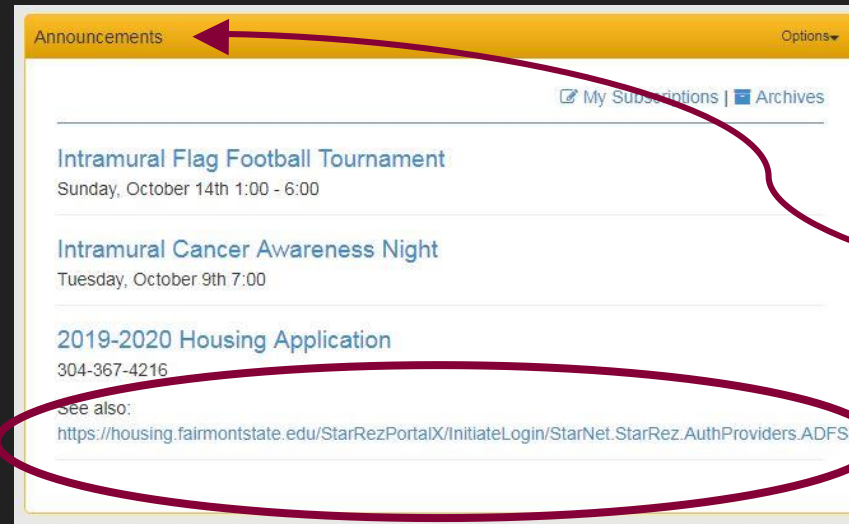




HOUSING APPLICATION GUIDE

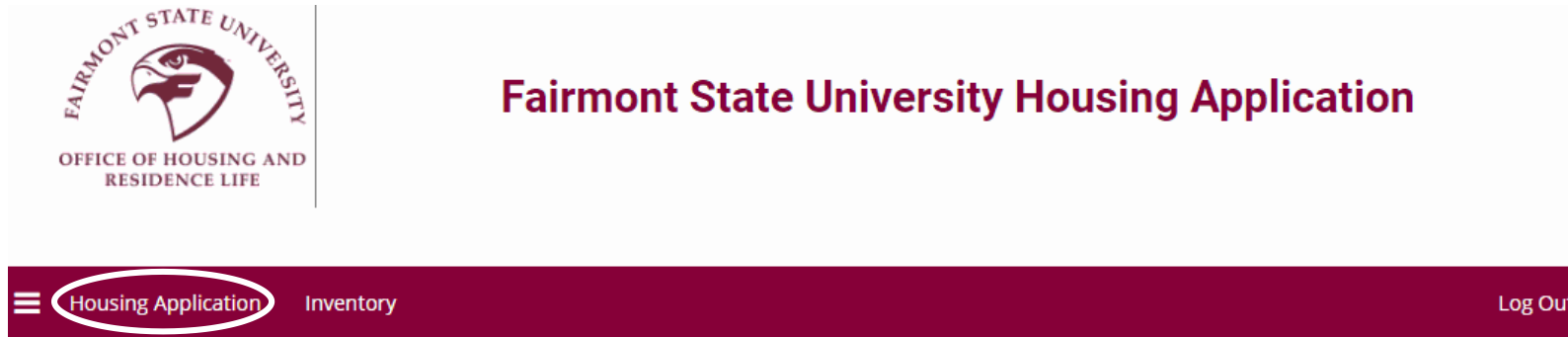
HOW TO GET TO THE APPLICATION



- Log into your myFairmontState account
- Scroll down to “Announcements” and click on the link below “2019-2020 Housing Application”
- On the next page, sign in with your UCA@students and password
- You **CANNOT** access the application by clicking on the house icon

START PAGE

Click “Housing Application” to begin.



Welcome to the Housing Application

Profile Summary

Freddie Falcon

ffalcon@students.fairmontstate.edu

Classification: Sophomore

Screen name for roommate search: Freddie Falcon

Hi Freddie!

Welcome to Housing and Residence Life's Application Portal. This site will be utilized to coordinate your housing plans for the upcoming year. Please check periodically for updates or to complete additional steps. Click "Housing Application" in the above bar to begin the application process.

Living On Campus:

Complete the application for the upcoming academic year.

A \$200 deposit will be required in order to complete the application.

Apply early for the best chance of placement in your preferred building.



Fairmont State University Housing Application

Term Selector

Please select a term below to start or continue with your application.

Academic Year 2019-2020	APPLY
Spring Semester 2019	APPLY

Contact Us
ResLife@fairmontstate.edu

TERM SELECTOR

Select which term you would like to apply for on this page by clicking “Apply”

If you currently live on campus, please do not fill out the Spring 2019 application

INTRODUCTION

Welcome

Please read this contract carefully. This is legally binding for an entire academic year.


Welcome to Housing at Fairmont State University! We have five different residential options for you to choose from. You will need to follow all steps within the application process and pay your \$200 deposit through this online portal. A receipt will be generated automatically at the time your payment is approved. Your application is not considered complete until we receive your application and deposit!



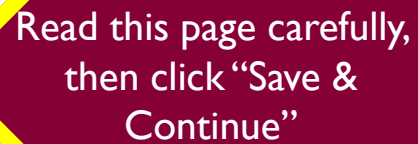
SCROLL
DOWN

Cancellation Policy for New Students:

A deposit of two hundred (\$200) dollars is to accompany this application and lease to reserve a space in our residence halls. Both parent and student must sign the lease if the student is under age 18. If your plans to attend the institution for the Fall semester change, written notification of cancellation must be received by the Residence Life Office prior to May 31st. For the Spring semester, written notification of cancellation must be received by the Residence Life Office prior to November 30th. Please refer to items one (1) and two (2) in the Residence Hall Terms and Conditions for cancellation and release expectations. Failure to notify this office by the appropriate date will result in forfeiture of the deposit. No deposit refunds will be granted for cancellations received after the above dates. Deposits will not be refunded for any type of release. (Exception: Should the applicant be denied admittance to the institution, a full deposit refund will be made.)



SAVE & CONTINUE



Read this page carefully,
then click "Save &
Continue"

Personal and Contact Details

Review the contact information listed below for accuracy. This information will be utilized by Residence Life for official communication purposes. If you need to edit any of your contact information, you can do so via your FELiX account.

First Name:

Freddie

Preferred Name:

Freddie Falcon

Last Name:

Falcon

Preferred Gender:

Male

If your Missing Person information is different from your Emergency Contact, please enter the information below.

Contact Name:

Mama Falcon

Relationship:

Mother

Phone:

304-123-4567

Cell Phone:

304-123-4567

If you need a housing or meal plan accomodation, including that which may be caused by an allergy, please select "yes" in the drop down box below.

Special Accommodation:

No

Have you ever been convicted of a felony, and/ or are you a registered sex offender?

Felony Conviction:

No

Registered Sex Offender:

No

PERSONAL DETAILS

Fill out every field on this page then click “Save & Continue”

SAVE & CONTINUE

Please note that if you need a medical accommodation, you will need to select “yes” here to be redirected to another page.

ACCOMMODATION DETAILS

Accommodation Details

Special Accomodation Request 1:

Special Accomodation Request 2:

Special Accomodation Request 3:

Special Accomodation Request Details:

Permanent/Reccuring Condition:

You will only see this page if you have requested an accommodation.

Use the dropdown lists to select what accommodation(s) you need.

If necessary, write other information in the text box.

Read the agreement carefully and sign it using your student ID number (F00#####).

Click “Save & Continue” when finished.

GradGuard College Renter's Insurance

As noted in your housing contract, Fairmont State University assumes no responsibility and provides no insurance or financial protection for student's personal property. By not carrying protection while on campus, you understand that you are fully responsible for your personal property and any damages you cause while living on campus.

All campus residents are eligible to protect their belongings through GradGuard's exclusive student endorsed renter's insurance program. For about \$13 per month, you will receive protection in the case your property is stolen or damaged.



Theft & Fire Protection
For your laptop, bicycle, cell phone, etc.



Homeowners Insurance Alternative
No credit checks and a lower deductible.



Liability Protection
Coverage if you accidentally damage your place of residence.



Worldwide Protection
Whether you're in the library or on spring break.



Convenient monthly payment plan
Made even more affordable in automatic monthly payments.



Low Deductible
Choose a deductible as low as \$100

Please click on the "Continue to Step 2" button to learn more and indicate your renter's insurance preference.

Fairmont State University strongly recommends renter's insurance and is not compensated for providing this student benefit. Renters Insurance is underwritten by Markel American Insurance Company, Waukesha, WI. The advertised product is not available in AK, CT, FL, and RI. Other program options are available for these states. Claims and coverage subject to policy, language, limits and exclusions.

CONTINUE TO STEP 2



GRAD GUARD I

Read this page to understand why you should have renter's insurance when you live on campus. When you click "Continue to Step 2" you will be directed to another Grad Guard page where you can either sign up for renter's insurance (recommended) or decline it.

GRAD GUARD 2 & 3

Property Coverage:
\$10,000

Liability Coverage:
\$50,000

Deductible:
\$100

Coverage Start Date:
Aug 8, 2019

Estimated Monthly Payment: **\$12.52**

Bill Me Later From GradGuard

We will follow up with you closer to your coverage start date to get your policy squared away. Just give us some quick details and we'll be in touch.

First Name

Freddie

Last Name

Falcon

Contact Email

ffalcon @students.fairmontstate.ec

Contact Phone

Coverage Start Date

08/08/19

Class

Select

☐ I would also like to be reminded by text message*

*Message & data rates may apply.

INCLUDE A PARENT/GUARDIAN (OPTIONAL)



CONTACT ME LATER TO PURCHASE MY POLICY



DECLINE AND ACCEPT FINANCIAL RESPONSIBILITY FOR MY BELONGINGS

SAVE AND CONTINUE WITH YOUR HOUSING APPLICATION

Select one of these options to be redirected back to the housing application

then click here to continue

If you decline the renter's insurance, you accept financial responsibility for your belongings

Tell Us About Yourself

Lifestyle questions help us learn about you and your expectations regarding living on campus. They also help with roommate matching.

Answer all of the following questions to help identify your preferred roommate match.

Personal Information

Are you a new college student?:

No

Do you smoke, vape, or use tobacco in any form?:

Fairmont State University is a tobacco and smoke-free campus. While smoking is prohibited on campus, some students may be allergic or sensitive to smoke that another student may carry on their clothes after smoking off campus. While most people automatically think of cigarettes, please consider other means of smoking such as hookahs, cigars, vaping, electronic cigarettes, etc. as you answer this question about how often you smoke.

No

Do you wear cologne or perfume?:

Yes

Do you have experience sharing a room and/ or look forward to having a roommate?:

Yes

I value my religious beliefs and those of others.:

Yes

I am from a city with more than 20,000 residents.:

Yes

TELL US ABOUT YOURSELF

Read each item and select “yes” or “no” from the dropdown list.

Your answers help us match you with potential roommates and avoid roommates that may not be a good fit for you.

All items on this page are required.

Click “Save and Continue” when finished

SAVE & CONTINUE

LIVING LEARNING COMMUNITIES

Living Learning Community Preferences

Please indicate your interest in living in a Living Learning Community. Placement in a Living Learning Community is not guaranteed and is based on prerequisites.

You must select at least one preference. If you are not interested in joining a Living Learning Community, please select, "I am not interested in a Learning Community."

1

ADD

Order	Preference	Delete
1	<div>---Please Select---</div> <div>---Please Select---</div> <div>Honors</div> <div>I am not interested in a learning community</div> <div>National Security & Intelligence Political Science</div>	<div>2</div> <div>OK</div> <div>CANCEL</div>

The limit for the number of preferences for this application has been reached.

Please select at least 1 preferences.

Honor's Program: The Honor's program has a living-learning community that is very active on campus. Please contact the Director of the Honor's program, Dr. Baker, jrobert.baker@fairmontstate.edu, for placement in Prichard Hall. *New Honor's students should indicate their preference for the Honor's learning communities and talk to Dr. Baker to be housed within Honor's housing.*

Honor's students may live in any residence hall and are NOT limited to living in Prichard Hall.

National Security & Intelligence | Political Science The NSI | Poli Sci living-learning community is for students who are majoring in these fields. These students will be housed on the 6th floor of Bryant Place.

Students with NSI and Political Science majors are NOT limited to living on the 6th floor of Bryant Place. *Students interested in the NSI/ Poli Sci LLC, need to select the option in the drop-down list and then contact our office at 304-367-4216 or ResLife@fairmontstate.edu to reserve a space on the 6th floor of Bryant Place*

3

SAVE & CONTINUE

To select which Living Learning Community you would like to join, click "Add" and select one from the dropdown list.

If you do not want to join either, please choose the "I am not interested..." option

Click "OK" then "Save & Continue" when finished

Gender Inclusive Housing Options

Fairmont State University recognizes that same-sex room assignments are not ideal or appropriate for all students. Gender Inclusive Housing seeks to provide an environment that is welcoming to all gender identities and is not limited to the traditional gender binary (male and female). Gender Inclusive Housing allows for students signing up for these areas to be permitted to have roommates and suitemates regardless of gender identity.

Any student who is eligible to live on campus is eligible to apply and live in Gender Inclusive Housing. Students will not be required to reveal their reasons for opting to live in Gender Inclusive Housing, although romantic relationships within the same living space are not permitted.

If you have specific questions about Gender Inclusive Housing, please reach out to the Office of Housing and Residence Life at 304-367-4216 or reslife@fairmontstate.edu.

Are you interested in Gender Inclusive Housing?:

If you select “no,” you will move on to the next page of the application after you click “Save & Continue”

SAVE & CONTINUE

I agree to the terms of the Gender Inclusive Housing Agreement:

Student Number Signature:

F00123456

Please share some additional information about yourself with us.

Preferred Pronouns:

He/ Him

Read the agreement carefully before signing

If you are no longer interested in Gender Inclusive Housing, please click on “Gender Inclusive Housing Options” at the top of the page. From there, change your answer to “No” then proceed with the application.

SAVE & CONTINUE

GENDER INCLUSIVE HOUSING

Read the page and select if you would like to gender inclusive housing from the dropdown list.

If you select “yes,” you will be directed to a gender inclusive housing agreement page. Please read this page carefully, sign with your student ID number (F00#####), and type out your preferred pronouns in the text box.

When complete, click “Save & Continue”

EXTENDED YEAR OR ACADEMIC YEAR HOUSING?

Are you interested in Extended Year Housing?

Extended Year Housing is for students who wish to stay during breaks and through the summer months. This contract runs from August 1st - July 15th.

The following room types include Extended Academic Year Housing:

- University Terrace Apartments (Single, Double, and Quadruple)
- University Terrace Semi-Suites
- Pence Hall Singles
- Pence Hall Doubles

Please note that only returning students may stay in University Terrace Apartments. University Terrace Semi-Suites, Pence Hall Singles, and Pence Hall Doubles are available in Academic Year Housing.

If you are not interested in Extended Year Housing, please select, "I would like an Academic Year Contract."

Contract Type

(Please Select) ▼

SAVE & CONTINUE

Choose if you would like extended or academic year housing.

Extended year housing means you can stay in your room over breaks and holidays.

Click "Save & Continue" when finished.

1

ADD PREFERENCE

Order	Preference	
1	Pence Hall Double	DELETE
2	Bryant Place Double	DELETE
3	Pence Hall Single	DELETE
4	<div>2</div> <div>---Please Select--- ---Please Select--- Bryant Place Single Morrow Hall Double Prichard Hall Double University Terrace West Semi-Suites</div> <div>3</div> <div>OK CANCEL</div>	

You can add 1 more preferences.

PREFERENCES

To choose your housing preferences, click “Add Preference,” select your preference from the dropdown list, then click “OK”

You must select at least 3 preferences.

Click “Save & Continue” when finished

CONTRACT

Read the housing contract carefully, then sign it using your student ID number (F00#####)

After signing, click “Save & Continue” to move forward with the application.

If you are under the age of 18, your parent or guardian must sign the contract for you. The next page will explain that in detail.

Fairmont State University
2019-2020
Academic Year Terms and Conditions

Please read the terms and conditions carefully and completely. This is a legally binding agreement between you and The Office of Housing and Residence Life.

1. Terms and Conditions
Resident will be defined as the student signing (or the student being signed for by a parent/legal guardian) this contract. Resident agrees to pay Fairmont State University the cost of room rent for the 2019-2020 academic year at the beginning of each academic semester. A deposit of \$200.00 is required to accompany this contract to reserve a space in the residence halls. This contract is for one academic year (August 16, 2019 – May 9, 2020). Resident understands Fairmont State University and Pierpont Community and Technical College have a requirement that all students must live on campus for four consecutive semesters. Resident must live on campus for four consecutive semesters unless Resident meets an exemption to the requirement (see below). Failure to pay all fees due will result in Resident being placed on financial hold, during which time transcripts or semester grades will not be released, and Resident will be prevented from registering for subsequent semesters until payment has been made. Resident may be evicted from the hall for non-payment.

Enter your student number below to sign your contract.

Student Number Signature:

SAVE & CONTINUE

IF YOU ARE UNDER 18, A PARENT OR GUARDIAN MUST SIGN YOUR CONTRACT FOR YOU

Didn't get the email?
Check your spam/ junk folder

Proxy Agreement

ADD

First Name	Last Name	Email	Relationship	Expiry Date	Completed Date

Proxy Form

Name First:

Name Last:

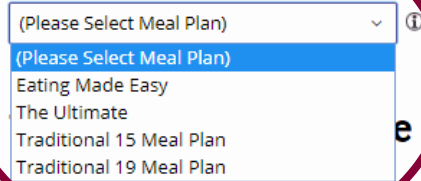
Email:

Relationship:

- Click “Add” to add your parent/ guardian’s information
- Fill out their information in the spaces that appear.
- After you click “Save & Continue,” your parent/ guardian must log into their email to click on a link from the Office of Residence Life to sign the contract
- After that, you should be able to move on with the rest of the application

Meal Plan

Spring 2019:



(Please Select Meal Plan) v ⓘ

(Please Select Meal Plan)

Eating Made Easy

The Ultimate

Traditional 15 Meal Plan

Traditional 19 Meal Plan

increase.

For the 2018-2019 academic year. Please expect these to

Traditional Meal Plan: Offering one swipe per meal. Swipes can only be used in the dining hall.

15 Meal Plan:

This plan allows you to swipe 15 meals per week, including weekends in the dining hall. \$2,135.00 (\$250.00 Flex) per semester

19 Meal Plan:

This plan allows you to swipe 19 meals offered per week, including weekends in the dining hall. \$2,220.00 (175.00 Flex) per semester

Block Plan: Giving student the flexibility to utilize multiple swipes during one set meal. Block plans decrease with each swipe. Swipes can only be used in the dining hall.

MEAL PLANS

Click the dropdown menu and choose your meal plan.

Click “Save & Continue” when finished.

SAVE & CONTINUE

ROOMMATE SELECTION

Not sure what to click? Check out our quick guide below!

Not In a Group

You are not a member of any roommate groups.

CREATE GROUP

Have friends you want to live with? CREATE GROUP

Friend already made a group? JOIN GROUP

Looking for a group, but forgot the name? SEARCH FOR ROOMMATE GROUP

Looking for someone specific? SEARCH FOR ROOMMATES BY DETAILS

Looking for something specific? SEARCH FOR ROOMMATE BY PROFILES

Looking for someone like you? SUGGEST ROOMMATES

SAVE & CONTINUE

Use this page to find a roommate.

Find a compatible roommate...

...or create/ join a roommate group with a specific roommate

Click “Save & Continue” when finished

Join Group
Search For Roommate Group
Search for Roommates by Details
Search for Roommates by Profiles
Suggested Roommates

Room List













Room Types

- ☒ Double
- ☐ Double Apt
- ☐ Pence Single Extended
- ☐ Quad
- ☐ Quad Apt
- ☐ Quad with Bathroom
- ☐ Semi Suite

Locations

- ☐ Falcon Center
- ☐ Morrow Hall
- ☐ Pence Hall
- ☐ Prichard Hall
- ☐ University Terrace East
- ☐ University Terrace North
- ☐ University Terrace West

Staying between 08/16/2019 and 05/8/2020 for Term: Academic Year 2019-2020

 Morrow Hall 202A 2  Traditional Double Show Room Info BOOK THIS ROOM	 Morrow Hall 203A 2  Traditional Double Show Room Info BOOK THIS ROOM	 Morrow Hall 205A 2  Traditional Double Show Room Info BOOK THIS ROOM
 Morrow Hall 206A 2  Traditional Double Show Room Info BOOK THIS ROOM	 Morrow Hall 207A 2  Traditional Double Show Room Info BOOK THIS ROOM	 Morrow Hall 208A 2  Traditional Double Show Room Info BOOK THIS ROOM

ROOM SELECTION

Depending on your contract type (Academic Year/ Extended Year) and your class rank, you will have different housing options show up on this page.

To select a room, find the one you want, click “Book This Room,” then click “Save & Continue”

[SAVE & CONTINUE](#)

Assign Beds

Assign Beds

My Room



Freddie Falcon
Age: 18
Gender: Male

Select Bed

- Click on the drop-down list to choose which bed you want.
- The Roommate Group Leader can assign everyone in the roommate group a bed by clicking the drop-down list next to each roommate.
- When finished, click “Assign Beds”



Confirmation

Morrow Hall 214A, Morrow Hall Floor 2, Morrow Hall

1. Morrow Hall 214A-1: Freddie Falcon

SAVE & CONTINUE

Application Status

You started your application for Academic Year 2019-2020 on 10/08/2018, have a room reservation for **Morrow Hall 214A-1**, and have signed the contract as of 10/08/2018. You have not paid the housing deposit. Your application is complete as of 10/08/2018.

Booking Summary

Room: Morrow Hall 214A-1

Room Type: Double

Bed	Occupant	Check In Date	Check Out Date	Age	Contact
Morrow Hall 214A-1	Freddie Falcon	8/16/2018	5/8/2020	18	Send Message
Morrow Hall 214A-2	-Vacant-				

YOU'RE DONE!

- On the confirmation page, click “Save & Continue” after you double-check your room number
- The next page will show what room you are in and who your roommates are
- You can log in any time to see this page of your application
- That's it! You are done!
- If you have any questions, call us at 304-367-4216