

**TIME SHEET AND PAY SCHEDULE
FALL/SPRING
2008-2009**

**Time Sheets Due In The Payroll Office
Room 324 Hardway Building
On The Following Dates:**

Work Period	Due Date	Pay Date*
August 16-31, 2008	September 2, 2008	September 15, 2008
September 1-15, 2008	September 16, 2008	September 30, 2008
September 16-30, 2008	October 1, 2008	October 16, 2008
October 1-15, 2008	October 16, 2008	October 31, 2008
October 16-31, 2008	November 3, 2008	November 14, 2008
November 1-15, 2008	November 17, 2008	November 26, 2008
November 16-30, 2008	December 1, 2008	December 16, 2008
December 1-15, 2008	December 16, 2008	December 31, 2008
December 16-31, 2008	January 2, 2009	January 16, 2009

Closed for holidays December 24, 2008 through January 1, 2009

January 1-15, 2009	January 16, 2009	January 30, 2009
January 16-31, 2009	February 2, 2009	February 13, 2009
February 1-15, 2009	February 16, 2009	February 27, 2009
February 16-28, 2009	March 2, 2009	March 16, 2009
March 1-15, 2009	March 16, 2009	March 31, 2009
March 16-31, 2009	April 1, 2009	April 15, 2009
April 1-15, 2009	April 16, 2009	April 30, 2009
April 16-30, 2009	May 1, 2009	May 15, 2009
May 1-15, 2009	May 18, 2009	May 29, 2009

*Pay dates are tentative and may be subject to change.

Fall/Spring work assignments end May 15, 2009.

Students currently working who are interested in applying for summer employment at Fairmont State must see Ann Lester, Room 202A HB, for eligibility and availability of Federal College Work-Study funding. Students currently working from Auxiliary funds should contact their Student Hiring Manager regarding the availability of summer departmental funding.