



FAIRMONT STATE UNIVERSITY
BOARD OF GOVERNORS
MEETING MINUTES
AUGUST 17, 2023
TEAMS MEETING

I. CALL TO ORDER

A. Roll Call

Chair Rusty Hutson convened the Fairmont State University Board of Governors meeting on August 17, 2023, beginning at approximately 9:00 a.m. via Teams.

Note: via Teams, there was no way to ascertain all other participants but the following Fairmont State Board of Governors members and Fairmont State University administrators, staff, and faculty participating via Teams included:

At the request of Chair Hutson, Emily Swain, Special Assistant to the Provost, conducted a roll call of the Board of Governors. Present for the meeting were board members Rusty Hutson, Jennifer Kinty, Dr. Gina Fantasia, Jason Henderson, Jon Dodds, Deborah Prezioso, Wendy Adkins, Olivia O'Connor, Jay Puccio, Jason Pizatella, David Goldberg and Kevin Rogers.

Others present were President Michael Davis, and President's Executive Leadership Team members Greg Bamberger, Athletic Director; Dr. Dianna Phillips, Provost and Vice President of Academic Affairs; Ken Fettig, Vice President for Student Success; and Christa Kwiatkowski, Vice President for Finance and Administration/CFO; Others present included Alicia Kalka, VP of Enrollment Management, Dr. Heath Howard, Director of Institutional Research; and Rae Dyer, President Fairmont State Foundation.

B. Approval of Agenda

Mr. David Goldberg made a motion to approve the agenda. Mr. Jon Dodds seconded. The motion passed.

II. APPROVAL OF MINUTES OF APRIL 20, 2023 AND MAY 10, 2023

Mr. Rusty Hutson made a motion to approve the June 15, 2023 minutes. Dr. Gina Fantasia seconded. The motion passed.

Mr. David Goldberg made a motion to approve the June 29, 2023 minutes. Ms. Deborah Prezioso seconded. The motion passed.

III. REPORTS AND PRESENTATIONS

A. President's Report

Dr. Michael Davis recognized Rusty Hutson for his inauguration into the West Virginia Business Hall of Fame.

Dr. Michael Davis discussed the progress of his first months on campus, including Open Mike sessions, Professional Development Week, community events, etc.

Dr. Michael Davis reported incoming freshman are reporting to campus today.

Dr. Michael Davis introduced Olivia O'Connor, the newest Student Government Association representative on the board.

Dr. Michael Davis reported that the tone on campus is hopeful, and employees are ready to be engaged with the campus and broader community.

Dr. Michael Davis announced the strategic planning process will launch in the coming weeks. The plan will take the full academic year to develop and will require input from the entire campus community. The plan will launch in Fall 2024.

B. Foundation Update – Rae Dyer

Ms. Rae Dyer, Fairmont State Foundation President, provided an overview of donor location throughout the United States.

Ms. Rae Dyer provided a report on Foundation giving and trends for the last ten years.

Ms. Rae Dyer provided an update on the slate of new Foundation Board of Directors members. She thanked past board members for their dedication to the students of Fairmont State University.

Ms. Rae Dyer provided an update on Foundation events. Chairman Rusty Huston requested an update on conversion rates. Ms. Jennifer Kinty asked for an update on a plan to engage donors with Dr. Davis.

Ms. Rae Dyer announced Amy Snively as the new Alumni Relations Director. They are geared to collaborate and hold meaningful events for alumni and donors.

IV. ACADEMIC AFFAIRS COMMITTEE (Wendy Adkins, Chair)

Ms. Wendy Adkins, Chair of the Academic Affairs Committee, advised that the Academic Affairs Committee has not yet met for the academic year. She asked Dr. Dianna Phillips to provide an update.

Dr. Dianna Phillips reported the Music and Theater minors have been revitalized. She reported part of the settlement with Falcon for the Arts included a review of the two minors. Through the normal curriculum process, it was determined that the revitalization of those minors was viable. Dr. Phillips also reported that existing faculty will be teaching the program and no additional resources were allocated. She further reported that these faculty also support the Community for the Arts program. Dr. Gina Fantasia reported that the community is elated about the creation of the minors. Mr. David Goldberg noted that the institution must be good stewards and intentionally develop programs.

Dr. Dianna Phillips provided an update on Series 10. The institution is moving forward with implementing requirements presented by Series 10 to create a robust program review process. Programs that will initially be under review will be discussed at the first Academic Affairs Committee meeting. Dr. Dianna Phillips noted that Fairmont State University is keeping track of programs that are closing at other institutions that would thrive on our campus.

Dr. Dianna Phillips reported that the Center for Teaching and Learning Innovation has been revitalized. The Center provided an orientation for new faculty and has hosted professional development week.

Ms. Jennifer Kinty requested an update on vacant faculty positions. Dr. Dianna Phillips reported there are few vacant faculty positions. The institution is working to adjust salaries to be competitive as experienced faculty retire, which has led to increased interest from prospective hires.

Dr. Dianna Phillips reported a strategic hiring process has been implemented. The process provides oversight and intentionally in the hiring process. Dr. Michael Davis reported there may be more interim positions this year as we move through the strategic planning process.

Dr. Michael Davis thanked Dr. Phillips and the senior leadership team for their leadership throughout the transition.

V. ATHLETIC AFFAIRS COMMITTEE (Jason Henderson, Chair)

Mr. Jason Henderson, Chair of the Athletic Affairs Committee, advised that the Athletic Affairs Committee did not meet last month. Mr. Henderson asked that Mr. Greg Bamberger provide an update.

Mr. Greg Bamberger provided an update on fall sports. The first home football game will take place on August 31st.

Mr. Greg Bamberger provided an update on the institution's academic success rate. Fairmont State University's academic success rate increased from 74% to 76% over the last two years.

Mr. Greg Bamberger reported that Fairmont State University placed third in the MEC Commissioner's Cup.

Mr. Greg Bamberger reported an update on athletics staffing. Mike Nyquists was hired as the new Athletic Trainer. Additionally, several new assistant football coaches have been hired. Overall, the level of diversity has increased on the football staff. A new assistant women's soccer coach has been hired.

Mr. Greg Bamberger reported that the head coach of Alderson Broaddus is serving in a volunteer capacity with the football team. To date, 20-25 students from Alderson Broaddus from will be attending Fairmont State.

Mr. Greg Bamberger reported beer sales at athletic events is under review. Chairman Rusty Hutson reported that WVU has had great success with selling beer at events. Dr. Michael Davis further noted that national research also indicates it's a successful operation to increase revenue and attendee safety.

Mr. Greg Bamberger indicated replacement found for homecoming

VI. BYLAWS COMMITTEE (Deborah Prezioso, Chair)

Ms. Deborah Prezioso, Chair of the Bylaws Committee, advised the committee did not meet last month. Ms. Prezioso reported that public comment period has closed for six policies. No comments were received. The Committee will bring the policies for vote at the next board meeting.

VII. ENROLLMENT, HOUSING & STUDENT LIFE COMMITTEE

Mr. Jay Puccio, Chair of the Enrollment, Housing & Student Life Committee, advised the committee did not meet last month. Mr. Puccio asked that Mr. Ken Fettig provide an update.

Mr. Ken Fettig provided an update on Enrollment. He reported that due to differing start dates for the last two fall semesters, calendar point-in-time comparisons are less helpful than comparing days to the start of term. Therefore, numbers provided compare 6 days from start of term this year and prior years.,

Mr. Ken Fettig reported on the Fairmont State University Degree Completion Plan for Alderson Broaddus Students. He reported that to date, 112 Alderson Broaddus students have submitted applications and 26 of them have been enrolled at Fairmont State University.

Mr. Ken Fettig provided an update on the undergraduate application funnel. He reported that the application closed at the deadline of August 11, 2023. He shared that the team met and exceeded goals for submitted applications and admitted students. Both of those metrics are 5-15% higher than prior year. He shared a table showing the top 10 high schools applicants came from, with the majority being in the tri-county area.

Mr. Ken Fettig provided an update on retention initiatives. He reported data on several communication and appointment campaigns through Student Services out of the Navigate platform that resulted in hundreds of conversations and increased returning student registration. To date, 79% of spring 2023 students were reenrolled in the fall 2023 semester. He shared a statistics on short time to resolution of registration holds for students using Navigate compared to those not interacting with the platform.

Mr. Ken Fettig reported that headcount enrollment is flat or slightly positive year over year. Current estimates indicate total enrollment is up nearly 50 students from last year. Mr. Ken Fettig provided a report on enrollment trends.

Mr. Ken Fettig reported that occupancy rates are up for this academic year by 9% or 74 residents compared to prior year. Mr. David Goldberg discussed the utilization of housing for Pierpont students and increased student opportunities to incentivize staying on campus.

Mr. Ken Fettig reported 30 students in process for admission to the police academy, which will reflect to increase numbers in Pence Hall.

Mr. Ken Fettig extended thanks to Fairmont State staff for going above and beyond in their work to assist students from Alderson Broaddus.

VIII. FINANCE COMMITTEE (Jennifer Kinty, Chair)

Ms. Jennifer Kinty, Chair of the Finance Committee, advised that the Finance Committee did not meet last month. Ms. Kinty asked that Christa Kwiatkowski provide an update.

Ms. Christa Kwiatkowski reported FY23 numbers are not yet final and FY24 numbers are not viable due to changed calendar from last year to this year.

Ms. Christa Kwiatkowski reported that the institution is on track to complete the FY23 audit.

Ms. Christa Kwiatkowski reported that today's unofficial numbers with 100% of E&G reported, excluding audit entries, ended at 92% of budget estimates, roughly \$2 million behind budget. The FY24 budget approved in June was adjusted for the anticipated

short fall. Fund manager funds ended at 96% of budget and Auxiliary ended on target with projections.

Ms. Christa Kwiatkowski reported that July reports are trending behind, primarily attributed to the adjusted calendar. The institution is trending toward stable revenue for FY24.

Ms. Christa Kwiatkowski reported that anticipated days cash on hand will be at or slightly less than last year due to the repayment of the 2006 Series debt.

Ms. Christa Kwiatkowski reported construction in new student health and wellness center and bookstore is wrapping up. Maintenance of the parking garage is on track to be completed.

Ms. Christa Kwiatkowski reported that the institution received preliminary notice that two of three congressionally directed spending requests have been granted. These requests include a state-of-the-art nursing and home health simulation lab and campus security upgrades. It is suggested that the projects will be fully funded at just under 5 million dollars. The library revitalization request was denied.

Ms. Christa Kwiatkowski reported that deferred maintenance grant applications have been submitted and the institution anticipates notification of results by the end of next week from WVHEPC. The projects submitted totaled around 30 million dollars.

X. EXECUTIVE COMMITTEE

Chairman Hutson advised that the Executive Committee did not meet last month. No report.

X. NEW BUSINESS

Chairman Huston reviewed the proposed 2023-204 Board of Governors calendar.

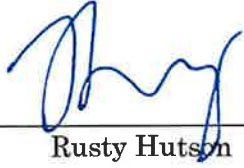
Mr. Jay Puccio made a motion to accept the following:

A. Approval of the 2023-2024 Board of Governors Calendar as proposed. Ms. Jennifer Kinty seconded. Motion passed.

Jason Pizatella noted the bill was signed today for the Pierpont aerospace center project.

XI. ADJOURNMENT

Mr. Jason Pizatella made a motion to adjourn the meeting. Ms. Jennifer Kinty seconded. The motion passed.



Rusty Hutson

08-29-2023

Date

FSU Board of Governors' Chair



Jason Pizatella

8/29/2023

Date

FSU Board of Governors' Secretary