

## **How to view your Student Pay Information On-Line**

### **LOGIN PROCEDURE:**

- ❖ Fairmont State University or Pierpont C&TC home page:  
[www.fairmontstate.edu](http://www.fairmontstate.edu) or [www.pierpont.edu](http://www.pierpont.edu) - Click on “Felix”
- ❖ Secure area login requires your UCA username and password
- ❖ Click on “Employee Services”
- ❖ Click on “Pay Information”
- ❖ Click on “WV State Auditor”
- ❖ Click on “Employee E-Pay Stub”
- ❖ Click on the selected “Pay Date”

### **Need assistance?**

Contact the Payroll Office – Room 324, Hardway Building  
Sherry Baldwin ... ext. 4652  
Cinda Ewing ... ext. 4818