

2004-2005
Year-End Report

Institutional Testing & Research Committee

I. Members: Clarence Rohrbaugh, Chair
Yi Wang, Michael Belmear, Mary Bennett, Gilberto Delgado, Pamela Hamilton, Mohamad Khalil, Debra Lupica-Scott, Mary Meighen, Thomas Nicholas, Nancy Parks, Paul Reneau, Steven Roof

II. Activities:

A. The committee reviewed requests for expedited review from individuals planning projects for school courses, and faculty working on individual or departmental research projects.

1. Michelle Paulsel, a faculty member, submitted an application in October 2004 that was approved.

2. Marc Pyles, a graduate student, submitted an application in November 2004 that was approved.

3. By the 28th of March, eighteen students have submitted and been approved for minimum risk research studies.

B. The committee continued to use a WebCT forum so that proposals could be uploaded to the online forum and reviewed individually. Several applications were distributed as paper copies at the committee member's request. Email was used by committee members to provide feedback on all applications that qualified for expedited review (these are minimum risk studies).

C. A letter of approval was sent to all applicants after committee review. No applications required quorum review or revision.

D. At the request of Dr. Anne Patterson, the committee developed a forty-eight page University wide policy on the use of human subjects in research. This policy was based on the Code of Federal Regulations (45 CFR 46) and structured using the West Virginia University policy as a template. (see enclosed)

E. The committee has begun the process of requesting a name change (from Institutional Testing and Research Committee to Internal Review Board) that better fits the committee tasks and conforms to Federal code. The committee is also reviewing options for the dissemination of new policy requirements related to human subjects in research.