

Fairmont State United Way Campaign  
 248 Hardway Hall  
 Phone: (304) 333-3670



FAIRMONT STATE  
 UNIVERSITY™



Week **1** **2** **3** **4** **5** **6** **7** **8**

Team Captain Name \_\_\_\_\_

Department or Unit \_\_\_\_\_

**PLEASE DO NOT INCLUDE TOTALS FROM PREVIOUS ENVELOPES**

	# of Givers	Total Amount
<b>PLEDGED</b>	Payroll Deductions	
	To Be Billed	
	Credit Cards	
	<b>Subtotal Pledged Gifts</b>	

Is your unit campaign completed with this envelope?

YES

NO

<b>ENCLOSED</b>	Cash	
	Check	
	Fundraisers (Raffles, jeans day, bake sales, contests, etc.)	
	<b>Subtotal of Enclosed Gifts</b>	

<b>Report Grand Totals</b>		<b>C</b>
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**A + B = C**

\_\_\_\_\_  
 SIGNATURE (Team Captain or person preparing report)

\_\_\_\_\_  
 DATE

**UNITED WAY OFFICE USE**

**THANK YOU!**

Received Date \_\_\_\_\_ Audit Date \_\_\_\_\_ Staff Initials \_\_\_\_\_

Notes \_\_\_\_\_ LGS \_\_\_\_\_ EL \_\_\_\_\_