 59 on the pre-algebra test and a scaled score of 36 on the algebra test of the COMPASS.
- A scaled score of 85 on the arithmetic test for majors requiring quantitative reasoning courses or a scaled score of 76 on the elementary algebra test for majors requiring college algebra or a scaled score of 40 on the college-level math test of the College Board's ACCUPLACER Testing System.

Any student that does not meet the minimum test score pre-requisites will be required to enroll in a course with integrated academic support.

Math Support Courses include:

MATH 1400 Foundations of Algebra 4 credit hours. This course is designed for students who need MATH 1430: College Algebra with Support or MATH 1510: Applied Technical Math I, but do not have the minimum required MATH ACT score of 19 or equivalent. PR: Admission to FSU. There are no minimum test score requirements for this course.

MATH 1407 Fundamental Concepts of Mathematics with Support 4 credit hours. This course fulfills the same requirements as MATH 1507: Fundamental Concepts of Mathematics and is intended for students who do not meet the pre-requisites for MATH 1507. This introductory survey course is specifically designed to fulfill General Studies requirements for quantitative literacy. PR: Admission into FSU. There are no minimum test score requirements for this course.

MATH 1430 College Algebra with Support 4 credit hours. This course fulfills the same requirements as MATH 1530: College Algebra and is intended for students who do not meet the pre-requisites for MATH 1530. This course meets for five hours each week. PR: MATH ACT 19-20 (or equivalent) or MATH 1011 with a "C" or better or MATH 1400 with a "C" or better.

The college offers the ACCUPLACER tests, designed by CollegeBoard, free of charge to students who enter with low ACT/SAT scores. These tests are taken on the computer and are multiple-choice and untimed. The ACCUPLACER test may be taken up to two times per semester. A ACCUPLACER score is valid for up to two years after the test date. For more information on ACCUPLACER tests, contact the FSU Advising Center.

ADVANCED STANDING

Based on the high school record and performance on the ACT or SAT, Fairmont State University will determine eligibility for advanced standing and credit in English and foreign language as follows:

English: Students may receive three hours of college credit in ENGL 1101 and may enroll in ENGL 1102 if they present four units of high school English with no semester grade of less than a "B" and a standard score of 25 or higher on the English section of the ACT or 640 on the evidence-based reading and writing section of the redesigned SAT.

Foreign Language: Students who present one or more units of high school French or Spanish may enroll in FREN 1102 or SPAN 1102. Students who present two or more units of high school French or Spanish may enroll in FREN 2201 or SPAN 2201.

French or Spanish minor: Students electing a minor in French or Spanish may satisfy the elementary level requirement, FREN 1101 and 1102, or SPAN 1101 and 1102, by presenting two or more units of high school French or Spanish. These hours will not be recorded as college credit but will fulfill the requirement for the first six hours of the minor.

Students will not be awarded multiple credit, standing or GPA based on duplicated advanced placement scores, tests or transfer work.

ADVANCED PLACEMENT EXAMINATION (AP)

Fairmont State University recognizes certain examinations of the College Board Advanced Placement Program. Students who participate in the AP program and wish to have their scores evaluated for credit should have their scores sent to Fairmont State University. The AP examinations are prepared by the College Board, and the papers are graded by readers of the Educational Testing Service, Princeton, NJ 08540. Students cannot receive credit for a score below 3 on any exam. Students who do receive credit will be assigned the grade of CR, which is not calculated into the GPA.

Students will not be awarded multiple credit, standing or GPA based on duplicated advanced placement scores, tests or transfer work.

Examination	Minimum Score	Credit Hours	Course Equivalent
Art (Studio)			
Studio Art - Drawing	3	3	Elective
Studio Art - 2 Design	3	3	Elective
Studio Art - 3 Design	3	3	Elective
Art History	3	3	Elective
Biology	3	4	SCIE 1100
Biology	4	8	BIOL 1105 & 1106
Chemistry	3	8	CHEM 1101-1102
Classics			
Latin: Virgil	3	3	Not Offered at FSU
Computer Science			
Computer Science A	3	3	Elective
Economics			
Macroeconomics	3	3	BSBA 2211
Microeconomics	3	3	BSBA 2212
English			
English Lang. & Composition	3	3	ENGL 1101
English Composition & Lit	3	3	ENGL 2220, 2230 or 2231

Examination	Minimum Score	Credit Hours	Course Equivalent
Environmental Science	3	4	Elective
Foreign Language			
Chinese Lang. & Culture	3	6	Not Offered at FSU
French Language	3	6	FREN 1101, 1102
German Language	3	6	Elective
Japanese Lang. & Culture	3	6	Not Offered at FSU
Spanish Language	3	6	SPAN 1101, 1102
Spanish Literature	3	6	SPAN Elective
Geography			
Human Geography	3	3	GEOG 2210
Government and Politics			
United States	3	3	POLI 1103
Comparative	3	3	POLI 2200
History			
United States	3	6	HIST 1107, 1108
European	3	6	HIST Elective
World	3	6	HIST 2211, 2212
Mathematics			
Calculus AB	3	4	MATH 2501
Calculus BC	3	4	MATH 2501
Calculus BC	4	4	MATH 2501 & MATH 2502
Statistics	3	3	PSYC 2240 or BSBA 3310 or SOCY 2240 or POLI 2240 or MATH 1550 or PSYC 2240
Music			
Theory	3	3	MUSI 1108(2 hr)
Physics			
Physics 1	3	4	PHYS 1101
Physics 2	3	4	PHYS 1102
Physics C Mechanics	3	5	PHYS 1105
Physics C Electricity & Magnetism	3	5	PHYS 1106
Psychology			
Psychology	3	3	PSYC 1101

COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)

The College Level Examination Program (CLEP) provides students with the opportunity to demonstrate college-level achievement through a program of exams in undergraduate college courses. Students can reduce their costs in time and money by successfully completing CLEP tests for credit. The CLEP exams are prepared by the College Board and administered by Pierpont Community & Technical College. Students must achieve a minimum score of 50 to receive college credit. For additional information, contact the Center for Workforce Education at (304) 368-7254 or (304) 367-4920.

Students will not be awarded multiple credit, standing or GPA based on duplicated advanced placement scores, tests or transfer work.

CLEP Examinations Accepted By FSU

CLEP Examination	FSU Course	Credit
Business		
Prin. of Macroeconomics	BSBA 2211	3
Prin. of Microeconomics	BSBA 2212	3
Prin. of Marketing	BSBA 2204	3
Prin. of Accounting	BSBA 2201/2202	6
Introductory Business Law	BSBA 3306	3
Prin. of Management	BSBA 2209	3

Chemistry	
Chemistry.....	CHEM 1101/1102.....8
Composition/Humanities	
College Composition.....	ENGL 1101.....3
Humanities.....	ART 1120.....3
Sociology	
Introduction to Sociology.....	SOCY 1110.....3
History	
History of U.S. I.....	HIST 1107.....3
History of U.S. II.....	HIST 1108.....3
Western Civilization I.....	HIST 2211.....3
Western Civilization II.....	HIST 2212.....3
Language	
French.....	FREN 1101/1102.....6
Spanish.....	SPAN 1101/1102.....6
Math	
College Algebra.....	MATH 1530.....3
College Algebra - Trig.....	MATH 1530/1540.....3
College Math.....	MATH 1507.....3
Political Science	
American Government.....	POLI 1103.....3
Psychology	
Introduction to Psychology.....	PSYC 1101.....3

SPECIAL EXAMINATIONS FOR COURSE CREDIT

Students may earn course credit by special examination. To apply for permission for such an examination, applicants must be enrolled in the University or must have completed one semester or summer session in Fairmont State University. Applicants must first schedule an interview with the College or School Dean or department representative, who will evaluate the student's background, experience, and qualifications to establish eligibility and give permission to take the examination. In order to gain college credit by special examination, students must demonstrate better than average proficiency on the examination, as determined by the examiner. Examinations will not be given for college courses in which students have previously received a grade other than "W."

Applicants must pay a fee of \$22.00 per semester credit hour for each special examination. Applications for credit may be obtained from the Academic School or Department. Please refer to the online Campus Directory for specific locations. Payment must be made in the Turley Student Services Center after the College/School Dean or department representative approves eligibility and before taking the examination. No money will be refunded if any examination is failed. No examination may be repeated.

Students will not be awarded multiple credit, standing or GPA based on duplicated advanced placement scores, tests or transfer work.

ORIENTATION

Orientation programs occur in the months prior to each academic semester. Each newly admitted student will automatically receive an invitation by mail, which will offer instruction on how to RSVP for the appropriate program. Students attending Orientation can expect to meet with an advisor and schedule classes. There will be an opportunity to address any remaining issues with areas such as Financial Aid and Housing. Students can obtain their photo

ID card if they bring state issued government ID. For more information, please visit the Orientation website www.fairmontstate.edu/admit/orientation or, reach out via email to Orientation@fairmontstate.edu.

GRADUATE STUDIES

Graduate studies at Fairmont State University are designed to give students advanced knowledge in a special field of study, higher levels of professional competence, an understanding of and respect for scholarly research and a sophisticated knowledge of the techniques of continued, lifelong intellectual growth. These goals are achieved through coherent, orderly programs of study, investigation and professionally mentored practical experiences that are carefully planned by each individual student in consultation with his or her graduate faculty adviser.

Fairmont State University currently offers the following graduate degrees:

- Master of Education (M.Ed.), with concentrations in Digital Media, New Literacies and Learning; Exercise Science, Fitness and Wellness; Professional Studies; Reading; Special Education;
- Master of Arts in Teaching (M.A.T.);
- Master of Business Administration (M.B.A.);
- Master of Science in Criminal Justice (M.S.C.J.);
- Master of Architecture (M.Arch)

Choosing to pursue a Master's degree program at Fairmont State University represents a commitment to excellence, personal growth, and lifelong learning. Our graduate programs are committed to a student-centered learning environment that emphasizes concrete experiences, intellectual discourse, and critical reflection. FSU is small enough to allow each graduate student opportunities for interaction with fellow students and distinguished faculty members, yet large enough to provide challenging and diverse areas of study. To better serve graduate students, the university schedules classes at times designed to meet the scheduling needs of part-time as well as full-time students.

If you are interested in learning more about our program or obtaining a specific graduate degree, please consult our web site at <http://www.fairmontstate.edu/graduatestudies> or contact the Office of Graduate Studies at (304) 367-4098 or by email at gradstudies@fairmontstate.edu

GRADUATE TEST SCORES

GMAT, GRE, or another approved graduate aptitude test, is required for students to apply to most graduate programs at Fairmont State University. The test results must be submitted as part of a completed graduate studies application. For more information regarding GMAT testing, please visit <http://www.mba.com/us>. For more information regarding GRE testing, please visit <http://www.ets.org/gre/>.