

POLICIES & PROCEDURES
Fairmont State University Board of Governors
POLICY NO. 34

**TITLE: POLICY REGARDING ADMINISTRATORS' REQUIREMENT AND/OR
ELIGIBILITY FOR TEACHING AND/OR SCHOLARLY ACTIVITY**

Effective February 3, 2005

Senior administrators or non-classified administrators at Fairmont State University shall be allowed to teach one evening course during the academic year for compensation if they have met their teaching requirements, if any, under Policy No. 26. The appropriate academic Dean or Chair must agree to and the Provost and Vice President for Academic Affairs must approve the assignment. If a regular faculty member can teach an overload for compensation, the regular faculty member will normally take precedence over a non-classified administrator.

The salary remuneration for a non-classified administrator shall be the same as that paid to regular faculty members.

In addition, all campus administrators holding faculty rank are required to teach at least one course during each 18-month employment period or to perform on-going scholarly or creative activities, in lieu of teaching, that benefit the institution. The teaching or scholarly activity shall be reviewed and approved by the Chair and Dean of such administrators' department.