

**TIME SHEET AND PAY SCHEDULE  
FALL/SPRING  
2009-2010**

**Time Sheets Due In The Payroll Office  
Room 324 Hardway Building  
On The Following Dates:**

<b>Work Period</b>	<b>Due Date</b>	<b>Pay Date*</b>
August 16-31, 2009	September 1, 2009	September 15, 2009
September 1-15, 2009	September 16, 2009	September 30, 2009
September 16-30, 2009	October 1, 2009	October 16, 2009
October 1-15, 2009	October 16, 2009	October 30, 2009
October 16-31, 2009	November 2, 2009	November 13, 2009
November 1-15, 2009	November 16, 2009	November 30, 2009
November 16-30, 2009	December 1, 2009	December 16, 2009
December 1-15, 2009	December 16, 2009	December 31, 2009
December 16-31, 2009	January 1, 2010	January 15, 2010

**Closed for holidays December 24, 2009 through January 1, 2010**

January 1-15, 2010	January 18, 2010	January 29, 2010
January 16-31, 2010	February 1, 2010	February 15, 2010
February 1-15, 2010	February 12, 2010	February 26, 2010
February 16-28, 2010	March 1, 2010	March 16, 2010
March 1-15, 2010	March 16, 2010	March 31, 2010
March 16-31, 2010	April 1, 2010	April 15, 2010
April 1-15, 2010	April 16, 2010	April 30, 2010
April 16-30, 2010	May 3, 2010	May 14, 2010
May 1-15, 2010	May 17, 2010	May 31, 2010

\*Pay dates are tentative and may be subject to change.

Fall/Spring work assignments end May 14, 2010.

Students currently working who are interested in applying for summer employment at Fairmont State must see Ann Lester, Room 202A HB, for eligibility and availability of Federal College Work-Study funding. Students currently working from Auxiliary funds should contact their Student Hiring Manager regarding the availability of summer departmental funding.